

MINUTES
Board of Selectmen
Tuesday, November 17, 2009 @ 7:30 PM
Norma Drummer Room/Seymour Town Hall

Members present: First Selectman Robert J. Koskelowski, W. Kurt Miller, John Putorti, John Conroy, Paul Roy, Frank Conroy.

Members not present: Annmarie Drugonis.

Others Present: Sean B. Walsh, Frank Loda, H. Simpson, Bill Paecht, Trisha Danka, Theresa Conroy, Michelle Pavlik.

- The First Selectman opened the meeting at 7:25 PM.
- Everyone salutes the Flag and states the Pledge of Allegiance.

Motion to approve the minutes from the Board of Selectmen meeting on 10/20/09.

Motion: Frank Conroy Second: John Putorti

Vote: 5-Yes (Frank Conroy, John Putorti, Robert J. Koskelowski, Paul Roy) 0-No
1-Abstain (W. Kurt Miller) 0-Disqualify

Public Comment:

None

ITEM # 1 – Federalize 40 units Norma Ray House – Take Action

Motion to approve request to Federalize 40 Units State Elderly Development, Norman Ray House located at 133 Walnut Street.

Motion: John Putorti Second: W. Kurt Miller

Vote: 6-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 2 - \$650,000 Stimulus Money for Derby Avenue – Take Action

The First Selectman updated the Board on the proposed Derby Avenue reconstruction and Stimulus funds. The First Selectman wrote a letter to the State of Connecticut DOT stating his concerns regarding the over design of the project and stated in his letter his recommendation of what he felt needed to be done, Milling and resurfacing of both lanes, New Catch Basin Tops, Curbing. He also stated the Town of Seymour would not be responsible for anything over the \$650,000.00 State estimate over 1.2 million dollars. No Action Taken.

ITEM # 3 – Approve sidewalk replacement project on New Street.

A resident on New Street submitted three quotes for Sidewalk replacement in front of her home looking for the Town to reimburse 1/3. Currently there are no funds budgeted for this. It was suggested that Public Works would dig up the sidewalk and this would be the Towns share reducing the cost to the home owner. The First Selectman will mail a letter notifying the resident that this request will be tabled until early next year.

Motion to table this until early next year.

Motion: John Putorti Second: John Conroy

Vote: 6-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 4 – Approve 2010 Board of Selectmen Meeting Schedule.

Regular Meeting Schedule

Norma Drummer Room/Seymour Town Hall

(1st & 3rd Tuesday of each month at 7:30 PM unless specified differently)

January 5, 2010

January 19, 2010

February 2, 2010

February 16, 2010

March 2, 2010

March 16, 2010

April 6, 2010

April 20, 2010

May 4, 2010

May 18, 2010

June 1, 2010

June 15, 2010

July 13, 2010

August 10, 2010

September 7, 2010

September 21, 2010

October 5, 2010

October 19, 2010

November 16, 2010

December 7, 2010

December 21, 2010

Motion to approve the Board of Selectmen Meeting Schedule for 2010.

Motion: W. Kurt Miller

Second: John Conroy

Vote: 6-Yes

0-No

0-Abstain

0-Disqualify

ITEM # 5 – Discussion Insurance denial of two insurance claims – Take Action

Two insurance claims 5a and 5b where tree branched fell onto vehicles. The Towns insurance had denied these claims. It is the First Selectman's recommendation that the Town pay these claims because if the Town is notified of dead trees and the Town does not act within twenty four hours the Town is responsible. In speaking with both parties each has said the Town was notified and Bellevue Terr says the Town was notified about this numerous time. There is no record that the Town is aware of that someone was notified. In both cases the Town's insurance has investigated the claims and denied each claim.

Motion to deny claims on Spring Street and Bellevue Terrace.

Motion: John Conroy

Second: John Putorti

Vote: 3-Yes (John Conroy, John Putorti, Paul Roy)

0-No

3-Abstain (W.

Kurt Miller, Robert J. Koskelowski, Frank Conroy)

0-Disqualify

ITEM # 6 – Update on STEAP Grants.

