

Special Meeting
Chatfield-LoPresti Elementary
School Building Committee
Wednesday, August 12, 2009
Norma Drummer Room
Town Hall
7:00 p.m.

Present: Donald Smith, Peter Kubik, Sandra Gesek, Trisha Danka, Bruce Baker, Ray Catlin, Paul Roy, Fred Stanek, Yashu Putorti, Frank Conroy, Kurt Miller, Gene Coppola, Michael Marcinek (7:12 p.m.), Jay Hatfield (7:30 p.m.)

Absent: Judy Legeza, Phyllis Jachimowski, Mark Thompson

Silver- Petrucelli Representatives: Dean Petrucelli, David Stein, Joseph Pereira

Fusco Construction Representatives: Brian Calvert, Joseph Merhill

Board of Education Representatives: MaryAnne Mascolo, Richard Belden, Leslie Sojka, Monica Briggs, Jamie Giordano

Mr. Smith called the meeting to order at 7:04 p.m. and led those present in the pledge to the flag.

Public Comment

MaryAnne Mascolo, Superintendent of Schools, introduced newly appointed elementary school principals Monica Briggs and Jamie Giordano. Committee members look forward to working with them in the school construction project.

Approval of Minutes of the Meeting of July 29, 2009

MOTION: (Mr. Baker, sec., Mr. Catlin) to approve the minutes of the July 29, 2009 meeting as presented.

So moved.

Affirmative: Mr. Baker, Mr. Catlin, Mr. Smith, Ms. Gesek, Mr. Coppola, Mr. Roy, Mr. Conroy, Mr. Miller, Mr. Putorti, Mr. Kubik

Opposed: None.

Abstentions: Mrs. Danka, Mr. Stanek

Correspondence

There was no correspondence received for this meeting session.

Review of Commissioning Agent RFQ, Select Short List, Approve Scope of Work

Mr. Smith stated that five RFQs had been received for the commissioning agent's work. One submission took exception to the Committee's indemnification quotes. It was determined that that firm would not be included in the interviewing sessions and that the Committee membership would interview the four remaining firms during their first scheduled meeting in the month of September. Mr. Smith asked for a motion pertaining to this matter.

MOTION: (Mrs. Danka, sec., Mr. Roy) that the Committee membership interview four consulting engineering firms that had no exception to the indemnification quotes and select one to serve as the commissioning agent for the building project.

So moved.

Affirmative: Mrs. Danka, Mr. Roy, Mr. Smith, Mr. Kubik, Mr. Conroy, Mr. Stanek, Mr. Putorti, Mr. Baker, Mr. Catlin, Mr. Coppola, Ms. Gesek, Mr. Miller

Opposed: None.

Discussion with Architect

A power point presentation was made to the Committee members by Mr. Pereira and Mr. Petrucelli from the architectural firm.

Mr. Pereira showed four revamped site plans including modifications made to the parking area as well as the work that will be necessary in creating an access to the rear of the building. Discussion ensued on each of the presentations and suggestions made will be taken under advisement by the architectural firm's personnel.

Mr. Petrucelli explained the changes made to the overall floor plan as a result of suggestions made at the last meeting session. The lobby area had been reworked, the elevator-stair situation was redesigned, and the technology room was moved adjacent to the teachers' lounge. Discussion ensued as to the smaller designed faculty lounge area. As the school's faculty will be doubled, would the new area accommodate the number of increased professional staff members?

It was determined that due to three planned lunch waves, a third of the professional staff would be using the lounge facility during lunch time. If the space were not adequate for the conducting of faculty meetings, the meetings could be held in the media center areas.

Discussion also ensued as to the designing of a large window area in the cafeteria that would allow the pupils to see the boiler room apparatus. It is advocated by LEAD enthusiasts as a way of fostering interest in science at the elementary level as well as an understanding of the green measures taken to save on energy costs.

Mr. Coppola questioned the cost of this accommodation and why this window would have to be designed as part of the school's cafeteria. He asked Ms. Sojka, a fourth grade teacher in attendance at the meeting if this suggestion had merit in furthering her science instructional programming.

Ms. Sojka responded favorably that it would enhance her science programming.

Newly appointed LoPresti School Principal Monica Briggs also felt that the viewing of the boiler room apparatuses could be of benefit to elementary school-aged children.

Committee members felt no decision could be made at this time until Fusco Construction personnel come up with projected costs for the entire building project.

Mr. Kubik left the meeting session at 8:10 p.m.

Mr. Smith inquired if the Committee membership was ready to accept the final floor plan designed and explained at this meeting session. If most Committee members were pleased, he asked for a motion of acceptance.

MOTION: (Mr. Miller, sec., Mr. Catlin) to accept the schematic floor plan presented by Dean Petrucelli at this meeting session.

So moved.

Affirmative: Mr. Miller, Mr. Catlin, Mr. Smith, Mr. Stanek, Mr. Putorti, Mr. Conroy, Mr. Roy, Ms. Gesek, Mrs. Danka, Mr. Hatfield, Mr. Marcinek, Mr. Baker, Mr. Coppola

Opposed: None.

Discussion with Construction Manager

Mr. Calvert stated that with the Committee members' action this evening, Fusco Construction personnel would be able to start projecting estimated costs which will be reported in the near future.

Approval of Invoices

Three invoices were submitted for action at this meeting session. Mr. Smith called for action on approval of payment.

MOTION: (Mr. Baker, sec., Mrs. Danka) to approve the payment of \$2125 to American Rooter LLC for various inspections made at the Chatfield School site.

So moved.

Affirmative: Mr. Baker, Mrs. Danka, Ms. Gesek, Mr. Roy, Mr. Miller, Mr. Catlin, Mr. Stanek, Mr. Putorti, Mr. Conroy, Mr. Marcinek, Mr. Hatfield, Mr. Coppola, Mr. Smith

Opposed: None.

MOTION: (Mrs. Danka, sec., Mr. Baker) to approve payment of \$3000 to Standard and Poors for work done in procuring bonding for the building project.

So moved.

Affirmative: Mrs. Danka, Mr. Baker, Mr. Smith, Mr. Miller, Ms. Gesek, Mr. Catlin, Mr. Conroy, Mr. Roy, Mr. Stanek, Mr. Marcinek, Mr. Hatfield, Mr. Putorti, Mr. Coppola

Opposed: None.

MOTION: (Mr. Catlin, sec., Mr. Marcinek) to pay Invoice #09469 in the amount of \$20,781.00 to the Silver-Petrucelli Firm for the work done on fifty percent completion of the schematic drawings.

So moved.

Affirmative: Mr. Catlin, Mr. Marcinek, Mr. Baker, Ms. Gesek, Mrs. Danka, Mr. Conroy, Mr. Miller, Mr. Roy, Mr. Stanek, Mr. Putorti, Mr. Hatfield, Mr. Coppola, Mr. Smith

Opposed: None.

Other Business

Mr. Smith announced that the next meeting will be held on Wednesday evening, August 26, 2009, at 7:00 p.m. at the Chatfield School.

Hearing nothing further:

MOTION: (Mrs. Danka, sec., Mr. Baker) to adjourn the meeting.

So moved.

Affirmative: Mrs. Danka, Mr. Baker, Mr. Catlin, Mr. Marcinek, Ms. Gesek, Mr. Conroy, Mr. Miller, Mr. Roy, Mr. Stanek, Mr. Putorti, Mr. Hatfield, Mr. Coppola, Mr. Smith

Opposed: None.

The meeting was adjourned at 9:22 p.m.

Submitted by:

Eugene Coppola