

**Town of Seymour
Board of Finance**

COPY RECEIVED
DATE: 5/11/12
TIME: 12:00pm
TOWN CLERK'S OFFICE

Minutes

**Special Meeting
Wednesday, April 25, 2012 at 7:00pm
Norma Drummer Room, Seymour Town Hall**

Members Present: Michele Pavlik, Ed Wasikowski, John Stelma and Richard Grudzias (alternate)

Members Absent: Trisha Danka, Bill Sawicki, David Bitso, and Heather McDaniel

Others Present: Tony Caserta and Doug Thomas

Item #1 – Call Meeting to order

The Vice Chairman, Michele Pavlik, called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates

Motion to seat Richard Grudzias as an alternate for Bill Sawicki.

Motion: Ed Wasikowski

Second: John Stelma

Yes: 4

No: 0

0: Abstain

Item #4 – Public Comment

None.

Item #5 – Approval of Minutes

a. March 27, 2012 Regular Meeting

Motion to approve Minutes from March 27, 2012.

Motion: Richard Grudzias

Second: Ed Wasikowski

Yes: 4

No: 0

0: Abstain

b. March 29, 2012 Public Hearing

Motion to approve Minutes from March 29, 2012 Public Hearing.

Motion: Ed Wasikowski

Second: John Stelma

Yes: 4

No: 0

0: Abstain

c. April 2, 2012 Budget Deliberation

Motion to approve Minutes from April 2, 2012.

Motion: Richard Grudzias

Second: Ed Wasikowski

Yes: 4

No: 0

0: Abstain

d. April 16, 2012 Special Meeting

Motion to approve Minutes from April 16, 2012.

Motion: Ed Wasikowski

Second: John Stelma

Yes: 3

No: 0

1: Abstain (Richard Grudzias)

Item #6 – Comments from the First Selectman

None.

Item #7 – Report from the Finance Director

Doug Thomas discussed possible transfers for the next regular BOF meeting from the Police Department, Health Insurance (First Selectman's Office) and Public Works. Michele Pavlik requested from Doug Thomas an updated transfer report with yearly transfer amount by department for the next regular BOF meeting.

Item #8 – Review of Town Audit

Doug Thomas discussed items in the Town Audit Management Letter and provided the BOF with the solutions the town has implemented. BOF requests Doug Thomas, the First Selectman and a member of the BOE attend the next regular BOF meeting to discuss the Management Letter stating what has been addressed and outline how processes will be implemented. The BOF agreed the auditor did not need to be present at the May 2012 regular BOF meeting.

Item #9 – Transfer Requests

None.

Item #10 – Correspondence

None.

Item #11 – Public Comment

None.

Item #12 – Adjournment

Motion to adjourn

Motion: Richard Grudzias

Second: Ed Wasikowski

Yes: 4

No: 0

0: Abstain

Meeting was adjourned at 7:25pm.

Submitted by:

Michelle Walsh

Recording Secretary