A grant in the amount of \$150,000 for sidewalks to be done on Stoddard Street. A section of Pearl Street from intersection of traffic light along with a section of Maple Street to South Main Street. Sidewalk on Martha Street from Rte 67 up to the bend. \$50,000.00 Steap Grant for Tennis Courts at French Memorial Park. The Parks Dept will be in charge of this. Also two trees will need to be cut down in the amount of \$3,500.00. These trees are too large for Public Works to cut down. It is the First Selectman's recommendation to save money would be to have Public Works will be doing a lot of the preparation work. If money is left over it will be used for other sidewalks. Special procedure resolutions will need to be passed and the Town will have to go out and bid. The State will come down to make sure all procedures are followed.
No Action Taken.

ITEM # 7 – Appointments.
None

Motion to place on the table request to waive bidding process for Cameras.
Motion: Paul Roy Second: Frank Conroy
Vote: 6-Yes 0-No 0-Abstain 0-Disqualify

At the November 12, 2009 meeting of the Board of Police Commissioners, a motion was passed requesting that the bid process be waived regarding the purchase of a remote camera system in our community. The Board of Police Commissioners looked at two quotes and recommended that Omni Data of Woodbridge, Connecticut be chosen to install the aforementioned system.

Therefore, the Commissioners are requesting that the Board of Selectmen adopt this position at their next regularly scheduled meeting.

Motion to waive the bidding because quote is within cost if we bid as reported by Chief.
Motion: John Conroy Second: W. Kurt Miller
Vote: 6-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 8 – Tax Refunds/Abatements.

Motion to approve tax refunds in the amount of \$966.62.
Motion: John Putorti Second: W. Kurt Miller
Vote: 6-Yes 0-No 0-Abstain 0-Disqualify

ITEM # 9 – Transfers

Motion to transfer \$44,000.00 from Contingency fund account # 410-1950-530-872 to Refunds Prior Years account # 410-1515-455-00 and refer to the Board of Finance.
Motion: John Putorti Second: John Conroy
Vote: 6-Yes 0-No 0-Abstain 0-Disqualify

Motion to transfer \$3,500.00 from Contingency Fund account # 410-1950-530-872 to Founders Day account # 410-1950530-877. No Action Taken.

Motion to transfer \$250.00 as requested in letter dated November 16, 2009 for funding to the Secretary of State for organization from Contingency fund account # 410-1950-530-872 to Founders Day account \$ 410-1950-530-877 and refer to the Board of Selectman.

Motion: John Conroy Second: Paul Roy

Vote: 4-Yes (John Conroy, Frank Conroy, Paul Roy) 2-Abstain (John Putorti, Robert J. Koskelowski) 0-Disqualify

ITEM # 10 – Act on Life Insurance for First Selectman.

First Selectman Koskelowski will be leaving office on December 6, 2009 at 11:59 P.M.

The Town of Seymour insures the First Selectman's position at one half times their salary. Robert J. Koskelowski is requesting the continuation of insurance benefit of \$50,000.00 which Robert J. Koskelowski will pay the cost. The Town of Seymour would be billed for

The Town of Seymour would have to amend the life insurance contract to include the group life # AD & D level benefit of \$50,000.00 for the Town's First Selectman who leaves office after serving a minimum of two terms of completion. The cost of the benefits will be paid in full by the retiree. The Town will be responsible to pay the group premium each month it will be then reimbursed by the retiree. There will be one retiree due to qualify for this coverage and take effect as of 1/1/2010.

Robert J. Koskelowski is requesting to continue with the life insurance policy. Currently I have approximately \$107,000.00. I am requesting \$50,000.00 life insurance policy to continue at my cost and no cost to the Town. If I die my spouse or beneficiary would get \$50,000.00 and the reason I am asking for this is I am 65 years old.

If the policy is paid out it does not increase the cost to Seymour. I am asking the Board of Selectmen to consider this and take action either way.

Town Counsel, George Temple recommends First Selectman Koskelowski to step down as Chairman and appoint the Deputy First Selectman, John Conroy to the Chair.

First Selectman, Robert J. Koskelowski steps down from Chair and appoints Deputy First Selectman, John Conroy to Chair.

