

MINUTES

Board of Selectmen

Tuesday, September 04, 2012 @ 7:30PM

Norma Drummer Room/Seymour Town Hall

Members present: W. Kurt Miller, Nicole Klarides-Ditria, Gary Bruce, Annmarie Drugonis, Al Bruno, Karen Stanek, and Town Counsel Rich Buturla.

Not present: Theresa Conroy.

Others present: Frank Loda, Jeanne Loda, Michael Metzler, Paul Wetowitz, Trisha Danko, Doug Thomas, Fred Messori, Tony Caserta, Sean Walsh, Dennis Rozum, Edward Schuck, Evelyn Molner, Heather McDaniel and Dave Bitso.

1) Call meeting to order.

Meeting was called to order at 7:36pm.

2) Pledge of Allegiance.

Everyone salutes the Flag and states the Pledge of Allegiance.

3) Public Comment.

Jeanne Loda, 27 Osprey Drive, Chairman Commission of Aging: Would like the Board of Selectmen to consider extending the hours of the municipal aid.

Ed Schuck, Country Club Drive: Very upset about the tax increase this year. Has always supported education and paid his taxes without complaint. This year there was a \$500 difference and contacted the Assessor and received a vague explanation and a condescending attitude. Then tried to contact the First Selectman and could not get in touch with him after many attempts. Very upset and wants to know why his assessment went up. No one had the courtesy to call him back.

Kurt will call him back tomorrow and apologizes for any inconvenience.

Dave Bitso, Meadow Woods Road: Concerns about Planning & Zoning being elected due to no Independents being able to serve. No one is lining up to volunteer for these positions. Please reconsider the decision to make this an elected board.

4) First Selectman's Report.

- Changes in the First Selectman's Office, Christine Conroy will be a full time Administrative Assistant and Lianna Staffieri will be working in the Town Clerks Office filling in for now from 10am-4pm.
- HR negotiations are moving along with candidate. Will finalize this week.
- Housatonic Wire: The project was stalled due to \$\$\$. Rick Dunne of VCOG and Fred Messori are working on this issue. Mr. Budzinski had been being paid for a side agreement as a consultant for Enviroguard. Enforcement Officers will be there diligently. Will update as this issue develops.
- Walk a mile sponsors so far are Hot Tamales, Yankee Quilter, and Seybridge Pharmacy.
- Town Hall staff will begin monthly meetings.
- Senior staff 3<sup>rd</sup> Monday of every month.
- Emails to the Selectmen will only be going to town emails for now on, if there are any problems logging in please contact the First Selectman's Office.

- Technology: web filter service has been installed in Town, which will monitor websites visited by employees.
- Auditors are in and will be making recommendations to make sure our town does not have issues that others have.
- Buckingham haunted house has been ordered to clean up and 50% is cleaned up already.

5) Approve Minutes from August 14, 2012 Special Board of Selectmen Meeting.

Motion to approve minutes from August 14, 2012 Special Board of Selectmen meeting.

Motion: Al Bruno Second: Annmarie Drugonis

Vote: 6-Yes 0-No 0-Abstain

6) Approve Minutes from August 14, 2012 Board of Selectmen Meeting.

Motion to approve Minutes from August 14, 2012 Board of Selectmen Meeting.

Motion: Karen Stanek Second: Al Bruno

Vote: 6-Yes 0-No 0-Abstain

7) Approve Minutes from August 27, 2012 Board of Selectmen Public Hearing.

Motion to approve Minutes from August 27, 2012 Board of Selectmen Public Hearing.

Motion: Nicole Klarides-Ditria Second: Karen Stanek

Vote: 6-Yes 0-No 0-Abstain

8) Approve Minutes from August 27, 2012 Special Board of Selectmen Meeting.

Motion to approve Minutes from August 27, 2012 Special Board of Selectmen Meeting.

Motion: Al Bruno Second: Nicole Klarides-Ditria

Vote: 6-Yes 0-No 0-Abstain

9) Approve Minutes from August 28, 2012 Special Joint Board of Selectmen and CRC Meeting.

Motion to approve Minutes from August 28, 2012 Special Joint Board of Selectmen and CRC Meeting.

