

Town of Seymour  
Board of Finance

COPY RECEIVED  
DATE: 6/26/14  
TIME: 4:52pm  
TOWN CLERK'S OFFICE

Minutes

Regular Meeting  
Tuesday, June 24, 2014 at 7:00pm  
Norma Drummer Room, Seymour Town Hall

**Members Present:** David Bitso, Beverly Kennedy, Heather McDaniel, Bill Sawicki, John Stelma, Ed Wasikowski

**Members Absent:** Rich Grudzias

**Others Present:** Bill Paecht, Doug Thomas

**Item #1 – Call Meeting to order**

Chairman Bill Sawicki called the meeting to order at 7:00pm.

**Item #2 – Pledge of Allegiance**

Everyone saluted the Flag and recited the Pledge of Allegiance.

**Item #3 – Seating of Alternates**

None

**Item #4 – Public Comment**

None

**Item #5 – Approval of Minutes—May 27, 2014 Regular Meeting**

Motion to approve Minutes from May 27, 2014 Regular Meeting

Motion: David Bitso

Second: Beverly Kennedy

Yes: 5

No: 0

Abstain: 1 (Heather McDaniel)

**Item #6 – Comments from the First Selectman**

None

**Item #7 – Report from the Finance Director**

Will need a transfer soon for the Police Department due to officers on vacation and on workers comp.

**Item #8 – Transfer Requests**

Transfer #21 – Planning & Zoning - \$491.63

Transfer \$491.63 FROM Board Secretary Fees TO Travel

Transfer due to number of inspections increased. 2015 travel budget was increased; this transfer covers the current budget deficit of \$241.63 plus an additional estimated \$250 for the month of June.

Motion to approve above transfer.

Motion: Ed Wasikowski

Second: Heather McDaniel

Yes: 5

No: 0

Abstain: 1 (David Bitso)

Transfer #22 – Parks - \$2,400.00

Transfer FROM Purchased Services - Janitorial TO General Supplies

Transfer to offset price of sprinklers at Broadstreet Park. Janitorial service not used due to lack of funding for park restrooms.

Motion to approve above transfer.

Motion: Ed Wasikowski

Second: John Stelma

Yes: 5

No: 0

Abstain: 1 (Bill Sawicki)

**Item #9 – Financing Resolution for Greenway Path and Rimmon Road Reconstruction**

- RESOLVED, that the Board of Finance recommends the Town of Seymour appropriate \$600,000 for costs with respect to construction of a Greenway Trail along the Naugatuck River approximately from the Tingue Dam Bypass Channel and Fishway Park to the Bank Street Bridge, and related improvements and amenities; and financing costs related thereto; and that the Town issue bonds or notes and temporary notes in an amount not to exceed \$200,000 to finance in part the appropriation. The appropriation is anticipated to be funded in part by \$400,000 in grants from the State of Connecticut and the \$200,000 remainder, as to be determined by the Board of Selectmen, from unencumbered General Fund Balance or the proceeds of borrowings.

Motion to approve above resolution

Motion: David Bitso

Second: Beverly Kennedy

Yes: 6

No: 0

Abstain: 0

- RESOLVED, that the Board of Finance recommends the Town of Seymour appropriate \$2,410,000 for costs with respect to improvements to Rimmon Street, Old Drive, Clifton Street, and Pershing Street including reconstruction of and improvements to Rimmon Street and a portion of Old Drive, sidewalk and curbing replacement on Clifton Street and Pershing Street, related improvements and amenities including but not limited to vertical alignment, drainage work including culvert and catch basin installation and replacement, intersection improvements, installation and improvement of utilities, sidewalks, guardrails, and curbing, and rebuilding retaining walls, and related land or easement acquisition, if any; and financing costs related thereto; and that the Town issue bonds or notes and temporary notes in an amount not to exceed \$286,000 to finance in part the appropriation. The appropriation is anticipated to be funded in part by \$2,124,000 in State of Connecticut and Federal grants and the \$286,000 remainder, as to be determined by the Board of Selectmen, from unencumbered General Fund Balance or the proceeds of borrowings.

Bill Sawicki noted that the name "Pershing Street" in the Resolution should actually be "Pershing Avenue". This will not have an effect on the ordinance, but it should be corrected. Doug Thomas will see this is done. David Bitso asked if we have a say in how we pay for this. Bill Sawicki said that we should pay for this with cash out of Fund Balance rather than incurring more debt. All were in agreement.

Motion to approve the above resolution

Motion: Ed Wasikowski

Second: John Stelma

Yes: 6

No: 0

Abstain: 0

### **Item #10 – Appointment of Audit Firm**

There were 7 proposals received and reviewed. There were 3 firms interviewed: CohnReznick, LLP, McGladrey, and Seward & Monde. The committee reviewing consisted of Bill Sawicki, David Bitso, and Beverly Kennedy. They recommend to the Board of Finance that we select McGladrey as auditors for the FYE June 30, 2014, 2015, and 2016. The cost would be: \$53,000 for 2014; \$53,000 for 2015; and \$56,000 for 2016. If they do not perform adequately, the term would change to one year.

Heather McDaniel asked why we are changing firms. Bill Sawicki said it is in the Town's best interest to do so at this time. Blum Shapiro, our current auditors did submit a bid, but were not selected. Scott Bassett, from McGladrey, asked questions on our debt and the sewer situation and knew a lot about us. Other firms did not appear to have adequate staffing, had no managers, and one sent a partner that deferred many questions to the other partner who was not present.

Motion to appoint McGladrey as auditors for the Town of Seymour for the Fiscal Year 2014, 2015 and 2016 at a cost of \$53,000 for 2014, \$53,000 for 2015, and \$56,000 for 2016.

Motion: Heather McDaniel

Second: David Bitso

Yes: 6

No: 0

Abstain: 0

Bill Sawicki asked Doug Thomas to send letters to the following:

- Letter to Scott Bassett at McGladry notifying them that they have been selected as our auditor for 2014 – 2016
- Letter to Vanessa at Blum Shapiro notifying them that McGladry has been selected as our new auditors and asking her to please extend them every courtesy in providing any information needed by McGladry. There are no outstanding invoices with Blum Shapiro.

### **Item #11 – New Business**

None

### **Item #12 – Correspondence**

None

### **Item #13 – Adjournment**

Motion to adjourn

Motion: Ed Wasikowski

Second: John Stelma

Yes: 6

No: 0

Abstain: 0

Meeting was adjourned at 7:32pm.

Submitted by:

**Monica Dimon**

**Recording Secretary**