

Town of Seymour  
Board of Finance

COPY RECEIVED  
DATE: 7/1/13  
TIME: 2:20pm  
TOWN CLERK'S OFFICE

Minutes

Regular Meeting  
Tuesday, June 25, 2013 at 7:00pm  
Norma Drummer Room, Seymour Town Hall

**Members Present:** David Bitso, Beverly Kennedy, Heather McDaniel, Bill Sawicki, John Stelma (7:07pm) and Ed Wasikowski

**Members Absent:** Trisha Danka and Michele Pavlik

**Others Present:** Tony Caserta, Frank Loda, Dennis Rozum, Lt. Paul Satkowski

**Item #1 – Call Meeting to order**

Acting Chairman, Bill Sawicki called the meeting to order at 7:00pm.

**Item #2 – Pledge of Allegiance**

Everyone saluted the Flag and recited the Pledge of Allegiance.

**Item #3 – Seating of Alternates**

Motion to seat Beverly Kennedy as alternate.

Motion: Heather McDaniel      Second: Ed Wasikowski  
Yes: 4                              No: 0                              Abstain: 0

**Item #4 – Public Comment**

None

**Item #5 – Approval of Minutes—May 28, 2013 Regular Meeting**

Motion to approve Minutes from May 28, 2013 Regular Meeting.

Motion: Ed Wasikowski      Second: David Bitso  
Yes: 6                              No: 0                              Abstain: 0

**Item #6 – Comments from the First Selectman**

None

**Item #7 –Report from the Finance Director**

- Per the reports in the monthly packet, all the departmental budgets are in line except for the Police Department (there is a transfer in the packet for this month) and Public Works (there is a transfer included late).
- There will be a surplus in wages accounts from the Finance Department, Tax Collector, and Town Clerk and the FEMA reimbursement account.
- Town Hall generator will be installed in August.
- E-mail was included in packet from George Soltis at SunGard re: 2013 Reconstructing database – backups of system was checked
- WPCA Budget was included. According to the Charter, the Board of Finance does not need to approve. Bill Sawicki said that they need to include detail for the Capital Improvement. The surplus is being budgeted for 3 years to replace the belt press. Cost will be about \$1million. Hoping to replace in 3

years. Depreciation expense was not included in the budget, which is required per the Charter Revision. This WPCA budget as filed with the Town Clerk is in error and needs to be resubmitted. Bill Sawicki asked Tony Caserta to convey to the WPCA that they need to resubmit the budget.

- Bristol Resource Recovery notice was included in packet for informational purposes.

#### **Item #8 Transfer Requests**

*Transfer #13* – From Public Works – did not receive until this afternoon – no chance for Board to review.

Motion to table until July 23<sup>rd</sup>, 2013 meeting

Motion: David Bitso                      Second: John Stelma  
Yes: 6                                      No: 0                                      Abstain: 0

*Transfer #12* – From Police Department

Transfer of \$76,000 from Salary – Uniform Police and \$200 from Travel

Transfer of \$200 to Board Secretary and \$20,000 to Overtime and \$56,000 to Machinery & Equipment – Cars Transfers for overtime due to shortage of staff and workers compensation cases. Transfer for police car due to cut in the next years budget. Board Secretary funds needed due to numerous personnel replacements and retirements.

Motion to accept Transfer #12 as presented above.

Motion: David Bitso                      Second: Ed Wasikowski  
Yes: 6                                      No: 0                                      Abstain: 0

#### **Item #9 – New Business**

None

#### **Item #10 – Correspondence**

None

#### **Item #11 – Public Comment**

None

#### **Item #12 – Adjournment**

Motion to adjourn

Motion: David Bitso                      Second: Ed Wasikowski  
Yes: 6                                      No: 0                                      Abstain: 0

Meeting was adjourned at 7:17pm.

Submitted by:

**Monica Dimon**

**Recording Secretary**