



## REGULAR MEETING AGENDA

April 7, 2014

Bungay Elementary School

7:30 p.m.

### I. CALL TO ORDER

#### A. Salute to the Flag

### II. BOARD AND ADMINISTRATIVE COMMUNICATIONS

#### A. Recognitions

1. **Congratulations to Ms. Julia Maturo** who was honored at the SCASA Student Recognition Luncheon on March 14, 2014 as a recipient of the South Central Area Superintendents' Association Memorial Scholarship
2. **Congratulations to the Seymour High School Cheerleading Team** on their first place win in the S Division of the State Tournament on March 8, 2014
3. **Congratulations to the Seymour High School Boys Swim Team** members who made the top 36 times for Class S and participated at the state trials on March 19-20, 2014
4. **Congratulations to Chatfield-LoPresti Grade 3 student Sharlea Jean** who won the district spelling bee to advance to the New Haven Register Regional Spelling Bee

#### B. Correspondence

1. Letter dated January 22, 2014 from NAEYC Academy for Early Childhood Program Accreditation to Katie McGinnis, Site Director TEAM Early Education-Seymour School Readiness indicating the program has achieved a new, five year term of NAEYC Accreditation

### III. PUBLIC COMMENT

### IV. REPORTS AND INFORMATION

#### A. REPORTS

1. **Chairman's Report**
  - a. Chairman's Report
  - b. Board Member Comments
2. **Superintendent's Report**

#### B. INFORMATION

1. **School Activities and Recognitions**
  - a. **High School** Student Representative Report
  - b. **Middle School** Activities and Recognitions (see attached)
  - c. **Bungay School** Activities and Recognitions (see attached)
  - d. **Chatfield-LoPresti School** Activities and Recognitions (see attached)
2. **Committee Reports**
  - a. **Finance Committee Meeting Minutes**
    - 1) March 11, 2014
    - 2) March 12, 2014
    - 3) March 13, 2014
    - 4) March 26, 2014

3. **Staff Retirement - Certified**
  - a. Mary Ellen Coppola, RN
    - School Nurse
    - Bungay Elementary School
    - Effective end of 2013-14 School year
4. **Appendix E Resignation**
  - a. Erika Natzel
    - Assistant Coach, Girls Baseball
    - Seymour High School
    - Effective March 6, 2014
  - b. Ashly Scharn
    - Head Coach, Cheerleading
    - Seymour High School
    - Effective March 28, 2014
5. **Staff Resignation – Non Certified**
  - a. Melanie Strang
    - Clerical Paraprofessional
    - Central Office
    - Effective March 27, 2014
6. **Improving our Relationship with Local State Representatives**
7. **First Annual Healthy Cooking Challenge, May 8, 2014 – Nancy Snopkowski**
8. **Awards**
  - a. District Awards Nominations (Deadline: 04/22/14)
    - 1) David A. Brumer Excellence in Education Award
    - 2) John J. Gallagher Memorial Athletic Award
    - 3) Vincentena Kobasa Excellence in Teaching Award
    - 4) Thomas J. Petruny Memorial Education and Environment Award
  - b. Teacher of the Year (Deadline: 04/24/14)
9. **Appointment of a School Resource Officer**

V. **RECOMMENDED ACTIONS**

A. **Minutes**

1. **Regular BOE Meeting – March 3, 2014**  
**MOTION:** to approve the minutes of the Special Board of Education meeting on March 3, 2014 as presented
2. **Special BOE Meeting (Expulsion) – March 24, 2014**  
**MOTION:** to approve the minutes of the Special Board of Education meeting on March 24, 2014 as presented
3. **Special BOE Meeting (Budget) – March 24, 2014**  
**MOTION:** to approve the minutes of the Special Board of Education meeting on March 24, 2014 as presented

B. **Nutrition Services Financial Report - February, 2014**

**MOTION:** to approve the Nutrition Services Financial Report for February, 2014 as presented

C. **ACES Representative**

1. **Discussion and possible action on the appointment of a new ACES Representative**  
**MOTION:** to appoint \_\_\_\_\_ the Board of Education ACES Representative