Motion: Karen Stanek Second: Al Bruno

Vote: 6-Yes 0-No 0-Abstain

10) Executive Session (Personnel, Pending Litigation).

None

Motion to go out of order and go to item 36 Transfers.

Motion: Al Bruno Second: Annmarie Drugonis

Vote: 6-Yes 0-No 0-Abstain

Motion to approve transfer #23 for \$30,000 from purchased service refuse acct 1-001-430-3230-590-426 into Town Computers Software 1-001-410-1920-505-741 for \$24,350.00 and into Post Retirement Benefit Accrual acct L-001-227-0071-000-000 for \$5,650.00, to purchase Public Works Software.

Motion: Annmarie Drugonis Second: Nicole Klarides-Ditria

Vote: 5-Yes (W. Kurt Miller, Nicole Klarides-Ditria, Gary Bruce, Annmarie Drugonis, Karen Stanek)

0-No 1-Abstain (Al Bruno)

Motion to approve transfer #1 for \$40,358.66. Director of Operations Salary 410-1512-450-102 \$9,266.00, Asst Dir Operations Salary 410-1310-430-110 \$4,982.79, Finance Director Salary 410-1512-450-101 \$2,661.34, Asst Fin Director Salary 410-1512-450-110 \$5,538.91, Tax Collector Salary 410-1515-455-101 \$1,596.24, Assessor Salary 4101540475101 \$1,713.30, Town Clerk Salary 4101910500101 \$1601.12, Town Planner Salary 4202230560101 \$857.52, Fire Marshal Salary 4303110570101 \$1449.13, PW Director Salary 4303110570101 \$74.64, PW Foreman Salary 4404432615101 \$69.46, Serv Elderly Salary 4505110620101 \$1,228.10, Recreation Dir Salary 4505110620101 \$1,220.47, Library Director Salary 4505500640101 \$1530.88, Dir of Operations SS 4101550450220 \$708.85, Asst Dir of Operations SS 4101550430220 \$381.18, Finance Director SS 4101550450220 \$203.59, Asst Fin Director SS 4101550450220 \$423.73, Tax Collector SS 4101550455220 \$122.11, Assessor SS 4101550465220 \$131.07, Town Clerk SS 4101550475220 \$122.49, Town Planner SS 4101550500220 \$65.60, Fire Marshal SS 4101550560220 \$110.86, PW Dir SS 4101550570220 \$5.71, PW Foreman SS 4101550570220 \$5.31, Serv Elderly SS 4101550615220 \$93.95, Recreation Dir SS 4101550620220 \$93.37, Library Dir SS 4101550640220 \$117.11, Dir of Operations Retirement 4101550450230 \$1092.46, Asst Dir of Operations Retirement 4101550430230 \$587.47, Finance Dir Retirement 4101550450230 \$313.77, Asst Fin Director Retirement 4101550450230 \$653.04, Tax Collector Retirement 4101550455230 \$188.20, Assessor Retirement 4101550465230 \$202.00, Town Clerk Retirement 4101550475230 \$188.77, Town Planner Retirement 4101550500230 \$101.10, Fire Marshal Retirement 4101550560230 \$170.85, PW Dir Retirement 4101550570230 \$8.80, PW Foreman Retirement 4101550570230 \$8.19, Serv Elderly Retirement 4101550615230 \$144.79, Recreation Dir Retirement 4101550620230 \$143.89, Library Dir Retirement 4101550640230 \$180.49.

Motion: Al Bruno

Second: Annmarie Drugonis

Vote: 5-Yes (W. Kurt Miller, Nicole Klarides-Ditria, Annmarie Drugonis, Al Bruno, Karen Stanek)

0-No

1-Abstain (Gary Bruce)

# 11) Resolution Recognizing September as Leukemia, Lymphoma, and Myeloma Awareness Month.

WHEREAS, blood cancers currently afflict more than 1,012,533 people in the United States, with an estimated 140,310 new cases diagnosed each year, and

WHEREAS, leukemia, lymphoma, and myeloma will kill an estimated 53,010 people in the United States this year, and

