

Town of Seymour

Building Review Committee

Minutes

COPY RECEIVED
DATE: 8/15/12
TIME: 1:15 PM
TOWN CLERK'S OFFICE

Place: Norma Drummer Room, Town Hall

Date: 7-19-12

Time: 6:30 p.m.

1. Meeting called to order by: Chairman Paul Wetowitz at 6:31 p.m.
2. Pledge of Allegiance
3. Roll Call:

Members of the Committee	Present	Absent	Late (time)
Scott Andrews	X		
Bruce Baker	X		
Tim Connors		X	
Nicole Klarides-Ditria		X	
Jennifer Magri	X		
Fred Messore		X	
Wayne Natzel	X		
Dennis Rozum		X	
Paul Sponheimer		X	
John Stelma		X	
John Uhelsky	X		
Paul Wetowitz	X		
Missy Orosz	X		
Total	7	6	

Others Present: None

4. **MOTION:** to approve the prior Meeting Minutes of 7/5/12

Members of the Committee	Motion	Yes	No	Abstain
Scott Andrews				X
Bruce Baker	1	X		
Tim Connors				
Nicole Klarides-Ditria				
Jennifer Magri		X		
Fred Messore				
Wayne Natzel	2	X		
Dennis Rozum				
Paul Sponheimer				
John Stelma				
John Uhelsky				X
Paul Wetowitz		X		
Missy Orosz		X		
Total		5	0	2

5. Public Comment – None

6. Chairman's Report

- a. **Discussion** – Chairman Wetowitz notified the Committee that he had emailed the list of personnel to be interviewed and it was approved. Mr. Baker questioned whether or not the

firms were advised that plans may not be available and Mr. Wetowitz stated he had already spoken with Silver Petrocelli about it and the would be able to work around it.

7. Members discussion of Space Needs and Feasibility study, review proposals received and take any action as necessary

- a. **Discussion** – Mr. Baker provided the committee with an update regarding the Chatfield-LoPresti subcommittee who had been meeting with Silver Petrocelli regarding estimate overruns and assured the committee that there would be no litigation and that he was comfortable moving forward with them as a firm for this project.

MOTION: To award the Building Review Assessment project to the firm of Silver Petrocelli who was the low bidder

- b. **Discussion** – Mr. Baker suggested that we negotiate a fixed fee with the firm so that there would be no additions in cost. Mr. Andrews wanted to be certain that the project scope was well-defined. Ms. Magri pointed out that the proposal was for a fixed fee and that we should make it clear to SP that if estimates proved to be off that prior to any work we be advised. Mr. Wetowitz stated that BOS approval must be given before proceeding and that we would be added to the 8/14 agenda. It was agreed that it would be helpful to have a representative from SP at the next meeting on 8/2 in order to answer any outstanding questions prior to beginning the project. Mr. Wetowitz will contact the firm to secure that visit.

Members of the Committee	Motion	Yes	No	Abstain
Scott Andrews	2	X		
Bruce Baker		X		
Tim Connors				
Nicole Klarides-Ditria				
Jennifer Magri		X		
Fred Messore				
Wayne Natzel	1	X		
Dennis Rozum				
Paul Sponheimer				
John Stelma				
John Uhelsky		X		
Paul Wetowitz		X		
Missy Orosz		X		
Total		7	0	0

8. Individual Member's Comments

- a. **Discussion** – Mr. Uhelsky questioned the change in price from the original estimate and Mr. Wetowitz reminded the committee that 98 Bank Street was removed from the study with the exception of understanding the addition of an elevator in that space. As Mr. Uhelsky was away during the last meeting he asked for a brief update on the SHA proposal and that was provided.

9. Public Comment - None

MOTION: To adjourn the meeting at 6:48 p.m.

Members of the Committee	Motion	Yes	No	Abstain
Scott Andrews		X		

Bruce Baker	1	X		
Tim Connors				
Nicole Klarides-Ditria				
Jennifer Magri		X		
Fred Messore				
Wayne Natzel	2	X		
Dennis Rozum				
Paul Sponheimer				
John Stelma				
John Uhelsky		X		
Paul Wetowitz		X		
Missy Orosz		X		
Total		7	0	0