MINUTES Board of Selectmen Tuesday, March 6, 2012 @ 7:30PM Norma Drummer Room/Seymour Town Hall

Members present: First Selectman W. Kurt Miller, Al Bruno, Gary Bruce, Annmarie Drugonis, Theresa Conroy, Karen Stanek, Nicole Klarides-Ditria, and Town Counsel Richard Buturla.

Others present: Warren Holcomb, Frank Loda, Sean Walsh, Dennis Rozum, Jamie Brennan, Roger Foster, Christine Battis, and Kelly Cashman.

ITEM # 1 - Call meeting to order.
Meeting was called to order at 7:34PM.

ITEM #2 - Pledge of Allegiance.

Everyone salutes the Flag and states the Pledge of Allegiance.

ITEM #3 - First Selectman's Report/Resolution-100 Day Plan.

Quick update: Chatfield Park will be open April 1, 2012, per Dennis Rozum. There is a hole in the baseball field and the Town Engineer doesn't think a problem. Fill is being donated to fix the hole. Hopefully the park will be open by the weekend of March 30, 2012.

Fish by pass project is going as planned. Met with Chuck Lee of DEEP last week. Hopefully in March we will be out to bid and the project will begin by May.

Housatonic Wire: Letters from Building Inspector and response from Mr. Budzinski. The Building Inspector sited sections 113-115 of the Connecticut Building Code. The Town is pushing on a daily basis to have work done. The State will not release money until Mr. Budzinski gets the information to obtain permits.

Food Drive – Seymour Pride and Town Employees: Held on Sunday, March 4, 2012. A truck & a half of food was collected and delivered to the Seymour/Oxford Food Bank, as well as \$1,917.00 in cash and \$30.00 in gift cards. The money was split up and \$300 and the \$30 in gift cards went to the Seymour/Oxford food bank, \$400 went to the Salvation Army, \$400 went to the Spooner House, \$400 went to the Birmingham Group and \$417.00 went to Team. There were also approximately 35 blankets collected that were split between Salvation Army and Birmingham Group. Thank you to all that donated their time to help with the food drive, including the Seymour Pride Committee, the Seymour Ambulance Assoc, Seymour Employees, Board of Ed, Police Department, Fire Department, Seymour Lions Club, Seymour HS Hope Club, residents and their children, Public Works and Stop & Shop.

ITEM # 4 - Approve Minutes from the Board of Selectmen meeting on 2/21/12. Motion to approve minutes from the Board of Selectmen meeting on 2/21/12.

Motion: Karen Stanek

Second: Al Bruno

Vote: 7-Yes

0-No

0-Abstain

ITEM #5 - Public Comment.

Jamie Brennan, 124 Bungay Road: Wants to inform the Board of Selectmen that his appeal hearing will be on March 21, 2012 @ 7:15pm for his farm status with the Board of Assessment Appeals. Would like Board members to attend and give him support.

ITEM # 6 - Executive Session (Personnel – Grievance) (Contract Negotiations, Pending Litigation). Motion to go into executive session for personnel grievance with the Board of Selectmen, Town Counsel, Labor Counsel, Christine Battis, and Union Representatives at 7:41pm.

Motion: Theresa Conrov

Second: Annmarie Drugonis

Vote: 7-Yes

0-No

0-Abstain

Motion to come out of executive session with no motions or action taken at 8:27pm.

Motion: Al Bruno

Second: Theresa Conroy

Vote: 7-Yes

0-No

0-Abstain

Motion to add to agenda consideration of employee grievance.

Motion: Al Bruno

Second: Nicole Klarides-Ditria

Vote: 7-Yes

0-No

0-Abstain

Motion to deny step 2 employee grievance for Chris Battis.

Motion: Al Bruno

Second: Karen Stanek

Vote: 7-Yes

0-No

0-Abstain

ITEM # 7 - Amend resolution to appoint a Charter Revision Commission.

Richard Buturla, Town Counsel: Refers to State Statute Section 7-190 and states that the resolution to appoint a Charter Revision Commission was correct. Board of Selectmen acted appropriately. Although the letters that were sent out said one year, the resolution did not. The term expires at acceptance or rejection of the final report to the Board of Selectmen. The First Selectman's Office will send out new appointment letters. No action required.

ITEM #8 - Award playground equipment for the Chatfield LoPresti Project.

The bids were received for the Phase III of IV Playground Equipment on February 9, 2012. There were 5 bids received. Although the apparent low bidder was Pat Corsetti Inc., the package that they were offering did not meet the design requirements. Silver Petrucelli, are recommending Glen Terrace Landscaping, Inc., who are the next lowest bidder and meet the specified requirements on the equipment. The bid is still below the budgeted amount.

Motion to reject the low bid for the playground equipment due to not meeting the design requirements and safety concerns.