John Conroy said he thinks what Robert J. Koskelowski has described sounds fine to him and he sees things like this done in the business world. This would be at your cost if you fail to pay that cost the policy would seize just like Cobra or something in that effect. John wants to make sure the insurer is fine with that. It sounds like you have a letter from the broker with something to that effect saying the insurer is okay with this. That is John's only question.

Robert J. Koskelowski responded with yes I do have a letter to be sent to Boston Mutual Life Insurance Company. Joe Sherman our consultant drafted the letter.

Frank Conroy asked why is it two terms? Robert J. Koskelowski responded it could be three terms Frank Conroy asked if one term Robert J. Koskelowski said yes it could be one term and the Board wants to change this to that if any First Selectman leaves office would be eligible for this under the retirement plan.

Frank Conroy said if a First Selectman runs for one term he could get very sick and can't run for a second term. So if this is going to be offered it should be for any First Selectman and if he dies while in office he is automatically covered.

John Putorti said if the First Selectman is paying the premiums there is no affect to the Town. If a payment is paid on the policy it does not affect the Town's rate. Robert J. Koskelowski said this is how Joe Sherman explained this.

John Conroy said you're just getting the pricing advantage. Robert J. Koskelowski said yes. He does have a small insurance policy but to add on the cost would triple.

Town Counsel, George Temple asked is this only on the expiration of your term? Robert J. Koskelowski responded with yes. Town Counsel, George Temple asked would this be open to former First Selectmen. Robert J. Koskelowski responded with no and said any action the Board takes would be from that date forward and not retroactive.

W. Kurt Miller asked generally in the business world you are on a group policy you have the option to purchase coverage and take it yourself and you are billed directly then the company is excluded from any billing why would they not do that for you in this instance? Robert J. Koskelowski said they can't do that as they have to bill the Town of Seymour and he would have to reimburse the Town of Seymour. Just like employees at the Housing Authority they pay their own insurance but the Town has to be billed and they have to reimburse the Town of Seymour for that. John Conroy said he has seen Insurers do it both ways. Robert J. Koskelowski said Joe Sherman told him this is how it had to be done. W. Kurt Miller asked what happens if the First Selectman stops paying. Robert J. Koskelowski said you loose it. W. Kurt Miller asked if the Town is paying ahead of time and being reimbursed there is a potential that the Town could pay one month, two months, and threes months in advance because people are not going to turn their backs on the First Selectman. Robert J. Koskelowski recommends a condition be put in that one month in advance has to be paid at all times. The January bill would have to be paid in the month of December. John Conroy said that this is what he was going to recommend and now he does not have to. It as happened where retired employee's who have to pay a certain portion of their medical coverage by January 1st and this almost was taken away twice because one employee was not paying but then this would have become a legal matter.

Robert J. Koskelowski asked the Board that any First Selectman be entitled to almost like a Cobra to pay for this life insurance on their own.

Paul Roy asked the only cost to the Town would be the preparation of the insurance bill? Robert J. Koskelowski said he doesn't know the cost of preparing the bill. Robert J.

Koskelowski said to the Board if they wanted to make a schedule payment could be made once a year or every six months what ever the Board would consider. John Conroy said monthly is probably fine and the cost would be the same.

Frank Conroy said the Police Department charge for Administrative fees and said he didn't think that was right but they do charge. Robert J. Koskelowski said the way the bills come in the insurance clerk gets all the bills and totals the cost and sends in the payment. There is no more additional administration fee's to the Town of Seymour if Robert J. Koskelowski is on this or not on the insurance.

John Putorti said in his opinion he does not feel this is a lot to ask the Town to give a former First Selectman if they have to send a bill every month.

W. Kurt Miller wants to make sure what ever the Board decides is written and set so this does not turn political two or three years down the road. W. Kurt Miller wants this set and established where there will be no problems. Whether it be the current First Selectman or future First Selectman pays their premium and that is it. Paul Roy asked Kurt if he would be happy seeing this in writing at the next Board of Selectman meeting. Kurt answered yes because he does not want this to turn into a political thing. Frank Conroy asked Robert J. Koskelowski what is the time element on this. Robert J. Koskelowski said he needs to notify the insurance company immediately so they change the coverage. Robert J. Koskelowski said the Board is saying tonight that this is being offered to any First Selectman that leaves office and it would be the responsibility of that person to pay the bill and must pay it within said time period. Will the Board of Selectmen approve because Joe Sherman needs to go back to Boston Mutual to make sure they approve this. Doug Thomas, Finance Director would have to send out a letter saying this is approved. The details of how this would be paid could be at the next Board of Selectmen meeting. I am asking this Board tonight is for the approval to allow this go through that process.

