

COPY RECEIVED
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TOWN CLERK'S OFFICE

**Town of Seymour
Board of Selectman
MINUTES
Regular Meeting
Tuesday, October 2, 2012 @ 7:30PM
Norma Drummer Room / Seymour Town Hall**

Members Present: W. Kurt Miller, Nicole Klarides-Ditria, Gary Bruce, AnnMarie Drugonus, Al Bruno, Karen Stanek, Theresa Conroy and Town Counsel Rich Buturla.

Members Absent: None.

Others Present: Frank Loda, Steven Kulas and Jason Weaving

Item #1 –Call meeting to order.

First Selectman, W. Kurt Miller called the meeting to order at 7:32pm.

Item #2 –Pledge of Allegiance.

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 –Public Comment.

None.

Item #4—First Selectman's Report.

Tingue Dam Bypass Channel should go out to bid in November and begin construction in January or February with hopes of completion September 2013.

The First Selectman's Office is aware and looking into cars that were towed during the last meeting. We understand it has a large effect on residents and Fred A. Messoro is working with the merchants and the property manager to create open lines of communication between the Town and them.

Congratulations to the members of the Royal Court of the Pumpkin Festival.

We would like to thank DPW, PD, Ambulance, FD, and especially the committee members for all their hard work leading up to and during the festival.

House of Heroes on Saturday, September 22, 2012 provided help to Russell Machnicz (87 Years Old) by providing a new deck, chimney repair, install smoke/co detectors, general housecleaning and general yard work.

A Housatonic Functional Exercise was attended by Tom Eighmie, Tim Willis, and Nicole Klarides-Ditria on September 26, 2012. The exercise simulated what would happen if the Stevenson Dam failed.

Explorer the Naugatuck River Greenway Ceremony on Sunday September 23, 2012. Riders rode their bikes from Torrington down the Derby to raise awareness of the Greenway projects that are going on and are proposed. Seymour will be actively working with VCOG and other state agencies on our potential pieces.

Police Commission has been made aware of a procedural error that occurred at the last meeting. The motions were rescinded and proper procedures have been established.

Motion: Gary Bruce
Yes: 6

Second: Karen Stanek
No: 0 0: Abstain

Item #8— Resolution recognizing November as Pancreatic Cancer Awareness Month.

WHEREAS in 2012, an estimated 43,920 people will be diagnosed with pancreatic cancer in the United States and 37,390 will die from the disease;

WHEREAS pancreatic cancer is one of the deadliest cancers, is the fourth leading cause of cancer death in the United States, and is the only major cancer with a five-year relative survival rate in the single digits at just six percent;

WHEREAS when symptoms of pancreatic cancer present themselves, it is usually too late for an optimistic prognosis, and 74 percent of pancreatic cancer patients die within the first year of their diagnosis while 94 percent of pancreatic cancer patients die within the first five years;

WHEREAS of all the racial/ethnic groups in the United States, African Americans have the highest incidence rate of pancreatic cancer, between 34 percent and 70 percent higher than the other groups;

WHEREAS approximately 510 deaths will occur in Connecticut in 2012;

WHEREAS there is no cure for pancreatic cancer and there have been no significant improvements in survival rates in the last 40 years;

WHEREAS the Federal Government invests significantly less money in pancreatic cancer research than it does in any of the other leading cancer killers; and pancreatic cancer research constitutes only approximately 2 percent of the National Cancer Institute's federal research funding, a figure far too low given the severity of the disease, its mortality rate, and how little is known about how to arrest it; and

WHEREAS the Pancreatic Cancer Action Network is the first and only national patient advocacy organization that serves the pancreatic cancer community in Seymour and nationwide by focusing its efforts on public policy, research funding, patient services, and public awareness and education related to developing effective treatments and a cure for pancreatic cancer;

WHEREAS the Pancreatic Cancer Action Network and its affiliates in Seymour support those patients currently battling pancreatic cancer, as well as to those who have lost their lives to the disease, and are committed to nothing less than a cure;

WHEREAS the good health and well-being of the residents of Hamden are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes, and effective treatments; therefore be it

NOW THEREFORE BE IT RESOLVED that the First Selectman designate the month of November 2012 as "Pancreatic Cancer Awareness Month" in Seymour.

Dated at Seymour, Connecticut on the 2nd day of October 2012.

W. Kurt Miller
First Selectman

Nicole Klarides-Ditria returned to the meeting at 8:00pm.

Motion to accept the resolution as presented.

Motion: Gary Bruce
Yes: 7

Second: Karen Stanek
No: 0 0: Abstain

Motion to add to the agenda discussion and take possible action on request for LOCIP expenditures.

