

**Town of Seymour  
Board of Finance**

**COPY RECEIVED**  
DATE: 3/27/14  
TIME: 3:40pm  
TOWN CLERK'S OFFICE

**Minutes**

**Regular Meeting  
Tuesday, March 25, 2014 at 7:00pm  
Norma Drummer Room, Seymour Town Hall**

**Members Present:** Beverly Kennedy, Heather McDaniel, Bill Sawicki, John Stelma, Ed Wasikowski; Jim Cretella, Alfred Yagovane (alternates)

**Members Absent:** David Bitso, Rich Grudzias

**Others Present:** Gene Atkas, Dana Flach, and Doug Thomas

**Item #1 – Call Meeting to order**

Chairman Bill Sawicki called the meeting to order at 7:00pm.

**Item #2 – Pledge of Allegiance**

Everyone saluted the Flag and recited the Pledge of Allegiance.

**Item #3 – Seating of Alternates**

Motion to seat Jim Cretella

Motion: Heather McDaniel                      Second: Beverly Kennedy  
Yes: 5                                      No: 0                                      Abstain: 0

**Item #4 – Public Comment**

None

**Item #5 – Approval of Minutes—February 25, 2014 Regular Meeting**

Motion to approve Minutes from February 25, 2014 Regular Meeting.

Motion: Ed Wasikowski                      Second: John Stelma  
Yes: 6                                      No: 0                                      Abstain: 0

**Item #6 – Comments from the First Selectman**

None

**Item #7 –Report from the Finance Director**

- Town Counsel line item is 76% expended
- Police Department overtime – not much left but will be ok until May
- Public Works overtime – will have a transfer in April
- Seymour Lumber property will be coming down on April 8<sup>th</sup>. Being done by the owner.
- The Town Engineer will be inspecting this demolition – We need to be sure and bill the owner for his time.
- By the next meeting audit notes should be ready. We can hold interviews. Need to be done by May 31<sup>st</sup>.

- Squantuck Road Property – Still need four of the five agreements signed. Doug will ask First Selectman Kurt Miller why they haven't submitted the agreements yet.

#### **Item #8 – Report on Status of Budget Workshops**

The Board of Finance is ready to present the budget at the Public Hearing on Thursday, April 3<sup>rd</sup>. Chairman Bill Sawicki thanked all members of the Board of Finance for their hours of deliberation on preparation of the budget

#### **Item #9 – Discuss and Take Action on the Suspense List from Tax Collector**

Suspense list was distributed by Tax Collector Dana Flach. Total of \$10,598.15. Ed Wasikowski commented that this was an excellent job; all in attendance agreed.

Motion to approve the suspense list as presented.

Motion: Ed Wasikowski                      Second: Heather McDaniel  
Yes: 6                                      No: 0                                      Abstain: 0

#### **Item #10 - Transfer Requests**

##### Transfer #11 – Economic Development

Transfer \$50 from Travel to Memberships CT Main/CREC

Transfer needed to cover 2014/2015 CREC Sitefinder membership renewal of \$850 – current budget is \$800

Motion to table above transfer because it has not been signed by Economic Development.

Motion: Heather McDaniel                      Second: Beverly Kennedy  
Yes: 6                                      No: 0                                      Abstain: 0

##### Transfer #12 – Fire Department

Transfer \$8,000 from Education/Meeting/Seminars AND \$5,000 from Purchased Professional Services TO Part Time Salary (\$13,000).

Transfer for additional labor required by OSHA inspections and storm response calls. Additional hours were needed which depleted the Part Time Salary line item. Additional funding is needed to get to the end of the year. Currently there is a balance of <\$3,300>.

Motion to table approve above transfer.

Motion: Ed Wasikowski                      Second: Beverly Kennedy  
Yes: 6                                      No: 0                                      Abstain: 0

#### **Item #11 – New Business**

None

#### **Item #12 – Correspondence**

None

**Item #13 – Adjournment**

Motion to adjourn

Motion: Ed Wasikowski

Second: Heather McDaniel

Yes: 6

No: 0

Abstain: 0

Meeting was adjourned at 7:31pm.

Submitted by:

***Monica Dimon***

***Recording Secretary***