

COPY RECEIVED
DATE: 8-27-09
TIME: 2:15 p.m.
TOWN:

Chatfield-LoPresti School
Building Committee Meeting
Wednesday, August 26, 2009
Chatfield School Teachers' Lounge
7:00 p.m.

Present: Donald Smith, Peter Kubik, Bruce Baker, Ray Catlin, Gene Coppola, Yashu Putorti,
Trisha Danka, Paul Roy, Sandra Gesek, Phyllis Jachimowski, Michael Marcinek

Absent: Frank Conroy, Jay Hatfield, Mark Thompson, Judy Legeza, Fred Stanek, Kurt Miller

Silver-Petrucci Representatives: Dean Petrucci, David Stein, Joseph Pereira, Ken Sgrobat

Fusco Construction Representative: Brian Calvert

Board of Education Representatives: Mary Ann Mascolo, Richard Belden, Monica Briggs,
Jamie Giordano

Mr. Smith called the meeting to order at 7:05 p.m. and led those present in the pledge to the flag.

Public Comment

There was no public comment offered at this meeting session.

Approval of Minutes

Mr. Smith asked for approval of the minutes of the August 12, 2009 meeting

MOTION: (Mrs. Danka, sec., Mr. Putorti) to approve the minutes of the August 12, 2009 meeting as presented.

One correction was made on the spelling of the word LEED on page three.

So moved.

Affirmative: Mrs. Danka, Mr. Putorti, Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Roy, Mr. Marcinek,
Ms. Gesek, Mr. Kubik, Mr. Smith

Opposed: None.

Abstentions: Mrs. Jachimowski

Correspondence

Mr. Smith stated that a letter had been sent to the Board of Selectmen informing them that a neighbor had encroached upon school property by building a retaining wall in the rear of his property that is actually on the school's territory. This has no impact on the school construction project, but it was felt that the Board of Selectmen should be informed.

A letter was also received from the Fire Marshal's Office informing the Committee membership that a stand pipe system should be installed in the building as part of the construction project. It is not required by code, however, it would be desirable to have this accommodation at a time of emergency. The cost is estimated to be in the \$25,000 range.

A memo was received from the Finance Department's Director Douglas Thomas requesting the Committee membership to approve the transfer of \$25,000 to the Town's general fund for the project's start-up costs; that is, previous architectural fees prior to the Town referendum, surveyors' charges, etc. Action on this request was deferred to item nine on the agenda.

A communication was also received from Hygienix representative Lloyd Jones, consultant for phase one of the environmental study for the Industrial Health and Safety Firm.

Approval of Commissioning Agent Scope of Work

Mr. Smith distributed copies of the edited form for the request of commissioning services. Discussion ensued and other changes were included in the edited form. Mr. Smith asked for acceptance of the document with the changes noted.

MOTION: (Mr. Putorti, sec., Mr. Catlin) to accept the commissioning agent scope of services form with all corrections made.

So moved.

Affirmative: Mr. Putorti, Mr. Catlin, Mr. Baker, Mr. Coppola, Mr. Roy, Mr. Marcinek, Mrs. Danka, Mr. Kubik, Mr. Smith, Mrs. Jachimowski, Ms. Gesek

Opposed: None

Discussion with Architect and Construction Manager

Mr. Stein reported that this evening's meeting session would be involved in discussing the site plan as well as a review of the floor plan.

Joseph Pereira reviewed the architect's rendition of the site plan. A copy was distributed to each Committee member and Mr. Pereira informed the membership that he had met with Emergency Services personnel who agreed that an access road constructed in front of the building to the rear on the left side of the new structure would be sufficient for emergency service vehicles to get to the rear of the building. With this acceptance, extensive work and retaining wall construction previously planned for the rear of the building would not be necessary. This will be a substantial saving in building costs for the project.

Mr. Smith commended Mr. Pereira for his work on the site plan and asked the Committee membership for acceptance of site plan as presented.

MOTION: (Mr. Baker, sec., Mrs. Danka) to approve the site plan as presented by Mr. Pereira.

So moved.

Affirmative: Mr. Baker, Mrs. Danka, Mr. Catlin, Mr. Coppola, Mr. Putorti, Mr. Roy, Mr. Marcinek, Ms. Gesek, Mrs. Jachimowski, Mr. Smith, Mr. Kubik

Opposed: None

Mr. Petrucelli addressed the Committee membership and reviewed the changes made in the first floor building plans as a result of suggestions made at the last meeting session.

Ms. Giordano and Ms. Briggs left the meeting session at 8:18 p. m.

Mr. Sgrobatì addressed the Committee membership and reviewed the mechanical, plumbing, and electrical systems that are being planned for the new building. All systems are planned as state of the art materials such as solar water heating, water reduction measures, rain water harvesting reuse, etc.

Brian Calvert, from Fusco Construction, will work on cost estimates from the material gathered to date and, hopefully, will have this information for the Committee membership at one of the planned meetings in September.

Mrs. Danka left the meeting session at 8:43 p.m.

Mr. Pereira left the meeting session at 8:45 p.m.

Mr. Putorti left the meeting session at 8:58 p.m.

Other Business

It was agreed that the next meeting date scheduled for Tuesday, September 8, 2009 would be changed to Wednesday, September 9, 2009 due to a conflict with the Board of Education meeting on September 8, 2009. This meeting will be held at the Bungay School starting at 5:30 p.m. as interviewing sessions will be conducted with the four firms who had applied to serve the Committee membership as the commissioning agent.

The meeting scheduled for September 23, 2009 was also changed to Tuesday evening, September 29, 2009, at 7:00 p.m., at the Chatfield School.

Mr. Smith called for action on the request made by Finance Director Douglas Thomas

MOTION: (Mr. Baker, sec., Mr. Catlin) to approve the reimbursement of \$25,000 to the Town's General Fund from the project's budget.

So moved.

Affirmative: Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Roy, Mr. Marcinek, Mrs. Jachimowski, Ms. Gesek, Mr. Smith, Mr. Kubik

Opposed: None.

Discussion took place as to the playground equipment currently located at the north end of the building. It will be affected by the building project.

Mrs. Jachimowski noted that organizations such as the PTA and the Seymour-Oxford Rotary Club were instrumental in funding this playground and that they should be informed of any new use contemplated for the use of this equipment. She suggested a letter of thanks be sent to any organization involved in funding the original playground design.

Hearing nothing further:

MOTION: (Mr. Baker, sec., Mr. Catlin) to adjourn the meeting.

So moved.

Affirmative: Mr. Baker, Mr. Catlin, Mr. Coppola, Mr. Roy, Mr. Marcinek, Mrs. Jachimowski, Ms. Gesek, Mr. Smith, Mr. Kubik

Opposed: None

The meeting was adjourned at 10:07 p.m.

Submitted by:

Eugene Coppola