

**Town of Seymour
Board of Finance**

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DATE: 7/5/12
TIME: 3:55pm
TOWN CLERK'S OFFICE

**Minutes
(Revised)
Regular Meeting
Tuesday, May 22, 2012 at 7:00pm
Norma Drummer Room, Seymour Town Hall**

Members Present: Trisha Danka, Michele Pavlik, Ed Wasikowski, Bill Sawicki and John Stelma

Members Absent: David Bitso and Heather McDaniel

Others Present: Kurt Miller, Representative from BlumShapiro, Paul Wetowitz and Tony Casserta

Item #1 – Call Meeting to order

The Chairman, Trish Danka, called the meeting to order at 7:02pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates

Alternate was not available.

Item #4 – Public Comment

None.

Item #5 – Approval of Minutes

a. April 25, 2012 Special Meeting

Motion to approve Minutes from April 25, 2012.

Motion: Michelle Pavlik

Second: Ed Wasikowski

Yes: 4

No: 0

1: Abstain (Trish Danka)

b. May 3, 2012 Special Meeting

Motion to approve Minutes from May 3, 2012 Special Meeting.

Motion: Michele Pavlik

Second: John Stelma

Yes: 5

No: 0

0: Abstain

c. May 7, 2012 Special Meeting

Motion to approve Minutes from May 7, 2012 Special Meeting.

Motion: Michele Pavlik

Second: John Stelma

Yes: 5

No: 0

0: Abstain

d. May 17, 2012 Special Meeting

Motion to approve Minutes from May 17, 2012 Special Meeting.

Motion: Michele Pavlik

Second: Bill Sawicki

Yes: 5

No: 0

1: Abstain (John Stelma)

Item #6 – Comments from the First Selectman

Kurt Miller stated the focus is on improving the town’s infrastructure and applying for grants to defer the cost from taxpayers. He should have more information at the June regular meeting.

Item #7 – Report from the Finance Director

Doug Thomas was not available at this time.

Item #8 – Review of Audit Report

Vanessa Rossitto with BlumShapiro reviewed the 2011/2012 audit report recommendations in the management letter regarding the towns internal controls that were addressed by Rick Belden and Doug Thomas.

Item #9 – Transfer Requests

Michele Pavlik requested a transfer report be provided when transfers are on the agenda. Doug Thomas agreed to this. The report would include the department’s total transferred amount for the year to ensure a town meeting is not required. Tony Casserta confirmed no town meeting is required for the Dog Warden transfer.

Motion to accept Transfer #18—Dog Warden from Salary Assistant, Repairs and Maintenance and General Supplies to Gasoline in the amount of \$1,925.00.

Motion: Bill Sawicki Second: Ed Wasikowski
Yes: 5 No: 0 0: Abstain

Building committee discussed the importance of a feasibility study to ensure the town is utilizing existing buildings in the most efficient and inexpensive manner. More funds may be needed to move departments or winterizing buildings depending on the results of the study.

Motion to accept Transfer #17—Town Buildings from Contingency and Electricity to Contacted Services in the amount of \$24,000.00.

Motion: Bill Sawicki Second: Ed Wasikowski
Yes: 2 No: 2 (Michele Pavlik & Trish Danko) 1: Abstain (John Stelma)
Motion failed.

Motion to accept Transfer #17—Town Buildings from Contingency and Electricity to Contacted Services in the amount of \$24,000.00 contingent that further written back-up be provided to the BOF.

Motion: Michele Pavlik Second: Edwasikowski
Yes: 4 No: 0 1: Abstain (John Stelma)

Kurt Miller states there is a need for a transfer for a mower at Public Works. Current mowers are in dis-repair and are in need of replacement. The transfer is needed prior to the next regular meeting and would need to be at a special meeting.

Bill Sawicki requested a report for the proposed budget that includes the original amounts requested with the amounts / dates when reductions have been taken.

Item #10 – Correspondence

None.

Item #11 – Public Comment

Paul Wetowitz 56 Davis Road: (Fire Marshall) Clarified with the BOF that if he provided what was requested for the building committee transfer that it would be all we would require for it to be approved as he was interested in getting everything to the BOF in one clean package so that the process could get started.

Item #12 – Adjournment

Motion to adjourn

Motion: Michele Pavlik

Second: John Stelma

Yes: 5

No: 0

0: Abstain

Meeting was adjourned at 9:07pm.

Submitted by:

Michelle Walsh

Recording Secretary