Motion: Karen Stanek

Second: Annmarie Drugonis

Vote: 7-Yes

0-No

0-Abstain

Motion award playground equipment for the Chatfield LoPresti School to Glen Terrace Landscaping, Inc. for \$238,400.00 per recommendation from Silver Petrucelli.

Motion: Theresa Conroy

Second: Annmarie Drugonis

Vote: 7-Yes

0-No

0-Abstain

Motion to add to the agenda discussion of energy dashboards at Chatfield LoPresti School.

Motion: Al Bruno

Second: Theresa Conroy

Vote: 7-Yes

0-No

0-Abstain

Chatfield LoPresti is one of 6 schools in the State that will be eligible for a grant for smart boards that monitor gas and electric use in the building, which will also be used as a learning tool. Don Smith, Co-Chairman of the Chatfield LoPresti Building Committee can come to the next Board of Selectmen meeting on the 20th to discuss this. Since this is a grant, there will be no cost to the Town. Kurt encourages the Board members to walk through the facility. Don Smith would need to be contacted. He would have the walk through at 8:30am on a Saturday. The Chatfield LoPresti Building Committee applied for this grant.

ITEM #9 - Proclamation for Girl Scouts 100-Year Anniversary.

Girl Scouts Centennial Proclamation

A Proclamation Declaring 2012 as the Year of the Girl and Celebrating 100 years of Girl Scouting

WHEREAS, March 12, 2012, marks the 100th anniversary of the Girl Scouts of the United States of America, which began in 1912 when Savannah, GA native Juliette "Daisy" Gordon Low gathered 18 girls to provide them the opportunity to develop physically, mentally, and spiritually; and,

WHEREAS, 1912 was also the year in which Girl Scouting started in the state of Connecticut; and,

WHEREAS, for 100 years, Girl Scouting has helped build millions of girls and women of courage, confidence, and character who act to make the world a better place; and,

WHEREAS, the award winning Girl Scout Leadership Program helps girls <u>discover</u> themselves and their values, <u>connect</u> with others, and take action to make the world a better place; and,

WHEREAS, through the dedication, time, and talent of volunteers of different backgrounds, abilities, and areas of expertise, Girl Scouts of Connecticut offers the Girl Scout Program to over 46,500 girls in grades K-12 across the state of Connecticut; and,

WHEREAS, the Girl Scout Gold Award, the highest honor in Girl Scouting, requires girls to make a measurable and sustainable difference in their community, assess a need and design a solution, find the resources and support to make it happen, complete the project and also inspire others to sustain it;

WHEREAS, the Gold Award honors leadership in the Girl Scout tradition, and Gold Award recipients have already changed the world as high school students;

WHEREAS, core programs around Science, Technology, Engineering and Math (STEM), environmental stewardship, healthy living, financial literacy, and global citizenship help girls develop a solid foundation in leadership; and,

WHEREAS, since its founding in 2000, the Girl Scout Research Institute has become an internationally recognized center for original research, research reviews and surveys that provide significant insights into the lives of girls; and,

WHEREAS, today, more than 50 million American women are Girl Scout alumnae, 3.3 million girls and adult volunteers are active members, and Girl Scouts is the largest member of the World Association of Girl Guides and Girl Scouts, a global movement comprised of more than 10 million girls in 145 countries worldwide; and,

NOW, THEREFORE, I, W. Kurt Miller, by virtue of the authority vested in me as First Selectman of Seymour do hereby applaud the Girl Scouts of the United States of America for their 100 years of leadership and expertise as the voice for and of girls, and, during Girl Scout Week, proudly proclaim 2012 as "Year of the Girl."

Motion to pass the Proclamation for Declaring 2012 as the Year of the Girl and Celebrating 100 years of Girl Scouting.

Motion: Theresa Conroy

Second: Karen Stanek

Vote: 7-Yes

0-No

0-Abstain

There will be a 100-Year Girl Scout celebration on Monday, March 12, 2012 at 6:30PM at Assumption School in Ansonia that the Board members are welcome to attend.

ITEM # 10 - Adopt the Tax Incentive Program for the Town of Seymour.

Motion to adopt tax incentive policy as presented effective 3/7/12.

Motion: Al Bruno

Second: Nicole Klarides-Ditria

Vote: 7-Yes

0-No

0-Abstain

Note: The Tax Incentive Plan will be posted on the Town website, as well as filed in the Town Clerks Office.

Al Bruno is proud of the document and feels that it is competitive and will assist Seymour in moving forward. He is also happy to give our Economic Development Director Fred A. Messore the tools and the opportunity to market the plan.

Kurt: Thank members of Tax Incentive Committee, John Conroy, Philip Wilhelmy, Ted Holly and Al Bruno.

ITEM # 11 - Resolutions for the Fish-by-Pass Project.

