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MINUTES Board of Selectmen Tuesday, August 9, 2011 @ 7:30PM Norma Drummer Room/Seymour Town Hall

Members present: First Selectman Paul Roy, Philip Wilhelmy, Karl Trybus, Saundra Gesek, W. Kurt Miller, Annmarie Drugonis, John Conroy and Counsel Fred Stanek.

Others present: Frank Loda, Ed Pollack, Sean Walsh, Michele Pavlik, David Elder, Al Rochelle, Gene Atkas, Scott Andrews, Bryan Ryan, Tom Tomasheski, and Economic Development Director Fred Messore.

ITEM # 1 – Call meeting to order.

Meeting was called to order at 7:33PM.

ITEM # 2 - Pledge of Allegiance.

Everyone salutes the Flag and states the Pledge of Allegiance.

ITEM #3 - Public Comment.

Ed Pollack, Reservoir Manner, concerning 25 Walnut Street: Would like to know why he hasn't received a letter from the Town stating what was done at the Board of Selectmen meeting when he was told the Town Public Works would maintain the pipe under the road. He wants to know why no one will say this is a town problem and he wants results.

ITEM #4 - First Selectman's Report.

- Concerning the July 8, 2011 storm, there are still repairs being made. There was extensive damage, which includes storm drains collapsing, wash outs and holes. Other projects are being put to the side until these problems are fixed. The Town Engineer stated that the damage was at approximately \$800,000.00, but has not yet submitted his final report. Residents with damage due to the storm are urged to drop off photos and estimates of their property damage to the First Selectman's Office. Per FEMA if there are at least 25 claims they may be able to help them through the CSBA (Connecticut Small Business Administration) if the properties have uninsured damage from the storm the CSBA may provide loans.
- Report on Matthies Grants
 - a. Seymour Public Library- \$35,000 A.C. Units
 - b. Energy Committee-\$175.00 for kill-o-watt meters to be distributed by library.
 - c. Broad Street Park- \$10,000 for lighting.
 - d. Emergency Services-\$7,784.00 for Smart Board.
 - e. Callahan House Tenants-\$6,775.00 for Bingo Machine.
 - f. Culture and Arts Commission-\$1,200.00 for Concerts.
 - g. Seymour Police Dept.-\$973.00 for Trunk or Treat Program.
 - h. Seymour Historical Society-\$35,000.00 for second year of three year grant for maintenance, \$90,000.00 improvements to drainage, landscaping, tank removal.

TOTAL TO TOWN- \$186,907.00

- The grant applications that were turned down were:
 - a. Salt Shed Public Works
 - b. Portable Basketball Systems Recreation Department
 - c. Replacement of cameras at local parks Parks Commission
 - d. Paving parking lot at the Great Hill Reservoir Parks Commission & Conservation Commission

- e. Fire Hydrant Flags Fire Department
- The Town of Seymour refinanced the bonds and has saved approximately \$260,613.00 over 5 years.
- August 27, 2011 there will be a rededication of the Civil War Monument at French Park from 4:00PM to 7:00PM. There will be a history given and it will be a public event with emergency services and the American Legion being invited also.

ITEM #5 - Approve minutes from July 12, 2011 Public Hearing.

Motion to approve minutes from 7/12/11 Public Hearing.

Motion: Philip Wilhelmy

Second: Karl Trybus

Vote: 5-Yes (Paul Roy, Philip Wilhelmy, Karl Trybus, Saundra Gesek, John Conroy)

0-No

2-Abstain (W. Kurt Miller, Annmarie Drugonis) 0-Disqualify

ITEM # 6 – Approve minutes from July 12, 2011 Board of Selectmen meeting.

Motion to approve minutes from 7/12/11 Board of Selectmen meeting.

Motion: Philip Wilhelmy

Second: Karl Trybus

Vote: 4-Yes (Paul Roy, Philip Wilhelmy, Karl Trybus, John Conroy)

0-No

3-Abstain (W. Kurt Miller, Annmarie Drugonis, Saundra Gesek)

0-Disqualify

ITEM # 7 – Approve minutes from July 19, 2011 Special Board of Selectmen meeting. Motion to approve minutes from the 7/19/11 Special Board of Selectmen meeting.

