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**Town of Seymour
Board of Finance**

Minutes

**Regular Meeting
Tuesday, July 24, 2012 at 7:00pm
Norma Drummer Room, Seymour Town Hall**

Members Present: Michele Pavlik, Ed Wasikowski, Heather McDaniel, David Bitso, Bill Sawicki, John Stelma and Richard Grudzias (alternate)

Members Absent: Trisha Danka

Others Present: Lucy McConologue, Doug Thomas and Tony Casserta

Item #1 – Call Meeting to order

The Vice Chairman, Michele Pavlik, called the meeting to order at 7:01pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates

Motion to seat Richard Grudzias as an alternate for Trisha Danka.

Motion: David Bitso

Second: Ed Wasikowski

Yes: 6

No: 0

0: Abstain

Item #4 – Public Comment

None.

Item #5 – Approval of Minutes—June 26, 2012 Regular Meeting

Motion to approve Minutes from June 26, 2012 Regular Meeting.

Motion: Ed Wasikowski

Second: John Stelma

Yes: 5

No: 0

2: Abstain (David Bitso and Richard Grudzias)

Item #6 – Comments from the First Selectman

None.

Item #7 – Report from the Finance Director

Doug Thomas states the Finance Department is closing out the 2011/2012 year, calculating the best bonding solutions and switching the town's banking to Webster Bank.

Richard Grudzias inquired as to the status of the High School and Middle School project close-out. Doug Thomas stated the Finance Manager, Rick Belden, hired a private firm to audit the paperwork to speed up the process. Bill Sawicki questioned if the state will accept an audit from a private firm. Doug Thomas stated he would re-confirm with Rick Belden and the state that an audit from a private firm will be acceptable.

Michele Pavlik inquired about end of the year transfers to balance out line items and asked when the final transfers needed to be completed. Doug Thomas stated the line items transfers are usually completed for the BOF regular meeting in August, however, he has seen transfers as late as October in previous years.

Item #8 – Transfer Requests

Motion to accept Transfer #20—Police Department from Union Wages to Overtime in the amount of \$50,000.00.

Motion: Ed Wasikowski Second: Heather McDaniel
Yes: 7 No: 0 0: Abstain

Motion to accept Transfer #21—Fire Department from Vehicle Lease, Purchased Professional services, Buildings Improvements, Oil, Education Meetings, Mach & Equip OSHA, Travel and Salary Part time to Salary Regular, Clothing, Gasoline and Equipment Non Capital in the amount of \$19,590.00.

Motion: David Bitso Second: John Stelma

Michele Pavlik asked Doug Thomas if the transfer was to balance the line items for the department, were the lines short funds? Doug Thomas stated there were items the Fire Department wanted to purchase on the Equipment Non Capital account. Michele Pavlik asked if further information was received outlining the items the Fire Department would like to purchase? Doug Thomas stated there was not a complete list at the time of the meeting.

Motion to approve rescinded by David Bitso and John Stelma

Motion to table Transfer #21 until further detailed information can be received for the August regular BOF meeting.

Motion: John Stelma Second: David Bitso
Yes: 6 No: 0 1: Abstain (Richard Grudzias)

Motion to accept Transfer #22—Health Insurance from Finance, Assessor, Retiree to Selectman, Tax collector, Town Clerk, Fire Marshal, Public works and Recreation in the amount of \$17,230.54.

Motion: Richard Grudzias Second: Heather McDaniel
Yes: 7 No: 0 0: Abstain

Item #9 – New Business

None.

Item #10 – Correspondence

None.

Item #11 – Public Comment

None.

Item #12 – Adjournment

Motion to adjourn

Motion: Richard Grudzias Second: Ed Wasikowski
Yes: 7 No: 0 0: Abstain

Meeting was adjourned at 7:21pm.

Submitted by:
Michelle Walsh
Recording Secretary