

**Town of Seymour
Board of Finance**

Minutes

COPY RECEIVED
DATE: 8/28/14
TIME: 8:45 AM
TOWN CLERK'S OFFICE

**Regular Meeting
Tuesday, August 26, 2014 at 7:00pm
Norma Drummer Room, Seymour Town Hall**

Members Present: David Bitso, Rich Grudzias, Beverly Kennedy, Heather McDaniel, Bill Sawicki, John Stelma(7:04pm), and Ed Wasikowski

Members Absent: None

Others Present: Jim Cretella, Kurt Miller, and Doug Thomas

Item #1 – Call Meeting to order
Chairman Bill Sawicki called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance
Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates
None

Item #4 – Public Comment
None

Item #5 – Approval of Minutes—July 22, 2014 Regular Meeting
Motion to approve Minutes from July 22, 2014 Regular Meeting
Motion: Rich Grudzias Second: Beverly Kennedy
Yes: 3 No: 0 Abstain: 3 (David Bitso, Heather McDaniel, and Ed Wasikowski)

Item #6 – Comments from the First Selectman
None

Item #7 –Report from the Finance Director

- Auditors have finished. They will be back October 15th.
- Private duty police accounting entries are included in packet.
- Still in the process of closing they year out.

Item #8 – Resolution #1
RESOLVED – that the Board of Finance recommends that the Town of Seymour appropriate \$220,000 for costs with respect to various Town facility, public works and public safety equipment acquisition and improvements including: acquisition of a dump truck and related equipment for use by the Public Works Department (estimated cost \$90,000); improvements to the Town Hall HVAC system (estimated cost \$44,000); installation of

flag pole lighting at French Park (estimated cost \$15,000); acquisition of a license plate reader for use by the Police Department (estimated cost \$17,500); acquisition of portable radios for use by the Police Department (estimated cost \$16,000); acquisition of the thermal imaging camera for use by the Fire Department (estimated cost \$13,000); HVAC thermostat improvements at Citizen's Engine Company (estimated cost \$15,000); and miscellaneous financing costs (estimated costs \$9,500); and that the Town issue bonds or notes and temporary notes in an amount not to exceed \$220,000 to finance the appropriation. The appropriation may be spent for costs of planning, engineering, acquisition, construction and installation, legal fees, net temporary interest and other financing costs, and other expenses related to the project or it's financing. The Board of Selectmen shall determine the scope and particulars of the project, and may reduce or modify the scope of the project; and the entire appropriation may be spent on the reduced or modified project.

Motion to approve above Resolution.

Motion: Heather McDaniel Second: Ed Wasikowski

Yes: 7

No: 0

Abstain: 0

Item #9 – Resolution #2

RESOLVED – that the Board of Finance recommends that the Town of Seymour appropriate \$5,600,000 for costs in connection with the design, engineering, and reconstruction of, or improvements to various town roads designated in Category B of the Town of Seymour Road Improvement Program 2014 by James H. Galligan, P.E. of Nafis & Young Engineers, Inc. which is on file in the office of the Town Clerk. To the extent of available funds, roads designated in Category C of the Road Improvement Program may also be included; and the Town issue bonds or notes and temporary notes in an amount not to exceed \$5,600,000 to finance the appropriation. The appropriation may be spent for costs of planning, engineering, surveys, design, inspection, reclaiming, paving, repaving, reconstruction, milling, curbing, drainage, catch basins, easements, appurtenances, legal fees, net temporary interest and other financing costs, and other expenses related to the project or it's financing. The Board of Selectmen shall determine the scope and particulars of the project, and may reduce or modify the scope of the project; and the entire appropriation may be spent on the reduced or modified project.

John Stelma asked if the misspellings have been corrected. Kurt Miller said that they had.

There will be a Town Meeting/Board of Selectmen on October 21st where there will be a vote to move these resolutions for a ballot on the November elections.

Motion to approve above Resolution.

Motion: Rich Grudzias Second: David Bitso

Yes: 7

No: 0

Abstain: 0

Item #10 – Transfer Requests

Transfer #25 – Tax Collector - \$8,280.73

Transfer \$8,280.73 **FROM** Fund Balance **TO** Refunds – Prior years

Prior year refunds budget at \$5,000. Refunds issued were \$13,280.73 leaving a deficit of \$8,280.73. Budget deficit due to amounts of refunds issued with detail attached.

Motion to approve above transfer.

Motion: Rich Grudzias Second: Ed Wasikowski
Yes: 7 No: 0 Abstain: 0

Transfer #27 – Finance Department – \$4,714.98

Transfer \$4,714.98 **FROM** Health Insurance - Assessors **TO** Health Insurance - Finance

Transfer due to budgeted health insurance of single employee; single employee left after four months of coverage. Position vacant for two months and family status employee hired for five months and three weeks. Spreadsheet attached for calculated. Assessor's office health insurance under budget due to employee status change from married to single.

The credit entry was a correction.

Motion to approve above transfer.

Motion: John Stelma Second: Beverly Kennedy
Yes: 7 No: 0 Abstain: 0

Item #11 – New Business

John Stelma said that the new skate park will be dedicated on this coming Saturday, August 30th.

Item #12 – Correspondence

None

Item #13 – Adjournment

Motion to adjourn

Motion: Rich Grudzias Second: Ed Wasikowski
Yes: 7 No: 0 Abstain: 0

Meeting was adjourned at 7:20pm.

Submitted by:

Monica Dimon

Recording Secretary