WHEREAS, The Leukemia & Lymphoma Society, through voluntary contribution, is dedicated to finding cures for these diseases through research efforts and the support for those that suffer from them, and

WHEREAS, The Leukemia & Lymphoma Society maintains an office in Wilton and Meriden to support patients with these diseases and their family members in the State of Connecticut; and

WHEREAS, the State of Connecticut is similarly committed to the eradication of these diseases and support the treatment of its citizens that suffer from them, and

WHEREAS, the State of Connecticut encourages private efforts to enhance research funding and education programs that address these diseases,

NOW THEREFORE BE IT RESOLVED that I, W. Kurt Miller, First Selectman, do resolve that the Town of Seymour joins the State of Connecticut and The Leukemia & Lymphoma Society in designating the month of September 2012 as Leukemia, Lymphoma and Myeloma Awareness Month to enhance the understanding of blood related cancers and to encourage participation in



voluntary activities to support education programs and the funding of research programs to find a cure for them.

Motion to approve resolution to recognize September as Leukemia, Lymphoma, and Myeloma Awareness Month.

Motion: Karen Stanek                      Second: Annmarie Drugonis

Vote: 6-Yes                      0-No                      0-Abstain

Motion to go out of order to item # 16.

Motion: Annmarie Drugonis                      Second: Nicole Klarides-Ditria

Vote: 6-Yes                      0-No                      0-Abstain

16) Discussion and possible action on request for increasing the hours for the Municipal Agent for the Elderly.

The current and prior Aging Commissions have asked for the additional hours for the Municipal Agent. An additional \$3,000 + for additional hours for the wonderful service to the elderly that is provided by the Municipal Agent is worth it.

The consensus of the board is that they are in favor of the additional hours and pay for the position for the elderly.

Dee look into \$\$\$ from the State for the Municipal Aide to have more hours.

Motion to increase hours for Municipal Agent from 4 hours to 8 hours per week effective Sept 10 2012.

Motion: Karen Stanek                      Second: Gary Bruce

Vote: 6-Yes                      0-No                      0-Abstain

17) Update from Downtown Merchants Association.

Attorney Fisher and Megan Tarby have re-established the Seymour Downtown Merchants Association. Per the new Town Strategy Plan, they have met with other merchants to discuss strategy and plans. The dues are \$11 per month. Discussions about parking have subsided due to the parking attendant. They have created a Facebook page. They are also creating events to coincide with Seymour Pink Day, Pumpkin festival, apple harvest fest, and downtown events put on by the merchants.

18) Discussion with Planimetrics on Seymour Downtown Action Strategy.

Glen Chalder from Planimetrics discusses the Downtown Action Strategy. Is happy to hear the report from the downtown business, as well as the implementation of the Downtown Parking Attendant. Gives the Board a quick overview of the report that if implemented will enhance the downtown.

19) Discussion and possible action on establishing a Downtown Committee.

Fred A. Messorre: Happy to see the hard work done by the Economic Development Commission implemented by the Town and the downtown committee. Plan is continued throughout town. Housatonic Wire is an extension of downtown as well as the abandoned shell station. Need zoning changes to implement some of the changes. The Planning and Zoning Commission were given the plan to hopefully have them implement the zoning changes. The Plan of Conservation and Development is also being redone by the VCOG.

Motion to establish a downtown committee, which was recommended by the Downtown Strategy Plan.

Motion: Nicole Klarides-Ditria                      Second: Al Bruno  
Vote: 6-Yes                      0-No                      0-Abstain

20) Presentation of Conceptual Signage.

Motion to table presentation of conceptual signage.

Motion: Annmarie Drugonis                      Second: Al Bruno  
Vote: 6-Yes                      0-No                      0-Abstain

21) Discussion and possible action on Adopt-A-Spot Signage.

Motion to table Adopt-A-Spot Signage.

Motion: Karen Stanek                      Second: Annmarie Drugonis  
Vote: 6-Yes                      0-No                      0-Abstain

22) Quarterly Report ED Director.

