



## REGULAR MEETING AGENDA

June 2, 2014

Seymour High School

Cafeteria

7:00 p.m.

### I. CALL TO ORDER

#### A. Salute to the Flag

### II. BOARD AND ADMINISTRATIVE COMMUNICATIONS

#### A. Awards Recognitions

1. 2014 Distinguished Alumnus of Seymour High School
2. Retiring Staff Members (Pin Presentation)
3. 25 Years of Service (Pin Presentation)
4. John J. Gallagher Memorial Athletic Award
5. Vincentena Kobasa Excellence in Teaching Award
6. Thomas J. Petruny Memorial Education and Environment Award
7. David A. Brumer Excellence in Education Award
8. Recognition of Board of Education Student Representatives
9. 2014-2015 Teacher of the Year
10. CAFE Student Leadership Award
11. Top 10 Students – Class of 2014

BREAK

### III. BOARD AND ADMINISTRATIVE COMMUNICATIONS

#### B. Recognitions

1. NATIONAL HONOR SOCIETY – June 4, 2014  
New Members Inducted: 27  
Two Year Certificates: 26  
Three Year Pins: 17  
Total: 70
2. HIGH SCHOOL HONOR ROLL BREAKFAST- May 27, 2014  
Grade 9: 40 students  
Grade 10: 31 students  
Grade 11: 21 students  
Grade 12: 21 students
3. MIDDLE SCHOOL EVENING OF HONORS – May 28, 2014  
Grade 6: 74 students  
Grade 7: 79 students  
Grade 8: 86 students
4. Congratulations go to Jessica Harkey, a Senior at Seymour High School. She was recognized with an Honorable Mention for her submission in the Congressional Art Contest.

#### C. Correspondence

1. Letter dated May 15, 2014 to Rick Belden from E-Rate Online which includes information regarding the highlights the success and scope of our E-Rate Program.
2. Letter dated April 21, 2014 to Board of Police Commissioners from Fred Stanek thanking them for the assignment of an Officer to serve in our schools.

III. PUBLIC COMMENT

IV. REPORTS AND INFORMATION

A. **REPORTS**

1. **Chairman's Report**
  - a. Chairman's Report
  - b. Board Member Comments
2. **Superintendent's Report**

B. **INFORMATION**

1. **School Activities and Recognitions**
  - a. **High School** Student Representative Report
  - b. **Middle School** Activities and Recognitions (see attached)
  - c. **Bungay School** Activities and Recognitions (see attached)
  - d. **Chatfield-LoPresti School** Activities and Recognitions (see attached)
2. **Committee Reports**
  - a. **Minutes**
    - 1) Regular BOE Meeting Minutes (Revised) – April 21, 2014
    - 2) Policy Committee Meeting Minutes – April 28, 2014
    - 3) Awards Advisory Committee Meeting Minutes – April 29, 2014
    - 4) Curriculum and Technology Committee Meeting Minutes – May 1, 2014
    - 5) Facilities Committee Meeting Minutes – May 19, 2014
3. **Field Trip Report**
  - a. 8<sup>th</sup> Grade Trip to Washington DC
4. **Staff Resignations – Non Certified**
  - a. Lois Cacchillo
    - Instructional Paraprofessional
    - Seymour Middle School
    - Effective June 23, 2014
  - b. Michelle Martelli
    - Instructional Paraprofessional
    - Seymour High School
    - Effective May 14, 2014
5. **Staff Hiring – Appendix E Position**
  - a. Nicole Markey
    - Assistant Coach, Girls Basketball
    - Seymour High School
    - Replacing Erika Natzel

V. RECOMMENDED ACTIONS

A. **Minutes**

1. **Regular BOE Meeting** – May 5, 2014  
**MOTION:** to approve the minutes of the Regular Board of Education meeting on May 5, 2014 as presented
2. **Special BOE Meeting** – May 16, 2014  
**MOTION:** to approve the minutes of the Special Board of Education meeting on May 16, 2014 as presented

B. **Financial Management Summary**

**MOTION:** to approve the Financial Management Summary ending April 30, 2014 as recommended by the Superintendent and the Assistant Superintendent, Finance & Operations and approved by the Finance Sub-Committee

C. **Nutrition Services Financial Report** – April, 2014

**MOTION:** to approve the Nutrition Services Financial Report for April, 2014 as presented

- D. Staff Hiring – Appendix E**
- a. Rebecca Graham
    - Head Coach, Cheerleading
    - Seymour High School
    - Replacing Ashly Scharn