D. **Donations**

1. **Donation of a Bridgeport Milling Machine and Accessories to Seymour High School**  
**MOTION:** to approve the donation of a Bridgeport milling machine and accessories from Mr. David Tuttle, Platt Technical High School and direct the Superintendent to use this machine at Seymour High School

2. **Donation of Two Bicycles**  
**MOTION:** to approve the donation of two bicycles from the Nutrition Services Department and direct the Superintendent to use one for a raffle in support of Seymour High School Take a Stand Day and one for a raffle in support of the Healthy Cooking Challenge
3. **Donation of Miscellaneous Cooking Items**  
**MOTION:** to approve the donation of chef hats, cut resistant gloves, and six (6) display platters from the Warehouse Store Fixture in Waterbury and direct the Superintendent to use these items for the Seymour Middle School and VITAHLS Healthy Cooking Challenge on May 8, 2014.
- E. **Award of Bid #13-03 Chromebooks and Mobile Carts**  
**MOTION:** to award Bid #03-13 Chromebooks and Mobile Computer Carts to Dell Computer, Round Rock, TX in the amount of \$202,131 and authorize the Superintendent to enter into an agreement to purchase 580 Dell Chromebooks and 19 Dell Mobile Computer Carts
- F. **2014 High School Graduation Date**  
**MOTION:** to approve the recommendation of the Superintendent to set the 2014 Seymour High School graduation date as June 20, 2014, provided there are no further school closings
- G. **Staff Hiring – Non-Certified**
  1. **Emily Spear**
    - Instructional Paraprofessional
    - Seymour High School
    - Replacing Denise Pokrywka**MOTION:** to approve the hiring of Emily Spear as an Instructional Paraprofessional in Seymour High School
  2. **Jake Boncal**
    - Part Time Custodian
    - Replacing Alex Moore**MOTION:** to approve the hiring of Jake Boncal as a part time custodian
  3. **Michael Petronchak**
    - Part Time Custodian
    - Replacing Maxwell Dunn**MOTION:** to approve the hiring of Michael Petronchak as a part time custodian
- H. **Home Schooling Notification**
  1. **Ms. Cynthia Kostick** has informed the Board of Education of her intent to home school her child, Marya Kostick, for the remainder of the 2013-2014 school year  
**MOTION:** to acknowledge the receipt of the intent to home school her child, Marya Kostick from Ms. Cynthia Kostick and render no opinion as to the appropriateness of the planned program
  2. **Ms. Cynthia Kostick** has informed the Board of Education of her intent to home school her child, John Kostick, for the remainder of the 2013-2014 school year  
**MOTION:** to acknowledge the receipt of the intent to home school her child, John Kostick from Ms. Cynthia Kostick and render no opinion as to the appropriateness of the planned program
- I. **BOE Policy Changes**
  1. **Policy #6141.322 Bring Your Own Device (New)**  
**MOTION:** to adopt Policy #6141.322 that was approved by the Board of Education at the regularly scheduled meeting of March 3, 2014
  2. **Policy #4111 Recruitment and Selection (Revision)**  
**MOTION:** to adopt Policy #4111 that was approved by the Board of Education at the regularly scheduled meeting of March 3, 2014
  3. **Policy #4112.4 Physical Examinations (Revision)**  
**MOTION:** to adopt Policy #4112.4 that was approved by the Board of Education at the regularly scheduled meeting of March 3, 2014

4. **Policy #6130 Organizational Plan (Revision)**  
**MOTION:** to adopt Policy #6130 that was approved by the Board of Education at the regularly scheduled meeting of March 3, 2014
5. **Bylaw #9321 Time, Place and Notification of Meetings (Revision)**  
**MOTION:** to adopt Policy #9321 that was approved by the Board of Education at the regularly scheduled meeting of March 3, 2014

VII. ADJOURNMENT

**Note:** The next Regular Board of Education meeting will be held on **Monday, April 21, 2014 at 7:30 p.m.** in Seymour Middle School