

COPY RECEIVED  
DATE: 12/2/13  
TIME: 8:30 AM  
TOWN CLERK'S OFFICE

**Town of Seymour  
Board of Finance**

**Minutes**

**Regular Meeting  
Tuesday, November 26, 2013 at 7:00pm  
Norma Drummer Room, Seymour Town Hall**

**Members Present:** Trisha Danka, Beverly Kennedy, Bill Sawicki, John Stelma, Ed Wasikowski

**Members Absent:** David Bitso and Heather McDaniel

**Others Present:** Rich Grudzias and Doug Thomas

**Item #1 – Call Meeting to order**

Chairman Trisha Danka called the meeting to order at 7:01pm.

**Item #2 – Pledge of Allegiance**

Everyone saluted the Flag and recited the Pledge of Allegiance.

**Item #3 – Seating of Alternates**

None

**Item #4 – Public Comment**

None

**Item #5 – Approval of Minutes—October 22, 2013 Regular Meeting**

Motion to approve Minutes from October 22, 2013 Regular Meeting.

Motion: Bill Sawicki

Second: Ed Wasikowski

Yes: 5

No: 0

Abstain: 0

**Item #6 – Comments from the First Selectman**

None

**Item #7 –Report from the Finance Director**

- Auditors are done with their field work; we could have their report by the end of next week; they have all the information that they need.
- Draft reports from auditors will be sent to Doug Thomas, Kurt Miller, Rick Belden, and Bill Sawicki also requested a copy sent to him.
- \$19,500 left in the Legal Settlement line item
- \$1,800 left in the Unemployment Compensation line item
- The OT for Police Department is in better shape – at the current rate should run out in late March
- The Public Works OT is good so far
- The Contingency line item is at \$35,000 and should be fine
- Quarterly Report – projection is that there will be a surplus of around \$91,000.
  - Trisha Danka asked what this will be used for. Currently the plan is to put toward the Fund Balance. She suggested that the money not be transferred to any line item until needed.
- Bill Sawicki asked if we were in the last year of our contract with Blum Shapiro (Three year contract). Doug Thomas said that we were. Bill suggested that we should get competitive bids for the contract.

Blum Shapiro is welcome to submit a bid. The Board of Finance should review and decide on a contract. Trisha Danka asked at what point we decide to change companies. Bill Sawicki said there is no specific answer, but offered the following things to consider:

- Are there a lot of corrections of things that should have been done right the first time?
- Do the auditors seem like they need a lot of instruction?
- Are there personality clashes?
- Is the management of the firm becoming arrogant – do we need to do things their way?
- Is the firm not asking a lot of questions (becoming complacent)?
- Has the firm received any negative reviews in the audit of their firm?

**Item #8 – Transfer Requests**

None. Board of Education transfer information was in the packet for informational purposes.

**Item #9 – New Business**

Doug Thomas said that budget letters were sent out to all departments. Per the letters, budgets are due by 1/21/14. Trisha Danka said that she believed that per the current charter, they are due by 1/15/14. Doug Thomas will check on this and re-send the letters if the 15<sup>th</sup> is the correct date.

**Item #10 – Correspondence**

None

**Item #11 – Public Comment**

None

**Item #12 – Adjournment**

Motion to adjourn

Motion: Bill Sawicki

Yes: 5

Second: Beverly Kennedy

No: 0

Abstain: 0

Meeting was adjourned at 7:17pm.

Submitted by:

**Monica Dimon**

**Recording Secretary**