PROPOSED RESOLUTIONS TO BE ACTED UPON BY THE BOARD OF SELECTMEN REGARDING THE FISH BY-PASS PROJECT AT TINGUE DAM

RESOLVED: That the Board of Selectmen of the Town of Seymour, hereby authorizes W. Kurt Miller, First Selectman of the Town of Seymour, to accept on behalf of the Town of Seymour quit claim deeds from Oakbridge/Fallview Associates, LLC releasing the following easements within the Wakely Street Parking Area and along Wakely Street in the Town of Seymour, County of New Haven and State of Connecticut and to accept such other quit claim deeds releasing easements as may be necessary in furtherance of the development of the Fish By-Pass Project along the Naugatuck River:

- 1. Easement from the Town of Seymour to William P. Tuccio, Trustee dated January 15, 1998 and recorded on the same date in Volume 242 at Page 191 of the Seymour Land Record; and
- 2. Easement from the Town of Seymour to William P. Tuccio, Trustee dated January 15, 1998 and recorded January 16, 1998 in Volume 242 at Page 212 of the Seymour Land Records.

RESOLVED: That the Board of Selectmen of the Town of Seymour hereby authorizes W. Kurt Miller, First Selectman of the Town of Seymour, to execute on behalf of the Town of Seymour, permanent and temporary access and construction easements with the State of Connecticut pertaining to land located along Wakely Street in the Town of Seymour, County of New Haven and State of Connecticut in furtherance of and as may be necessary to develop the Fish By-Pass Project along the Naugatuck River.

RESOLVED: That the Board of Selectmen of the Town of Seymour hereby authorizes W. Kurt Miller, First Selectman of the Town of Seymour, to execute on behalf of the Town of Seymour easements in favor of Oakbridge/Fallview Associates, LLC and Group EAG, LLC for the parking of cars, construction of sidewalks and lighting, plantings and vehicular and pedestrian ingress and egress and other passway purposes over, upon, across and under the Wakely Street Parking Area and along Wakely Street in the Town of Seymour, County of New Haven and State of Connecticut and such other easements in furtherance of and as may be necessary to develop the the Fish By-Pass Project along the Naugatuck River.

RESOLVED: That the Board of Selectmen of the Town of Seymour hereby authorizes W. Kurt Miller, First Selectman of the Town of Seymour, to execute on behalf of the Town of Seymour a Purchase and Sale Agreement with Oakbridge/Fallview Associates, LLC and to accept a Warranty Deed from Oakbridge/Fallview Associates, LLC for the purchase of a parcel of land shown and depicted as "Land to be Acquired 4,700± 0.1± AC"on a certain map entitled "Property Survey Depicting Land To Be Acquired BY: The Town of Seymour From Oakbridge/Fallview Associates, LLC Wakely Street Seymour, Connecticut", Scale: 1"=20', Date: January 12, 2010, Revised 5/3/10 and 5/25/10, prepared by Milone & MacBroom, 99 Realty Drive, Cheshire, Connecticut 06410, which map is to be filed in the Seymour Land Records.

RESOLVED: That the Board of Selectmen of the Town of Seymour hereby authorizes W. Kurt Miller, First Selectman of the Town of Seymour, to enter into a Parking Agreement with Oakbridge/Fallview Associates, LLC to allow tenants of Oakbridge/Fallview Associates, LLC to use exclusively 25 parking spaces ± in the 3 Wakely Street Parking Area for a period of time between 12 and 18 months during the construction of the Fish By-Pass Project along the Naugatuck River.

Motion to pass the resolutions as read for the Fish-By-Pass Project.

Motion: Theresa Conrov

Second: Annmarie Drugonis

Vote: 7-Yes

0-No

0-Abstain

Motion to add to the agenda a resolution from EDC for agreement for professional services.

Motion: Annmarie Drugonis

Second: Al Bruno

Vote: 7-Yes

0-No

0-Abstain

Fred Messore, Economic Development Director: Would like the Board to enter into an agreement with Planimetrics to update/implement the MEDP. Congratulates the Tax Incentive Committee for the Plan and is looking forward to using it to promote the town. The Town of Seymour was denied a grant because we did not implement our MEDP that was created in 2007 and in 2002 last Plan of Conservation and Development was done and that must be done every

10 years. The Town needs to create an action plan. The EDC interviewed 3 firms at a special meeting. This must be done because the Town must be able to apply for grant money. There is \$10,000 available for this in the EDC budget. There will be a Public Informational Meeting in April.

Theresa: Who did the MEDP in 2007.

Fred: MT. Auburn. There were other firms involved but they are no longer in business and that is why the EDC had to interview.

Theresa: Need to use this tool, need this for Fred to do his job.

Fred: Focus on downtown and market.
*Send a pdf of the MEDP to all members.

Motion to allow the First Selectman to sign the agreement with Planimetrics, Inc.