**MOTION:** to approve the recommendation of the Administrator and the Athletic Director to hire Rebecca Graham as the Head Coach for Cheerleading at Seymour High School
- E. Out of State Field Trip Requests**
1. **Close Up Washington DC – Seymour High School**  
**MOTION:** to accept the recommendation of the Superintendent to approve an out of state field trip for selected High School students to attend Close Up Washington DC in Washington DC on March 15-20, 2015
  2. **Ocean State Cross Country Invitational – Seymour High School**  
**MOTION:** to accept the recommendation of the Superintendent to approve an out of state field trip for selected High School students to attend the Ocean State Cross Country Invitational 2014 in Warwick, RI on September 27, 2014
  3. **United Nations Headquarters – Seymour Middle School**  
**MOTION:** to accept the recommendation of the Superintendent to approve an out of state field trip for students in the Small Steps Club to visit the United Nations Headquarters in New York on June 17, 2014
- F. New Positions**  
**MOTION:** to approve the recommendation of the Superintendent to create the following positions as indicated in the 2014-15 Board of Education budget: STEM Teacher - Seymour Middle School, Language Arts Teacher - Seymour Middle School, Art Teacher - Seymour High School, .5 Special Education Teacher, four Instructional Paraprofessionals
- G. Lighting Project – Softball Field, Seymour High School**  
**MOTION:** to approve the recommendation of the Facilities Committee to accept the Seymour High School Softball Field Lighting project as presented to the committee
- H. Solicitation of Nominees - Naming of the Chatfield-LoPresti Library Media Center**  
**MOTION:** to approve the recommendation of the Facilities Committee that names be solicited for nomination to honor a staff member from Chatfield School who worked there between the years of 1965-2012 to name the Chatfield-LoPresti School Media Center in their honor
- I. BOE Policy Changes**
1. **Policy #1220 Citizens' Advisory Committees**  
**MOTION:** to adopt Policy #1220 that was approved by the Board of Education at the regularly scheduled meeting of May 5, 2014
- J. Intra District Transfers**  
**MOTION:** to approve the Superintendent's recommendation for approvals (or denials) of the intra district transfer requests for the 2014-2015 school year
- K. Bank Account – Naugatuck Valley Savings**  
**MOTION:** to authorize the Superintendent to open a bank account at Naugatuck Valley Savings and Loan for the purpose of HSA (Health Savings Account) transaction clearing and funding
- L. Award of RFP 14-01 – Security Expansion/Upgrade System**  
**MOTION:** to award the bid for RFP #14-01 Security Expansion / Upgrade System to the low bidder Security Plus North East (SPNE), 436 Smith Street, Middletown, CT 06457 in the amount of \$102,240 (base system). Further, to award an additional amount of \$33,460 to SPNE for additional camera's and door access controls at Bungay School and Seymour Middle School as add/alternate

**M. 457 Plan**

**MOTION:** to authorize the Superintendent to enter into an agreement with the State of Connecticut for a Deferred Compensation 457 Plan, as allowed under CT. General Statute Section 5-264(g), effective

July 1, 2014

**N. Waiver of Bidding Process**

**MOTION:** per Board policy #3320, the Board of Education waives formal bidding for the following goods or services in excess of \$25,000 for the 2014-15 fiscal year per the reasons provided in the policy:

- Legal services (Kainen, Escalera & McHale; Shipman & Goodwin)
- Third party proprietary HVAC maintenance and support services (Siemens 12PSX0055, Johnson Controls 12PSX0153, Andover Systems, Environmental Services Corporation 12PSX0153, A&B Mechanical)
- Heating oil and diesel fuel utilizing Ct. Fuel Consortium and DAS (East River Energy 12PSX0028)
- Custodial and maintenance supplies utilizing CREC consortium and DAS (Grainger 10PSX0204, Dumouchel, and Benham)
- Instructional and office supplies utilizing CREC consortium and DAS (School Specialty 12PSX0108AF, W.B. Mason 12PSX0108, Staples 12PSX0108AG)
- Computer supplies utilizing PEPPM consortium, CREC Consortium and DAS (CDWG 12PSX0308, RnB Enterprises 10PSX0104AJ, Connecticut Business Systems 10PSX0104AF, Dell Computer 99ITZ0022MA)

**O. Educational Center for the Arts (ECA)**

**MOTION:** to approve the attendance of nine (9) Seymour students for the 2014-15 school year, as outlined in the April 28, 2014 letter from the Educational Center for the Arts.

**\*P. All-Hazards School Security and Safety Plans**

**MOTION:** move that the board enter Executive Session to discuss matters concerning security strategy or the deployment of security personnel, or devices affecting school and public security. Only those invited by the Board may be present in the Executive Session. The Board invites the following individuals into the Executive Session: Mrs. Christine Syriac, Mrs. Nancy Snopkowski, Mr. Rick Belden, and Mr. Rich Kearns

**\*Q. Discussion of a Personnel Matter**

*\* It is anticipated that the asterisked items will be discussed in Executive Session from which the public will be excluded*

**VI. ADJOURNMENT**

**Note:** The next Regular Board of Education meeting will be held on **Monday, June 16, 2014 at 7:30 pm in Seymour Middle School.**