

**Town of Seymour  
Board of Finance**

COPY RECEIVED  
DATE: 7/5/11  
TIME: 3:58pm  
TOWN CLERK'S OFFICE

**Minutes**

**Regular Meeting  
Tuesday, June 28, 2011 at 7:00pm  
Norma Drummer Room, Seymour Town Hall**

**Members Present:** Robert Koskelowski, Bill Paecht, Bill Sawicki, Jay Hatfield, Kristen Harmeling, Peter Jezierny and Michelle Walsh

**Others Present:** Tony Caserta, Frank Loda, Howard Simpson and Lieutenant Paul Satkowski

**Item #1 – Call Meeting to order**

The Chairman, Robert Koskelowski, called the meeting to order at 7:03pm.

**Item #2 – Pledge of Allegiance**

Everyone saluted the Flag and recited the Pledge of Allegiance.

**Item #3 – Appointment of Alternates if needed**

None seated

**Item #4 – Public Comment**

None.

**Item #5 – Approval of Minutes May 24, 2011**

Motion to approve minutes of May 24, 2011.

Motion: Bill Paecht

Second: Bill Sawicki

Yes: 7

No: 0

0: Abstain

**Item #6 – Approval of Minutes May 26, 2011**

Motion to approve minutes of May 26, 2011.

Motion: Bill Paecht

Second: Peter Jezierny

Yes: 7

No: 0

0: Abstain

**Item #7 – First Selectman Comments**

Paul Roy could not attend. A letter from Paul Roy, First Selectman read stating his support of Police Department Transfer requests #20 and #21.

**Item #8 – Report from Finance Director**

Report of the Finance Director discussed by Tony Caserta. Bob Koskelowski requested Tony Caserta to supply a list of retirees for the next BOF meeting. Michelle Walsh requested a plan on possible shortfall of funds for the 2010/2011 budget year. Jay Hatfield requested Tony Caserta to supply an updated list report regarding furlough days taken.

**Item #9 – Transfer Request**

Motion to accept Transfer #19—Ambulance transfer from Heating Fuel to Repairs and Maintenance in the amount of \$900.00.

Motion: Bill Sawicki

Second: Jay Hatfield

Yes: 7

No: 0

0: Abstain

Motion to accept Transfer #20—Police Department transfer from Salary: Uniformed Police to Machinery and equipment cars in the amount of \$27,000.00.

Motion: Bill Paecht

Second: Bill Sawicki

Yes: 5

No: 2 (Bob Koskelowski and Michelle Walsh)

0: Abstain

Motion to accept Transfer #21—Police Department transfer from Salary: Uniformed Police to Repairs and Maintenance in the amount of \$38,308.00.

Motion: Bill Sawicki

Second: Kristen Harmeling

Yes: 7

No: 0

0: Abstain

Motion to table Transfers Discussion until Tony Caserta returns with an additional transfer.

Motion: Jay Hatfield

Second: Bill Paecht

Yes: 7

No: 0

0: Abstain

Motion to return to Transfers Discussion.

Motion: Jay Hatfield

Second: Peter Jezierny

Yes: 7

No: 0

0: Abstain

Motion to accept Transfer #22—Fire Department transfer from Purchased Prof. Services to Communications in the amount of \$448.00 and from Gasoline to Equipment Non Cap in the amount of \$3026.00 for a total department transfer of \$3,474.00.

Motion: Kristen Harmeling

Second: Bill Sawicki

Motion to table the \$448.00 portion of Transfer #22 for further review.

Motion: Michelle Walsh

Second: Peter Jezierny

Yes: 3 (Michelle Walsh, Peter Jezierny and Bill Paecht) No: 4

0: Abstain

Motion Failed

Vote results from previous motion to accept Transfer #22

Yes: 6

No: 1 (Michelle Walsh)

0: Abstain

#### **Item #10 – New Business**

Bill Sawicki requested Tony Caserta to supply a report to BOF members by email: Would like to receive Line Item Expenses by Department run at the end of day Thursday June 30, 2011.

Discussed possibly reviewing year-end transfers at the next BOF regular meeting to clear account overages / shortages.

#### **Item #11 – Public Comment**

Frank Loda, 27 Osprey Drive: In the past at year-end the BOF would have the right to take action on transfers from department to department to clear overages and deficits. This would only be allowed for the fiscal year end.

#### **Item #12 – Correspondence**

Letter received from the new Audit Firm stating correspondence would be copied to Bill Sawicki, Bill Paecht, and Bob Koskelowski as well as the Finance Office.

**Item #13 – Adjournment**

Motion to adjourn

Motion: Bill Paecht

Second: Jay Hatfield

Yes: 7

No: 0

0: Abstain

Meeting was adjourned at 7:53pm.

Submitted by:

Michelle Walsh

Board of Finance