

Town of Seymour  
Board of Finance

COPY RECEIVED  
DATE: 7/24/14  
TIME: 10:30 AM  
TOWN CLERK'S OFFICE

Minutes

Regular Meeting  
Tuesday, July 22, 2014 at 7:00pm  
Norma Drummer Room, Seymour Town Hall

**Members Present:** Jim Cretella (alternate), Rich Grudzias, Beverly Kennedy, Bill Sawicki, John Stelma

**Members Absent:** David Bitso, Heather McDaniel, and Ed Wasikowski

**Others Present:** Gene Atkas and Doug Thomas

**Item #1 – Call Meeting to order**

Chairman Bill Sawicki called the meeting to order at 7:00pm.

**Item #2 – Pledge of Allegiance**

Everyone saluted the Flag and recited the Pledge of Allegiance.

**Item #3 – Seating of Alternates**

Motion to seat Jim Cretella as alternate

Motion: Rich Grudzias

Second: John Stelma

Yes: 5

No: 0

Abstain: 0

**Item #4 – Public Comment**

None

**Item #5 – Approval of Minutes—June 24, 2014 Regular Meeting**

Motion to approve Minutes from June 24, 2014 Regular Meeting

Motion: John Stelma

Second: Beverly Kennedy

Yes: 4

No: 0

Abstain: 1 (Rich Grudzias)

**Item #6 – Comments from the First Selectman**

None

**Item #7 –Report from the Finance Director**

- PBC list is due out on August 18<sup>th</sup>.
- New auditors are on board.
- At the next meeting we will have transfers: water hydrants and health insurance (finance department) are over
- We will be getting the \$400,000 refund
- Bill Sawicki asked when the books will close? At the end of the month.
- Bill Sawicki said that we should not worry about small amounts for accruals. Will make it easier for the auditory. Suggested that the finance director should keep track of the small amounts and submit at the end – otherwise we could be cited for deficiency.

**Item #8 – Transfer Requests**

Transfer #23 – Fire Department - \$1,169.89

Transfer \$1,163.89 FROM Electricity TO Oil

Transfer due to unexpected oil deliveries at the end of the year – copies of bills are attached to transfer.

Motion to approve above transfer.

Motion: Rich Grudzias

Second: Beverly Kennedy

Yes: 5

No: 0

Abstain: 0

**Item #9 – New Business**

John Stelma asked how the money is handled when the Police Department does special projects (CL&P or the sewer). Is there a special fund that this goes to? Doug Thomas was not sure of the exact entries. He will get the debit and credit entries for this and report back to the Board.

**Item #10 – Correspondence**

None

**Item #11 – Adjournment**

Motion to adjourn

Motion: Rich Grudzias

Second: John Stelma

Yes: 5

No: 0

Abstain: 0

Meeting was adjourned at 7:15pm.

Submitted by:

**Monica Dimon**

**Recording Secretary**