Motion: Karl Trybus

Second: W. Kurt Miller

Vote: 4-Yes (Paul Roy, Karl Trybus, W. Kurt Miller, John Conroy)

0-No

3-Abstain (Philip Wilhelmy, Saundra Gesek, Annmarie Drugonis)

0-Disqualify

ITEM #8 – Approve minutes from August 2, 2011 Special Board of Selectmen meeting.

Motion to approve minutes from the 8/2/11 Special Board of Selectmen meeting.

Motion: Philip Wilhelmy

Second: Karl Trybus

Vote: 5-Yes (Paul Roy, Philip Wilhelmy, Karl Trybus, Saundra Gesek, John Conroy)

0-No

2-Abstain (W. Kurt Miller, Annmarie Drugonis)

0-Disqualify

ITEM #9 – Discussion and possible action on request from the Fire Department for Capital Projects. Gene Atkas, Chairman Police Commission: Would like to get funding for the Rescue Truck at Citizens Engine Fire Department, as well as a new chiefs vehicle before going out to bid again to avoid the problems that happened last time. They would like \$499,999 for the rescue truck and an additional \$35,000 for the chief vehicle. Although the Ladder Truck is coming off of lease, this request must still go through the process of Special Town Meeting, Public Hearing, etc. and that does not mean that the money allocated for that lease automatically goes to the Fire Department.

The Board members explain the procedure to request the funding through the Capital Plan proposal form that was provided to the departments, boards and commissions. They discuss the length of time for the proposals and the possibility of having another workshop to explain the forms. The Fire Department members state that they will submit all request forms ASAP.

ITEM # 10 – Semi-Annual EMSOC Report.

Michele Pavlik, Chairman EMSOC: Submitted the Semi-Annual report concerning the Seymour Ambulance Association from EMSOC and a handful of accolades concerning the hard work and dedication of the Association, along with the Management Report from their annual audit. The Audit itself will be emailed to the Board members. All of the reports are positive and the Seymour Ambulance

Association should be commended for their successful organization and dedication to the Town of Seymour residents. Ms. Pavlik suggests possibly cutting down the EMSOC meetings from 4 times a year to possibly 2 or 3 times a year with quarterly or monthly reports still coming to the Town Finance Director for review. The members of EMSOC will discuss this at their next meeting and the Board of Selectmen members agree.

ITEM # 11 – Recommendation from the Town Engineer on the STEAP Grant Tennis Court Bids. On August 2, 2011 two bids were received and opened concerning the STEAP Grant Tennis Courts at French Memorial Park Project. Hinding Tennis \$99,200 and M&M Tennis Court Company \$83,500. The STEAP Grant is for \$50,000 and the Seymour Parks Commission has \$33,500 for the remainder of the project.

Motion to accept the recommendation from Town Engineer to award the STEAP Grant Tennis Court Bid to M&M Tennis Court Company for \$83,500 and use \$50,000 from the STEAP Grant and \$33,500 from the Parks Commission subject to funding.

Motion: Philip Wilhelmy Second: W. Kurt Miller

Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 12 - Recommendation from the Town Engineer on the STEAP Grant Sidewalk Bids.

On August 2, 2011 one bid was received and opened from Birm-1 Construction for \$88,870. The Town Engineer recommends that the Town reject the bid and re-bid the project when the economic atmosphere improves.

Motion to reject the sole bid for the STEAP Grant sidewalk project based on the recommendation of the Town Engineer and go out for re-bid at a later date.

Motion: Philip Wilhelmy Second: John Conroy

Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 13 – Go out to bid for HVAC Maintenance Contract for Town Buildings and have bids back for the September 20, 2011 meeting.

Motion to go out to bid for the HVAC Maintenance Contract for Town Buildings and have bids back for the September 20, 2011 Board of Selectmen meeting.

Motion: W. Kurt Miller Second: Philip Wilhelmy

Vote: 7-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 14 – Approve resolution for Transit Oriented Development Pilot Program.