Fred A. Messoro presents his quarterly report, which is his report that he presents to the EDC monthly. The Brownfields \$500,000 grant for cleanup will not go to property owner, but to a developer that will be developing the property. Discusses other projects and prospects for business in Town.

Karen asks if there is damage to the large buildings at Tri-Town? Fred: Yes extensive and that is part of the negotiations for any company that would like to be a tenant.

Go back in order to item # 12.

12) Take action to approve or reject the Final Report of the Charter Revision Commission;

Rich: 7-191 CGS Appointed Authority have received from the CRC. BoS can approve, reject or reject a portion of the report.

Motion to approve the final report of the Charter Revision Commission.

Motion: Al Bruno                      Second: Nicole Klarides-Ditria

Gary: Would like the have a senior center bus section under elderly services be changed from shall to may provide a senior bus.

Karen: Feels that the First Selectman has too much power being able to appoint boards and that there are not enough boards that are elected by the people.

Vote: 3-Yes (W. Kurt Miller, Nicole Klarides-Ditria, Al Bruno)                      0-No  
3-Abstain (Gary Bruce, Annmarie Drugonis, Karen Stanek)

Motion to reconsider approval of the final report.

Motion: Al Bruno                      Second: Annmarie Drugonis

5-Yes (W. Kurt Miller, Nicole Klarides-Ditria, Gary Bruce, Annmarie Drugonis, Al Bruno)                      0-No  
1-Abstain (Karen Stanek)

Motion to approve the final report of the Charter Revision Commission.

Motion: Al Bruno                      Second: Nicole Klarides-Ditria

Vote: 4-Yes (W. Kurt Miller, Nicole Klarides-Ditria, Annmarie Drugonis, Al Bruno)                      1-No  
(Gary Bruce)                      1-Abstain (Karen Stanek)

13) Take action to approve the ballot questions pertaining to Charter Revision;

1. Shall the Seymour Town Charter be amended as follows: (1) to change the powers and duties of various boards, (2) to change the time within which vacancies in elected offices

2. Shall the Seymour Town Charter be amended to clarify the annual Town Meeting and budget process, including quorum requirements and the provision for adoption of a budget following referendum?
3. Shall the Seymour Town Charter be amended to change the Board of Planning and Zoning regular members from an appointed to an elected board?
4. Shall the Seymour Town Charter be amended to correct grammar, spelling, terminology, statutory references, and outdated provisions in the Town Charter, and to make other technical changes as recommended by the Charter Revision Commission?

0-Abstain

0-Abstain

0-Abstain

6



Paul feels that the Board of Finance is not supporting his office and would like to know why. He suggests the town get an independent consultant for his office to determine what their needs are. Would like to see more support from the Board of Finance.

Annmarie: Electronic reports? Paul yes but it takes time due to the thousands of codes and the information that needs to be imputed. The time consuming problems are not the reports, it is trying to find violators and property owners and the investigations are time consuming. Would like to see a 3<sup>rd</sup> party make recommendations on the Fire Marshal's Office.

24) Discussion on Vandalism with Police Chief.

The First Selectman Congratulates Chief Metzler on being a new grandfather.

Concerns about some of the recent vandalism in town:

Al would like to know what the plan is to defer vandalism, thefts, etc.

Metzler: Feels that the recent vandalism is due to boredom and/or retaliation.

Caught the HS vandals, had staked out the Colony Road area, made arrests and have suspects, but without evidence cannot convict. The damage includes 6 pools, 4 mailboxes, 10 tires, 10 windows, and spray paint at the high school. Limited manpower and no resource officer at the high school so it is difficult to reach out to the younger kids in the schools. About average problems with other towns.

Al asks why it took so long to release names of the vandals at the high school. Chief had to make sure that they had everything.

Al asks about the damage done at the parks, do the cameras catch anyone? Chief Metzler states that someone shut off the French park cameras. There are better cameras out there. Looking at the costs to possibly upgrade and looking for grants to subsidize the cost.

Al asks if there are any leads on the pool slasher? The Chief states that they couldn't tie the suspect with the crime.

