

Town of Seymour
Board of Finance

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Minutes

Special Meeting / Budget Workshop
Monday, February 7, 2011 at 7pm
Norma Drummer Room, Seymour Town Hall

Members Present: Robert Koskelowski, Bill Paecht, Bill Sawicki, Peter Jezierny, Jay Hatfield, Kristen Harmeling, and Michelle Walsh

Others Present: Paul Roy, Doug Thomas, Tony Caserta, and John Stelma

Item #1 – Call Meeting to order

The Chairman, Robert Koskelowski, called the meeting to order at 7:01pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Appoint Secretary to Board of Finance

Members discussed possible replacements for the recording secretary. Jay Hatfield recommended a replacement who will be available for the Monday, February 14 Budget Workshop. She will work on a trial to be certain she can complete all that is required. Michelle Walsh volunteered to type minutes until position is filled.

Item #4 – Appointment of Alternates if needed

No Alternates seated.

Item #5 – Public Comment

No comments from the public.

Kristen Harmeling requested public comment in the beginning and at the end of all BOF meetings. An effort will be made to place two Public Comment sections on future agendas.

Item #6 – Discuss and take possible action on all Bond Resolutions Submitted by Board of Selectmen

Motion to accept – Improvements to Various Town Buildings (see attached)

Motion: Bill Paecht

Second: Bill Sawicki

Yes: 5

No: 2 (Bob Koskelowski and Michelle Walsh) 0: Abstain

Item #7 – Transfer Request, take possible action

Emergency Transfer of \$20,000 for the Public Works Department Snow Plowing Materials account from the Contingency Account approved by Board of Selectmen on 2/1/11 was provided for BOF review. No Transfers submitted for board action.

Item #8 – Budget Discussions (workshop 1), take possible action

Doug Thomas, Finance Director, presented and reviewed the following:

- Revenues: Bill Sawicki requested Doug Thomas research and provide an actual percentage of collection rate that is broken down to the 10th place.

- Mill rate impact of budgets as submitted by departments
- Town Government Fringe benefits estimates
- Wage updates: Kristen Harmeling requested Doug Thomas prepare a spreadsheet containing wages of all employees on one page, similar to retirement and healthcare sheets.
- Debt Service

Paul Roy, First Selectman, provided an update on standings of current staff. Stated a Capital Plan will be discussed with Board of Selectmen.

Item #9 – Adjournment

Motion to adjourn

Motion: Bill Paecht

Second: Jay Hatfield

Yes: 7

No: 0

0: Abstain

Meeting was adjourned at 8:26pm.

Submitted by:

Michelle Walsh
Board of Finance

BOF Minutes Attachment
Special Meeting / Budget Workshop
February 7, 2011

RESOLUTION OF BOARD OF FINANCE
February __, 2011

Item __.

RESOLVED, that, notwithstanding its actions respect thereto taken by the Board of Finance at its meeting held January 25, 2011, the Board of Finance recommends that the Town of Seymour appropriate \$407,000 for costs related to improvements to various Town buildings, including (a) replacement of the roof on the Seymour Public Works Department Garage on Derby Avenue, and related work and improvements (estimated cost \$100,000), (b) installation of a new boiler and heating system at the Seymour Community Center at 20 Pine Street, and related work and improvements (estimated cost \$150,000), (c) implementation of the Energy Committee's plans to convert Town buildings into energy and cost-efficient structures (estimated cost \$150,000); and (d) costs related to the financing thereof (estimated at \$7,000); and that the Town issue bonds or notes and temporary notes in an amount not to exceed \$407,000 to finance the appropriation. The Board of Selectmen shall be authorized to determine the scope and particulars of the projects and to reduce or modify the projects, and the entire appropriation may be expended on the projects as so reduced or modified.