W. Kurt Miller said lets approve this tonight and then the terms of the payment schedule will be determined at the next Board of Selectmen meeting December 1, 2009.

Motion to approve life insurance so the First Selectman after he leaves office paid by the First Selectman through the Town subject to payment terms determined at the next Board of Selectman meeting.

Motion: W. Kurt Miller

Second: Frank Conroy

Vote: 4-Yes (W. Kurt Miller, Frank Conroy, John Putorti, John Conroy) 0-No

2-Disqualify (Robert J. Koskelowski, Paul Roy) 0-Abstain

Robert J. Koskelowski stepped back up to the Chair and thanked the Board for consideration on this.

ITEM # 11 – Correspondence

- Check Registers
- Report from Town Clerk for October

- William Lane Estates

ITEM # 12 – Other Business.

No Action Taken

ITEM # 13 – Public Comment.

No Action Taken.

ITEM # 14 – Selectmen’s Public Comment & Selectman’s Report.

- Fiscal 2009 Financial Report to June 30, 2009 as submitted by Doug Thomas, Finance Director - See attached.
- Truck School update Board of Planning & Zoning approved the application with conditions under court order. Attorney Tim Lee said we can not appeal that decision with a temporarily mandamus. Once things become finalized the Town of Seymour can appeal the decision. First Selectman recommends the Town of Seymour appeal the final decision. Attorney Lee said the Town can not appeal a temporary decision only the final.
- CVS construction I received a complaint that they were working on Saturday and Sunday. Under zoning regulations they can work from 8:00 AM to 12:00 PM on Saturday and no work on Sunday or holidays. I notified the owner of the property that is leasing the property to CVS that they are doing construction after those hours.
- The State is going to stabilize the Train Trestle on 115 and 313 and detour will take place. The Town purchased a crosswalk sign for the middle of the road on Washington Ave where the church is because the traffic will become two ways. The Church will put out the sign during service hours. The First Selectman has asked the Public Works Director to look into purchasing a more permanent sign for some other areas of Seymour where pedestrians walk. The Train Trestle work is to begin Friday, December 4, 2009 at 9:00 PM and completed by Monday, December 7, 2009 at 3:00 AM. Detour during this will be Washington Ave and will be two way traffic at all times during this time period. Letters were sent out to all residents on Washington Ave, Church notifying them in advance. This way the Church can notify their parishioners of this. Detour at the intersection of Pearl Street and So Main Street as you turn right onto Pearl Street to traffic light you can either go straight to Rte 67 or left onto Washington Ave to Rte 67. Pedestrian traffic will be allowed they are not going to be using any machinery it is all going to be hand scraped. We were told none of this is going to be air borne where it would affect anyone walking by. The First Selectman will be meeting with the State at the end of the month and he will contact Paul Roy to sit in on the meeting. All signage will be placed in advance by the State.
- Transition Information as submitted by First Selectman, Robert J. Koskelowski – See attached.
- I am officially retiring at one minute to twelve midnight on December 6, 2009.
- Congratulated each member of the Board on winning the election and thanked everyone for their efforts and support.

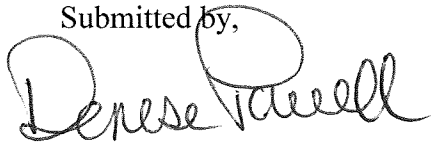
- First Selectman thanked Administrative Assistant Denise Powell for doing an outstanding job. Due to change in Administration and Denise being laid off she will be able to collect unemployment. She is also eligible just like other employee for unused sick and vacation time.
- The only benefit the First Selectman gets when he leaves office is unused vacation time not unused sick or personnel time. The only outstanding vacation time is what he gets paid for.

ITEM # 15 – Executive Session (Personnel, Contract Negotiations, Pending Litigation).
None.