Transit-Oriented Development Pilot Program

RESOLVED that the Board of Selectmen of the Town of Seymour met on August 9, 2011 and adopted a resolution by a unanimous vote.

- 1. Authorizes the submission of the Valley-Wide Transit Oriented Development Planning and Improvement Program to include The Derby Shelton Bridge Revitalization Project in accordance with the Transit-Oriented Development (TOD) Pilot Program Request for Applications;
- 2. Authorizes the Town of Seymour to enter into and, if necessary, to amend a Memorandum of Understanding (MOU) with the Valley Council of Governments, or any successor organization, which incorporates the requirements outlined in the Transit-Oriented Development (TOD) Pilot Program Request for Applications, as well as, identifies any other specific responsibilities that the Town chooses to delegate to the Valley Council of Governments in administering the grant, If awarded, as agreed to by the parties; and

3. Authorizes the individual serving as First Selectman of their successor(s), to sign the grant application, to negotiate terms and conditions of the MOU, to sign the MOU on behalf of the Town of Seymour and to sign any other documents associated with administering the grant, if awarded, including any amendments thereto. Such grant application is attached to and made a part of this record.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 9th day of August 2011.

This is for State funds that are available for the Valley Municipalities totaling \$495,000, which is being handled by VCOG. The part that pertains to the Town of Seymour will be within a half mile of the train station. This will consist of design for parking and residential impact. There will be approximately \$25,000 to create new regulations and \$45,000 for the development of a master plan. We should know if the Town/Valley qualifies for the funding by December 2011. Due to Seymour being located on the Waterbury Branch Line, the Town has a very good chance of receiving these funds.

Motion to approve the above resolution for the TOD Pilot Program through VCOG for the Valley Municipalities.

Motion: Philip Wilhelmy

Second: Karl Trybus

Vote: 7-Yes

0-No

0-Abstain

0-Disqualify

ITEM # 15 - Resolution for Seymour Pink Day for October 19, 2011.

PROCLAMATION "SEYMOUR PINK DAY"

WHEREAS, The Board of Selectmen of the Town of Seymour proclaim Wednesday, October 19, 2011, "SEYMOUR PINK DAY".

WHEREAS, Breast Cancer is a horrific disease both physically and emotionally. Although the numbers of new cases have fluctuated in recent years, the number of men and women in the State of Connecticut diagnosed with breast cancer is higher than the national rates. Of the 3.5 million people living in the State of Connecticut, the incidence rate for every 100,000 women is 129.9, nationally per 100,000 the rate is 117.7. The good news is Connecticut's mortality rate from breast cancer is slightly lower than the national figures. Insidiously breast cancer is not sexist; over 1,900 men are diagnosed each year.

WHEREAS, October has been designated National Breast Cancer Awareness Month. The goal of such a designation is to bring more awareness and education about this disease to the public. The name of our Town gives us a unique advantage in helping increase awareness of breast cancer.

THEREFORE, by proclaiming Wednesday, October 19, 2011 as "SEYMOUR PINK DAY", the Town of Seymour will be helping the community to raise awareness and asks that the residents of the Town of Seymour wear pink to support the fight for a cure for breast cancer.

Dated this 9th day of August, 2011 at Seymour, Connecticut.

By, First Selectman Paul F. Roy and the Seymour Board of Selectmen.

Motion to approve the Proclamation for Seymour Pink Day on October 19, 2011.

Motion: John Conroy

Second: Philip Wilhelmy

Vote: 7-Yes

0-No

0-Abstain

0-Disqualify

ITEM # 16 - Approve 1/3 of repairs to sidewalk at 21 Osprey Drive.

Motion to table until resident brings 3 quotes for repairs.

Motion: Philip Wilhelmy

Second: Annmarie Drugonis

Vote: 7-Yes

0-No

0-Abstain

0-Disqualify

ITEM # 17 – Executive Session (Contract Negotiations, Pending Litigation, Personnel).

None.

ITEM # 18 - Appointments.

None.

ITEM # 19 - Tax Refunds/Abatements.

Motion to approve tax refunds in the amount of \$1,617.28.