Al also asks if there is anything the BoS can do to help. The Chief states that eventually they will need more people in the police department. Would also like to get someone back in the schools (resource officer). Karen asks if any special precautions are being taken for protecting LoPresti School. The Chief states that the same procedures will be in place as the other schools. Kurt is working on custodians walking through buildings at all hours.

25) Discussion on Bulk Pick-Up Policy. (DPW)

Dennis Rozum: Presents a list of acceptable bulky waste pickup items. Would like to see one pickup per household per year. Also attached is a list of items that are not acceptable, as well as a list of items that must be pre-paid. The new PW software will allow the tracking to be done. This will help to implement for 6 months per year instead of one month. Four workers are needed for the entire month of October. Would like that to change. Software will help the quality of life for the residents.

Sean Walsh: the municipality he works for uses this system and it has worked and has created a better and more organized situation.

26) Discussion and take action on approval of location for the proposed Skate Park.

Paul Roy, Chairman of the Skate Park Committee: Test pits nothing significant. Soil tester suggested that the soil needs to be skimmed and replaced because it is low quality. Forwarded the next 2 design contracts to the Town Attorney for review. The Skate Park Committee would like permission to hire a consultant to help them work on the skatepark. Had fundraisers, Hot Tamales \$1,400 or \$1,500. Ruby Tuesday, no final numbers. Would like to go out to bid for a consultant within the next few weeks.

Motion to approve the location for the proposed skate park to be 20 Pine Street along the length of the soccer field along the river north to south, contingent upon the soil being able to be remediated.

Motion: Karen Stanek                      Second: Gary Bruce  
Vote: 6-Yes                      0-No                      0-Abstain

Nicole asks about the building committees concerns. Kurt states that the building committee doesn't feel that this would impact the building.

27) Discussion and take action on Task 3.0 – Design Developmental Phase for Skate Park from ASD.

Kurt would like to know what the difference between ASD and an Engineer would be. Paul Roy states that the engineer would be working in the town's best interest and he doesn't think it would be a large amount of money.

Kurt: Town engineer or someone that has experience in skate parks? Paul Roy: Would rather see an independent engineer because the costs might be able to be negotiated. Hopes it will be under \$10,000.00 and feels that it would be in the budget. The Skate Park Committee is also looking for grants from the Tony Hawk foundation and Home Depot and Lowes, etc.

Kurt states that the budget is only \$190,000.

Rich: The versions of the last contracts had some of the recommended changes he had made, but one of the biggest changes that he had wanted was that the plans must be stamped by a Connecticut design professional, who is aware of the Connecticut laws. Rich is not sure that they have agreed to do that. Recommends that the Board approves this contract contingent upon the changes being made.

Kurt asks Dennis if the DPW can do the soil skim? Dennis, yes. Kurt do we have inventory to put the soil back? Dennis not sure. Kurt states that the Board needs the report on the soil.

Gary feels that the soil will freeze and heave. Better soil will work better and stone is used. Dennis states that if he knows what product is needed, the Chamberlin Road project will have a lot of material.

Motion to approve Task 3.0 Design Developmental Phase for the Skate Park from ASD, contingent upon final approval from Town Counsel. And sign off on questionable language.

Motion: Annmarie Drugonis                      Second: Karen Stanek  
Vote: 6-Yes                      0-No                      0-Abstain

28) Discussion and take action on Task 4.0 – Final Construction Documents for Skate Park from ASD.

Motion to approve Task 4.0 Design Developmental Phase for the Skate Park from ASD, contingent upon final approval from Town Counsel. And sign off on questionable language.

Motion: Karen Stanek                      Second: Annmarie Drugonis  
Vote: 6-Yes                      0-No                      0-Abstain

The Board Members would like to see the river walk put in along the river and would like VCOG to look into it.



29) Take action on easement request for Silvermine Road property.  
Property owners would like to be able to connect to the water line on Silvermine Road and must go under Town's property to do so. They would like permission for an easement to connect to the existing water line. Would be done on a Monday to not interfere with the Transfer Station. Gary would like to see the Town do this for other people that need it. Should the use of the property change over time and the Town decides to build etc, can the town move the easement. Rich once they get the easement it will be on town land records so it will be there. If the town needs it then they can take the easement away by eminent domain.