ITEM # 16 – Adjournment.
Motion to Adjourn at 9:25 PM.
Motion: John Conroy
Vote: 6-Yes 0-No

Second: John Putorti
0-Abstain 0-Disqualify

Submitted by,

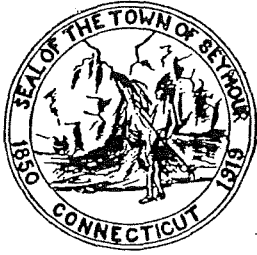


Denise Powell
Recording Secretary

Reviewed by,




Robert J. Koskelowski,
First Selectman



Town of Seymour
FINANCE DEPARTMENT

TOWN HALL
1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

To: Robert J. Koskelowski, First Selectman
Board of Selectman

From: Doug Thomas, Finance Director 

Re: Fiscal 2009 Financial Results

Date: November 10, 2009

The First Selectman has asked for financial results/fund balance for the fiscal year ending June 30, 2009. Attached is a financial summary and fund balance analysis for fiscal year 2009. This financial summary is not audited amounts. However, audit field work has been finished and no adjustments have been recommended by the auditor.

Total revenues were \$48,880,278, including use of fund balance, compared to a budget of \$49,733,279 or \$853,001 less than budget. Revenues were less than budget due to lower school tuition reimbursement than budgeted, much lower interest rates than budgeted and less economic activity than anticipated. Expenditures were \$49,098,134 compared to a budget of \$49,733,278 or \$635,144 less than budget. All departments were under budget. Some departments under budget were Waste Collection \$185,260, Public Works \$52,703, Police \$50,625, Library \$45,570, Town Counsel \$50,095, EDC Director \$26,010 and Chatfield Building Committee \$25,000. All of these and other departments were adjusted for within the current budget.

Fund Balance started the year with \$4,238,395 less deficit \$217,857 less "use of fund balance" \$595,762 resulting in ending fund balance of \$3,424,776.

**Town of Seymour
Fiscal Year 2008-2009**

Fund Balance Analysis

	Budget	Actual	Variance (Unf)/Fav
<u>Town Revenues</u>			
Town Fees, Assessments & Interest Income	\$ 2,151,914	\$ 1,706,227	\$ (445,687)
State Education Funding & Tuition Revenue	11,073,873	10,823,052	(250,821)
Other State Funding	915,969	956,706	40,737
Use of General Fund Surplus	595,762	595,762	-
Property Taxes	34,995,761	34,798,531	(197,230)
Total Town Revenues	\$ 49,733,279	\$ 48,880,278	\$ (853,001)
<u>Town Expenditures</u>			
Town Government Expenditures	\$ 14,769,074	\$ 14,171,355	\$ 597,719
Board of Education	29,117,491	29,117,984	(493)
Senior Citizens Freeze	50,000	50,000	-
Capital/Contingency	290,252	257,504	32,748
Debt Service Costs	5,506,461	5,501,291	5,170
Total Town Expenditures	\$ 49,733,278	\$ 49,098,134	\$ 635,144
Total Forecasted Operating Surplus (Deficit)	\$ 1	\$ (217,856)	\$ (217,857)
Beginning Fund Balance : 6/30/08 Audit			\$ 4,238,395
Less : Transfers Approved in 2008 - 2009 Fiscal Year			-
Fund Balance after current year transfers			4,238,395
Use of Fund Balance as budgeted			(595,762)
Plus/minus : Operating Surplus (Deficit)			(217,857)
Ending Fund Balance at 6/30/09			\$ 3,424,776

Paul Roy
Transition Information
November 17, 2009

MEETINGS

- 1) V.C.O.G.- Contact Rick Dunne Phone # 735-8688 meeting 2nd Wednesday of Month 11:30am 12 Main Street Derby train station.
- 2) B.R.R.F.O.C.-Contact Jonathan S. Bilmes Phone # (860) 585-0419 meeting 4th Friday of Month except January 29th. Check schedule other dates might change. Dennis is the representative when I cannot attend. Address 43 Enterprise Drive Bristol. Please contact and set meeting with Jonathan before taking office. He will meet with you and update you. The Committee must make a very important decision on the future of ownership of plant by 2014.
- 3) Must set meeting schedule for Board of Selectmen meetings for 2010. Must be done before 30 days of First regular meeting in January.