Motion: Philip Wilhelmy

Second: W. Kurt Miller

Vote: 7-Yes

0-No

0-Abstain

0-Disqualify

ITEM # 20 - Transfers.

Motion to transfer \$18,879.28 from Health Insurance First Selectman 10014101550430210 for \$7,700.00 and from Health Insurance Public Works 10014101550570210 \$11,179.28 into Health Insurance Finance 10014101550450210 \$1,093.68 and into Health Insurance Tax Collector 10014101550455210 \$108.08 and into Health Insurance Assessors 10014101550465210 for \$5,632.96 and into Health Insurance Town Clerk 10014101550475210 for \$321.28 and into Health Insurance Services for the Elderly 10014101550615210 for \$471.56 and into Health Insurance Recreation for \$94.64 and into Health Insurance Library 10014101550640210 for \$11,157.08. Year end transfer needed to cover rate adjustments and changes in employee status.

Motion: Philip Wilhelmy

Second: Karl Trybus

Vote: 7-Yes

0-No

0-Abstain

0-Disqualify

ITEM # 21 – Correspondence.

- Check Registers.
- Town Clerk Report July 2011

ITEM # 22 - Other Business.

Motion to add Report from Economic Development Director to the Agenda.

Motion: John Conroy

Second: Philip Wilhelmy

Vote: 7-Yes

0-No

0-Abstain

0-Disqualify

Motion to have the Economic Development Director give his report.

Motion: John Conroy

Second: Philip Wilhelmy

Vote: 7-Yes

0-No

0-Abstain

0-Disqualify

Fred Messore, Economic Development Director, Transition Report:

- Has met with land use boards, Town Planner and are working on the Plan for Conservation and Development and land use regulations.
- Has met with VCOG and are working on long range plans for shovel ready projects. Need projects in queue for Federal Funding.
- Working with VCOG and the State on possible parking structure for downtown, pedestrian walk project, and Housatonic Wire.

^{*}John Conroy would like the new rate plan for the employee's health insurance.

- Met with various property owners to identify needs, which include DARP (Derby Avenue Redevelopment Project). Spoke to the owner of Tri-Town Plaza and may be meeting at the end of the month in New Jersey to talk about marketing.
- Met with Mike Horbal concerning several projects going on in town.
- Met with CEDAS, concerning projects going on in the downtown area on the train line for possible ideas.
- Met with Chatfield LoPresti Committee on quality of life project.
- Met with Tonsha concerning EDC website and letter going out promoting the Economic Development Department.
- CERC in Rocky Hill, which the Town needs to renew membership, for demographic updates, etc. Apparently the membership fee of \$500 was not put in the budget.
- Would like to schedule Public Sessions to identify areas and needs and get recommendations on improvements to the Town.
- Discussions about Roosevelt Drive sewer project, possible connections to Derby?
- Would like to see joint land use meetings with EDC, Board of Selectmen and WPCA to discuss projects.

ITEM # 23 - Public Comment.

Sean Walsh, 126 Pearl Street, Public Works Chairman: States that the workshop for the Capital Request Forms was not followed up on. Would like to sit down with Board members and get some guidance on the process hopefully before the September deadline. Would like to see a Capital Project line item for each department's budget.

ITEM # 24 - Selectmen's Public Comments.

W. Kurt Miller: Would like to know the status on the HR Audit.

Paul Roy: Just received an email today concerning any additional information that is needed for the audit.

Annmarie Drugonis: Any updates on OSHA?

Paul Roy: Town has not received the final report yet.

Philip Wilhelmy: Would like to see a follow up workshop for the Capital Request Forms.

Paul Roy: Possibly the within the first couple of weeks in September.

John Conroy: Would like to know if we have any update on the info requested from the WPCA.

Paul Roy: Will put in a 3rd request for the Capital Projects, Revenue & Expense, and Actual & Projected.

ITEM # 25 - Adjournment.

Motion to adjourn at 9:07PM.

Motion: Annmarie Drugonis

Vote: 7-Yes 0-No

Second: Philip Wilhelmy

0-Abstain

Reviewed by,

0-Disqualify

Submitted by,

Deirdre Caruso,

Recording Secretary

Paul Roy,

First Selectman