Gary does the town have to provide water if well water or water is not available. Rich: has not come across this issue and will have to do some more research. Create an easement document. Motion to have Town Counsel bring this back to the Board of Selectmen at the September 18<sup>th</sup> meeting and then we will have a special town meeting in October.

Motion: Annmarie Drugonis                      Second: Nicole Klarides-Ditria  
Vote: 6-Yes                      0-No                      0-Abstain

30) Grants Update.

Deirdre Caruso updated the Board of Selectmen on the current grants and applications, as well as projects that are going on in the Town of Seymour.

31) Set Special Town Meeting for 7:00 PM on Tuesday, September 18, 2012.

Set Special Town Meeting concerning financing for the Public Works Pay Loader and Dump Truck, Rescue Truck, and Police Emergency Console, which were originally approved in 2011, for Tuesday, September 18, 2012 @ 7:00PM in the Norma Drummer Room.

Motion: Annmarie Drugonis                      Second: Al Bruno  
Vote: 6-Yes                      0-No                      0-Abstain

32) Discussion on Anti-Blight Officer.

Al Bruno, Nicole Klarides-Ditria and Karen Stanek will be meeting September 8<sup>th</sup> to go through the applications and have a recommendation by September 18, 2012 Board of Selectmen meeting of at least 3 or 4 candidates.

33 Discussion and possible action on the Videotaping Policy.

Motion to accept the updated Videotaping Policy as presented.

Motion: Al Bruno                      Second: Annmarie Drugonis  
Vote: 6-Yes                      0-No                      0-Abstain

Town Counsel is excused at 10:20PM.

34) Appointments.

Motion to reappoint Al Yagovane to the Broad Street Park Committee for a 2-Year Term expiring on 9/7/14.

Motion: Gary Bruce                      Second: Al Yagovane  
Vote: 6-Yes                      0-No                      0-Abstain

Motion to reappoint Jack Liedke to the Recreation Commission for a 2-Year Term expiring on 9/7/14.

Motion: Karen Stanek                      Second: Nicole Klarides-Ditria

Vote: 6-Yes

0-No

0-Abstain

Motion to reappoint Pauline Lounsbury to TEAM Inc. for a 2-year term expiring on 9/7/14.

Motion: Al Bruno

Second: Karen Stanek

Vote: 6-Yes

0-No

0-Abstain

35) Tax Refunds/Abatements.

Motion to accept amended report from August 2012 for \$18,824.52.

Motion: Annmarie Drugonis

Second: Nicole Klarides-Ditria

Vote: 6-Yes

0-No

0-Abstain

Motion to approve refunds in the amount of \$4,307.87.

Motion: Annmarie Drugonis

Second: Al Bruno

Vote: 6-Yes

0-No

0-Abstain

37) Correspondence.

Check Registers.

38) Public Comment.

Dave Bitso: Silvermine Road issue is it possible to do a lease instead of an easement. As a Board of Finance member, he believes that there was extra money put into the Fire Marshal's budget this year. Maybe if the Town will allow anonymous calls to come in with tips concerning vandalism that might be an incentive.

Paul Roy: States that there were and are grants available for bullet proof vests. The Grants for vests the have the Town pay a portion.

39) Selectmen's Public Comments.

Gary: Bricks are for sale for the Broad Street Park Memorial if anyone is interested please contact Al Yagovane. Thanks to the Charter Revision Commission for all of the work that they did.

Karen: Compliment's the Citizens Engine for the wonderful Lobster and Steak dinner.

40) Adjournment.

Motion to adjourn at 10:45pm.

Motion: Annmarie Drugonis

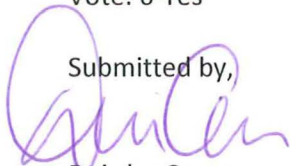
Second: Al Bruno

Vote: 6-Yes

0-No

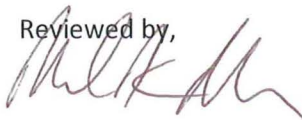
0-Abstain

Submitted by,



Deirdre Caruso,  
Recording Secretary

Reviewed by,



W. Kurt Miller,  
First Selectman