UNION CONTRACTS

- 1) Three (3) Union contracts end June 30, 2010. Must start negotiations. Town Hall contract-Administrators contract-Public Works contract. Police contract expires June 30, 2011.

ATTORNEYS

- 1) George Temple- Town Attorney- \$125.00 per hour.
- 2) Richard Bruchal- Special Attorney mainly for sewer authority- \$80.00 per hour.
- 3) Fasano, Ippolito, & Lee LLC-Phone (203) 787-6555- Address 388 Orange Street, New Haven. They represent the land use boards.
- 4) Durant, Nichols, Houston, & Cortese-Costa, P.C. Phone # (203) 366-3438.- Address 1057 Broad Street Bridgeport. Towns labor Attorney.
- 5) Pomeranz, Drayton, Stabnick, LLC. Phone # (860) 657-8000.- Address 95 Glastonbury Boulevard, Suite 216 Glastonbury.

BONDING COUNSEL

- 1) Day Pitney LLP- Douglas W. Gillette. Phone (860) 881-2453. Address 242 Trumbull Street Hartford, Conn.

PENDING CASES FOLLOW UP

- 1) John Fonnotto- Must go back to Inland/Wetlands. Follow up with Attorney.
- 2) All State Commercial Truck Driving School- Went back to Planning and Zoning on November 12, 2009. They approved a temporary permit per court order with conditions. Was advised by Attorney Lee cannot appeal until final decision of

court. Please stay on top of this and I recommend the Town files Appeal for the best interest of the Town.

- 3) Ron Spector Tri-Town Plaza- Tax appeal. By law only ones who have authority to adjust assessments is the assessor, Board of Tax appeals, or a Judge. On the recommendation of the assessor the Town hired an appraiser who set the appraised value. Tri-Town appraiser they hired came in half the value of the Town. Currently in court. Please contact Town Attorney for up date.
- 4) Contact Assessor to get information about other appeals.
- 5) R&R Silvermine Industrial Park. Sold business was on Smart Plan getting Tax relief. There are many provisions to continue on Smart plan. Since they sold business and cannot comply with all conditions of Smart Plan George Temple Town Attorney has brought legal action against R&R to return tax money. Please follow through.
- 6) All the above Attorneys could give you an update on all legal matters pending. Please have your Town Counsel meet with George Temple to turn over legal files.
- 7) Board of Police Commission being sued over case concerning dog attack. They followed Town ordinance. Please make sure they have legal representation by the Town. Per Town Charter.

TOWN ENGINEER

- 1) Nafis and Young- Phone # (203) 484-2793- Address 1355 Middletown Avenue Northford. They also work for the sewer authority. Please contact them to give an update on all projects they are doing.

DEVELOPMENT 2009/10

- 1) New Walgreens Route 67- Opening early 2010. Town Engineer making sure they follow all zoning regulations.
- 2) New CVS Route 67- Opening 2010. Town engineer making sure they follow all zoning regulations.
- 3) New strip mall Route 34- Opening 2010.
- 4) New Car Wash Route 67- Opening 2010.
- 5) Green Light auto expanding Route 67-2009.

FUTURE DEVELOPMENT

- 1) Monty Blackman two more buildings next to Walgreens.
- 2) Alex Budzinski & Russ Smith former Housatonic Wire mix use.
- 3) Lou Regina has property available behind CVS for commercial use.
- 4) Property on Route 67 for future commercial.

CONTACTED OTHER BUSINESS TO LOCATE IN SEYMOUR

- 1) Richard Amerling Richlin- Relocate to old Walgreens.
- 2) Charlie Agreda Manufacture- Relocate from Bridgeport to Industrial Park.
- 3) Ray Sous former Shell Route 67- Many businesses looked at no commitment because of price and size of property.
- 4) Tri-Town- Chairman of E.D.C., E.D.C. Director, and I have sent numerous businesses to property manager. Just to name a few, Wal-Mart's, Target, Kohl's, M&M, Recreation business and many more. Property manager has refused all offers to date. Much building code improvements have to be done to building. 2008 I proposed a tax abatement of 20% and 30% if he committed to improving building and have it leased or sold. I stated I would ask the Board of Selectmen to act on abatement. His offer to the Town was the Town gives him \$3,000,000 interest free for five years and he will get tenants.