Motion: AnnMarie Drugonus
Yes: 7

Second: Nicole Klarides-Ditria
No: 0 0: Abstain

Town of Seymour has a Reconstruction of Chamberlin Road and Brothers Court Project, which is funded by a Small Cities Grant of \$500,000.00 through the CTDECD. During the reconstruction project the Town took

the opportunity to have the water company evaluate the condition of their equipment in the road. The water company had worked on the water lines in the road and agreed to pay half of the cost to repave the Brothers Court part of the project, which will total approximately \$19,000.00. The Town's share will be approximately \$9,500.00. We will also require Police presence for approximately 28 business days and at a rate of \$40 to \$50 per hour should come to approximately \$14,000.00. Further funds are needed of approximately \$24,000.00 to finish the project. The use of LOCIP Funds is requested.

Motion to transfer \$24,000.00 from LOCIP as requested by Deirdre Caruso, Manager of Operations & Grants for reconstruction of Chamberlin Road and Brothers Court.

Motion: AnnMarie Drugonus Second: Nicole Klarides-Ditria
Yes: 7 No: 0 O: Abstain

Item #9— Award Town Buildings HVAC Contract.

Motion to accept the recommendation from Tony Casserta, Director of Operations and award Added Comfort, LLC the Town of Seymour Town Buildings HVAC Maintenance Contract.

Motion: Theresa Conroy Second: AnnMarie Drugonus
Yes: 7 No: 0 O: Abstain

Item #10— Award Door-to-Door garbage pickup for the Town.

Motion to accept the recommendation from Tony Casserta, Director of Operations and award Latella Rubbish Removal the Town of Seymour Door to Door Solid Waste Pick-up Contract.

Motion: Al Bruno Second: Nicole Klarides-Ditria
Yes: 7 No: 0 O: Abstain

Item #11— Recognition of Operation Save a Life from the Fire Marshal's Office.

The Board of Selectmen has recognized the efforts of the Fire Marshal's Office taking part in Operation Save a Life. Congratulations in obtaining just over 200 free smoke alarms as well as 28 carbon monoxide detectors at a press event hosted by WTNH's Anne Craig and Gil Simmons. Thanks to Timothy Willis and Paul Wetowitz for their hard work.

Item #12— Discussion and action on Skate Park Contract.

Town Counsel Rich Buturla recommends the town receive consent from ASD to release the contract to Stantec Planning and Landscape Architecture P.C.

Kurt Miller stated he would like to see prior to signing the Skate Park Contract: project totals, budget projections, expenses to date, a timeline on deliverables, the cost of professional services, information on grants and funding received to date and a synopsis of activities to date.

Motion to assign the Skate Park Contract to Stantec Planning and Landscape Architecture P.C. pending an approval or consent of release from ASD.

Motion: Al Bruno Second: Nicole Klarides-Ditria
Yes: 7 No: 0 O: Abstain

Item #13— Update from Technology Committee.

Jason Weaving, Chairman of the Technology Committee, passed out an updated report of survey results to the Board of Selectmen. The Technology Committee is requesting permission to create and send out a "request for proposal" (RFP). The software, Frontpage2003, used to create the town website is no longer in production and the manufacturer will no longer be providing software updates. The Technology Committee would like to have the administrative staff of the town provide less hours to website maintenance and

would like to review the cost of outsourcing the function to a firm that has experience designing for municipalities. Kurt Miller states there is money set aside in the budget.

Motion to allow the Technology Committee to send out an RFP pending approval from Town Counsel Rich Buturla.

Motion: Karen Stanek Second: Theresa Conroy
Yes: 7 No: 0 0: Abstain

Item #14— Discussion of charge of the Downtown Committee.

Motion for a two (2) minute recess at 8:31pm.

Motion: AnnMarie Drugonus Second: Nicole Klarides-Ditria
Yes: 7 No: 0 0: Abstain

Meeting called to order by Kurt Miller at 8:35pm.

Kurt Miller handed the Board of Selectmen an updated charge of the Downtown Committee. Discussion and possible action of the charge of the Downtown Committee will be added to the October 16, 2012 Board of Selectmen regular meeting.

Item #15— Discussion and take action on Anti-Blight Officer Position.

Motion to hire Michael Marganski as the Town of Seymour Anti-Blight officer effective October 15, 2012.

Motion: Al Bruno Second: Nicole Klarides-Ditria
Yes: 6 No: 1 (Gary Bruce) 0: Abstain

Item #16— Discussion and take action on Telecommunications Policy.

The Board of Selectmen reviewed drafts of a possible Telecommunications Policy for the town. Town Counsel Rich Buturla asked if the board would like to pursue a policy or an ordinance. Majority of the board would like to adopt an ordinance and not a policy. Kurt Miller stated he would schedule a meeting of the Ordinance Committee to review and report back to the Board of Selectmen.

