

Town of Seymour
Board of Finance

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TOWN CLERK'S OFFICE

Minutes

Regular Meeting
Tuesday, February 25, 2014 at 7:00pm
Norma Drummer Room, Seymour Town Hall

Members Present: Heather McDaniel, Bill Sawicki, John Stelma, Ed Wasikowski, Alfred Yagovane

Members Absent: David Bitso, Rich Grudzias, Beverly Kennedy

Others Present: Scott Andrews, Michael Flynn, Peter Jezierny, Malaysia Jimenez, Robert Pettinella, and Doug Thomas

Item #1 – Call Meeting to order

Chairman Bill Sawicki called the meeting to order at 7:04pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates

Motion to seat Alfred Yagovane

Motion: Ed Wasikowski Second: Heather McDaniel
Yes: 4 No: 0 Abstain: 0

Item #4 – Public Comment

None

Item #5 – Approval of Minutes—January 28, 2014 Regular Meeting

Motion to approve Minutes from January 28, 2014 Regular Meeting.

Motion: Ed Wasikowski Second: John Stelma
Yes: 4 No: 0 Abstain: 1 (Alfred Yagovane)

Item #6 – Comments from the First Selectman

None

Item #7 –Report from the Finance Director

- The revenues are on budget; the property tax collected and real estate conveyance are over budget
- Bill Sawicki asked if there has been a spending freeze put in place. Doug Thomas said not yet.
- Also, Bill asked if the Audit Specs are ready yet. Doug Thomas said not yet but will be ready for next meeting. Also, we want the CAFR on the audit; it will definitely help our bond rating.
- Alfred Yagovane asked if the work on the Veterans graves is still being done. Doug Thomas said this is done once a year and still has a budget of \$1,200 in place.

Item #8 – Report on Status of Budget Workshops

The Board of Finance is continuing to meet with departments. Deliberations have been set for March 10th, 11th, and 12th. On March 10th, we plan to select any departments that we need to speak with for more clarification. Hopefully we can wrap up our final numbers by March 21st or 22nd. The Board of Finance will not select specific

line items to cut. We will leave that to the department heads. Alfred Yagovane asked if the Board of Education received the money from the ECS Grant. Bill Sawicki said that we receive a payment in October, February, and a double payment in March/April. Exact number is in the Revenue Report. This is not yet in the Budget Book.

Item #9 - Transfer Requests

Transfer #7 – Inland/Wetlands

Transfer \$150 from Education/Meetings to Travel

Travel line was under budgeted. Need more funds to do inland wetland inspections.

Discussion: Inland/Wetland Board initially slashed the travel number from \$450. Doug Thomas will double check all of the departments' travel requests for the budgets and check with each department to make sure that their travel request numbers are accurate/realistic.

Motion to accept above transfer.

Motion: Ed Wasikowski Second: John Stelma
 Yes: 5 No: 0 Abstain: 0

Transfer #8 – Seymour Ambulance

Transfer \$8,000 from Fund Balance to VEMS

VEMS requested a budget number for the FY 13-14 that was approved for \$8,000 less. This money is needed to continue the Bundle Billing for Seymour residents.

Motion to accept above transfer.

Motion: Alfred Yagovane Second: Heather McDaniel
 Yes: 5 No: 0 Abstain: 0

Transfer #9 – Town Miscellaneous

Transfer \$2,500 from Fund Balance to Property Purchases

To purchase water company property approved by the BOS. Resolution attached. Property purchase price is \$20,000. The residents will pay \$1,500 per home, or \$7,500 and open space fund will put in \$10,000.

We have not received approvals in writing from the residents yet. First Selectman will provide copies to the Board of Finance when available.

Motion to table above transfer until we receive the signed approvals from the residents.

Motion: Ed Wasikowski Second: John Stelma
 Yes: 5 No: 0 Abstain: 0

Transfer #10 – Public Works (Emergency Transfer)

Transfer \$104, 711.00 from Fund Balance to Snow Plowing

Transfer to cover snowplowing materials and overtime. Currently the snowplowing materials account is \$14,543 in arrears. Additional funds necessary for anticipated Wednesday and weekend snowstorm. This will equate to

four storm days using 200 tons per storm day at \$81.71/ton. Overtime costs for Wednesday storm \$6,000 and Sunday storm \$14,000 (double time on Sunday) and anticipated future storms for \$5,000. As of 6/30/13 Fund Balance was \$4,400,000.00. Snow Plowing OT is \$43,000 in arrears.

Motion to approve above transfer.

Motion: Ed Wasikowski Second: Heather McDaniel
 Yes: 5 No: 0 Abstain: 0

Item #10 – New Business

- Bill Sawicki asked if we can wait until the end of the season to do the request for snowplowing transfers. This eliminates the need for estimating numerous times.
- Bill also asked if we can get an excel spreadsheet showing the storm dates, overtime, materials used so we can plan better.
- Also, a spreadsheet showing the travel requests and actual dollars spent.
- John Stelma said that Paul Pawlak, 96, and a former First Selectman passed away this week.
- Ed Wasikowski asked if we had a date yet for the Town Meeting. We are planning for April 10th or close to that. Doug Thomas will take care of making sure the notice is put in the paper and file what is needed.

Item #11 – Correspondence

None

Item #12 – Adjournment

Motion to adjourn

Motion: Ed Wasikowski Second: John Stelma
 Yes: 7 No: 0 Abstain: 0

Meeting was adjourned at 7:30pm.

Submitted by:

Monica Dimon
Recording Secretary