RANDOM DRUG TESTING

- 1) First Selectman's Administrative Assistant in charge of the Random drug testing program for Public Works Employees. Please contact Foley Service, Inc. Phone # (860) 633-2660. Address 655 Winding Brook Drive Glastonbury. No Union employee should be involved with program. This is confidential material. Once notified employee must go immediately to be tested.

APPOINTMENTS

- 1) There are many appointments that must be made at first meeting of new Board of Selectmen. Please check Charter for appointments and appointment list when terms are up. Up coming appointments is the Chatfield/LoPresti school project. Memorial Day parade committee. Must make appointments by January 1st.

GRANTS

- 1) Stimulus Grant for \$650,000. Derby Avenue. State put cost at \$1,268,750. I believe it is over designed. Wrote letter to State telling them Town does not have money to pay over the \$650,000 and will not be responsible for any of the cost over the \$650,000. Requested they change design to be within the \$650,000 or chose one of the many other roads the Town submitted.
- 2) Steap Grant 2008 \$150,000- Sochrin Park Dam has been completed notified Town Engineer to check and correct any problems. Please contact Town engineer to make sure he follow through. Boards must come out in winter and replaced in the spring.
- 3) Steap Grant 2008 \$150,000- for sidewalks that have been completed West Church Street, Pearl street, & Martha street. Contractor and Town Engineer committed to fixing any problems.
- 4) Steap Grant 2009 \$150,000- for sidewalks Stoddard Street, section Pearl Street, & Martha Street. Must follow all procedure to begin project. The bidding regulations and advertising. Contact Town Engineer for process. Was going to have Public

Works remove old and hire contractor to replace. This will save money and we will be able to do more.

- 5) Steap Grant 2009 \$50,000- New tennis courts at French Park. Park Commission knows location in park and what has to be done. Follow all Grant regulations. Once again Public Works can do some of the work to save money.
- 6) Katharine Matthies Grants- There is a number of grants for this year. Window replacement at Community center. Derby Glass to do work. Bathrooms at Katharine Matthies Park been told have been completed. There are also grants for the Police department. Please contact Grant person to get full up date.
- 7) Energy efficient Grant- Advised Grant person to follow through months ago. I requested window replacement at Library. New lighting and switches and fixture at all Town buildings. Please make sure this is followed through.
- 8) Downtown sidewalk replacement approx. \$38,000- Sidewalks have been replaced behind Town Hall. I believe there should be some money still available.
- 9) Route 67 improvements- We have awarded the contract for the work. Please contact Rick Dunne and Dave Elder C.O.G. and Town Engineer to give up date on project. Most important for project is to widen if possible the road up to the bridge at Old Drive and possibly on the other side.
- 10) Day Street Bridge approx. \$2,500,000-80% Federal 20% State. Left on project removing dirt. Fixing wall damage from storm. Anchor Engineering address 75 Nutmeg Lane Glastobury. Phone (860) 633-8770. Contact person Jim Otis. Town pays up front and reimbursed. Tony in Finance Office follows through for reimbursements. Other invoices and paper work to be signed should be completed by January.

2010 CENSUS

- 1) 2010 a Census is being taken. Please assist because we must do our best to make sure every person is counted. Population is a very important part of the Town receiving money.

FISH BY PASS

- 1) Contact Fred Stanek he has all the information about the Fish by Pass. The State wanted to begin this November but has been delayed because of the Land purchase. Will start in winter or early spring. Completion date June 2011. There is no cost to the Town. Skate park to be relocated by State.

CONTACT ALL

It is very important you contact all Attorneys who represent the Town list above. They will bring you up to date on all cases. It's very important you contact the Town Engineer they are involved in many Town project and they over see projects approved by are land use Boards. You must have your chose of Town Attorney please have them contact Town Attorney George Temple as soon as possible. I make myself available to assist your administration during this transition.