Motion: Theresa Conrov

Second: Karen Stanek

Vote: 7-Yes

0-No

0-Abstain

ITEM # 12 - Approval of LOCIP fund request from the Public Works Department.

Dennis Rozum, Public Works Director submitted a request to use LOCIP money to purchase and install a wooden guardrail on Patton Avenue for a total of \$4,150.00.

Theresa Conroy: Is a wooden guardrail acceptable.

Dennis Rozum: Yes, the woodent guardrails are DOT acceptable.

Motion to accept request from the Public Works Director to use LOCIP funds to install a wooden guardrail on Patton Avenue for \$4,150.00.

Motion: Al Bruno

Second: Nicole Klarides-Ditria

Vote: 7-Yes

0-No

0-Abstain

Town Counsel was excused at 9:02PM.

ITEM # 13 - Approve request for the 2012 Seymour Farmers Market.

Gazy Brothers Farm has submitted their request to run the Seymour Farmers Market for the 2012 season. It will be on Tuesdays from 12pm-6pm from May 12 – October 30. This is the 18th season that Gazy Brothers Farm have run the Farmers Market.

Motion: Karen Stanek

Second: Nicole Klarides-Ditria

Vote: 7-Yes

0-No

0-Abstain

ITEM # 14 - Discussion and possible action on CCM Membership.

At the last Board of Selectmen meeting CCM gave a demonstration. The Board of Selectmen need to take action on whether or not to join CCM in order to put it into the budget.

Karen: States that you get what you pay for and feels that COST don't have the resources that the other group has. Feels that this is a wise investment for the Town.

Kurt: Agrees. Office has had problems with getting info in a timely manner when using COST. With CCM we will get our own researcher.

Al: Keep both??

Kurt: Yes we should.

Theresa: Need the research tools available.

Motion that the Town of Seymour move forward with an agreement with CCM for the upcoming fiscal year.

Motion: Theresa Conroy

Second: Gary Bruce

Vote: 7-Yes

0-No

0-Abstain

ITEM # 15 - Appointments.

None.

ITEM # 16 - Tax Refunds/Abatements.

Motion to approve tax refunds in the amount of \$158.54.

Motion: Al Bruno

Second: Theresa Conroy

Vote: 7-Yes

0-No

0-Abstain

ITEM # 17 - Transfers.

Motion to transfer for the Zoning Board of Appeals \$460.00 out of Contingency A/C 1-001-410-1950-530-872 and into Board Secretary Fees 1-001-410-1910-495-125 to cover rest of year board secretary fees for the Zoning Board of Appeals.

Motion: Theresa Conrov

Second: Al Bruno

Vote: 7-Yes

0-No

0-Abstain

ITEM # 18 - Correspondence.

- Check Register.
- Town Clerk Report.
- Water Company work letter.
- Chamberlin Road and Brothers Court. Dennis contacted the water company to do work while the road is opened up.

ITEM # 19 - Other Business.

None.

ITEM # 20 - Public Comment.

None

ITEM # 21 - Selectmen's Public Comments.

Karen Stanek: Was your office contacted by Jamie Cohen of the Valley Community Foundation to join with Derby, Shelton, and Ansonia concerning the fund for the Memorials that had been stolen in the Valley. Kurt will contact Jamie.

Theresa Conroy: Smoke in the Valley Event will be in October. Would like to know if the Fish Ladder Project will interfere. Kurt states that there is a parking plan and he will contact Matt Bronson.

Theresa Conroy: Has the Teen Center been re-opened? Kurt will find out.

Theresa Conroy: What is the status on the Sweets and Eats property?

Kurt: Owner has had some nibbles, now with a broker. Some businesses waiting for tax incentive program.

Theresa Conroy: Questions why the Board of Ed has yet to submit their 4th quarter report.

Kurt: States that the 1st quarter reports are due for April.

Theresa Conroy: Would like to know if the LoPresti Building will be turned over to the Town?

Kurt: That is an action item on the Board of Ed Agenda, don't know yet.

Karen Stanek: Wants a committee for parking study downtown. Possible DOT analysts.

Kurt: That goes hand in hand with what Fred Messore is trying to do downtown.

Theresa: Action plan will include parking downtown.

Al: Would support a full time HR Coordinator.

Kurt: Put \$40,000 in the budget for HR part time or consultant.

Annmarie: Wants reports on High School chlorine incident and have the Board of Ed put on the agenda for the next meeting.

Kurt: Read for 5th grade Bungay kids for Dr. Seuss Birthday. Great time.

ITEM # 22 - Adjournment. Motion to adjourn 9:19pm.

Motion: Annmarie Drugonis

Second: Nicole Klarides-Ditria

Vote: 7-Yes

0-No

0-Abstain

Submitted by,

Reviewed by,

Deirdre Caruso, Recording Secretary W. Kurt Miller, First Selectman