Town Counsel Rich Buturla will research the current policy of the town. Kurt Miller asked Board of Selectmen to review the language and send suggestions to him.

Item #17— Discussion and possible action on Silvermine Road easement.

Motion to table the discussion and possible action on Silvermine Road easement.

Motion: AnnMarie Drugonus Second: Al Bruno
Yes: 7 No: 0 0: Abstain

Item #18— Discussion on eligibility for boards, commissions, and committees.

Town Counsel Rich Buturla was asked to research eligibility for boards, commissions and committees. Kurt Miller provided a list of current town committees with members that do not reside in Seymour. Town Counsel Rich Buturla stated further research is needed and he would report findings at the next regular Board of Selectmen meeting.

Town Counsel is excused at 9:23pm.

Item #19— Appointments.

Motion to appoint Bruce Baker to the Board of Assessment Appeals as replacement for Christine Conroy for a term of two (2) years elected expiring on December 2, 2013.

Motion: AnnMarie Drugonus Second: Nicole Klarides-Ditria
Yes: 7 No: 0 0: Abstain

Memo from Jason Weaver recommending new members was received and read.

Motion to appoint Melanie Kalako to the Technology Committee for a term of one (1) year expiring on October 2, 2013.

Motion: Karen Stanek Second: Theresa Conroy
Yes: 7 No: 0 0: Abstain

Motion to appoint Daniel Zaniewski to the Technology Committee for a term of one (1) year expiring on October 2, 2013.

Motion: Karen Stanek Second: Gary Bruce
Yes: 7 No: 0 0: Abstain

Motion to appoint Wendy Rossi to EMSOC as replacement for Christine Conroy for a remaining term of two (2) years expiring on April 13, 2013.

Motion: Al Bruno Second: AnnMarie Drugonus
Yes: 7 No: 0 0: Abstain

Motion to appoint David McAndrew as Tree Warden for a term of two (2) years expiring on October 2, 2014.

Motion: Al Bruno Second: AnnMarie Drugonus
Yes: 7 No: 0 0: Abstain

Item #20—Tax Refunds/Abatements.

Motion to accept the Tax Refunds / Abatements as presented.

Motion: AnnMarie Drugonus Second: Al Bruno
Yes: 7 No: 0 0: Abstain

Item#21—Transfers.

Motion to table Transfer #2 until the October 16, 2012 Board of Selectmen regular meeting.

Motion: AnnMarie Drugonus Second: Nicole Klarides-Ditria
Yes: 7 No: 0 0: Abstain

Item#22—Correspondence.

Check Register.

Letter stating the Town of Seymour has not received the Small Cities Grant in this funding cycle.

Email from Bill Paecht stating he will no longer act as the Anti-Blight officer

Letter from Pauline Launsbury resigning as a member of TEAM, Inc.

Letter from Christine Conroy resigning from the Board of Assessment Appeals, Technology Committee and EMSOC.

Letter from Meghan Tarby concerning eligibility for boards, commissions and committees.

Item#23—Public Comment.

Steven Kulas, 12 Bank Street: Asked the Selectmen to please keep Seymour residents in place and be conservative in the regard of out-of-town committee members. Beware when discussing the use of telecommunications in town meetings and limiting availability.

Item#24—Selectmen’s Public Comments.

Karen Stanek: Asked the estimated time the Building Committee will be submitting their report. Kurt Miller stated the report is expected in the next week or two.

Theresa Conroy: Would like to thank Pauline Launsbury for her work on TEAM. Woman making a difference is the week of October 8 local women will be honored by Griffin Hospital on Thursday October 11. Liked receiving resume and further information on appointees prior to the appointment. This is a great tool that would be great to see again in the future.

Nicole Klarides-Ditria: In regards to “out-of-town” committee members, maybe the town could establish a percentage limit.

Al Bruno: Reminds members to remain neutral in decisions and remove personal ties.

AnnMarie Drugonus: Commented that some board’s minutes have not been filed in a timely manner and the reason for Executive session is not listed. Will provide a list for Kurt Miller to review. Thanks to Tim Willis, he is an asset to the Fire Marshal’s office.

Gary Bruce: Would like to encourage board members to attend the Smoke in the Valley and Road Race on Saturday. Also suggests the Selectmen sponsor a brick in Broad Street Park. Kurt Miller will work with Al Yagovane to order a brick and will contact Selectmen with the cost of their portion.

Kurt Miller: There is a Town Team for the 5K Pounding the Pavement. If anyone is interested in joining please contact him.

Item#25—Adjournment.

Motion to adjourn at 9:46pm.

Motion: AnnMarie Drugonus

Second: Nicole Klarides-Ditria

Yes: 7

No: 0

0: Abstain

Submitted by:



Michelle Walsh
Recording Secretary

Reviewed by:

W. Kurt Miller
First Selectman