



REGULAR MEETING MINUTES

June 2, 2014

Seymour High School

Cafeteria

7:00 p.m.

BOARD MEMBERS IN ATTENDANCE:

Yashu Putorti, Chairman
Saundra Gesek
Kristen Harmeling
Jay Hatfield
Theodora Klarides
Jennifer Magri
Allison Sobieski-McAndrew
Fred Stanek
Ed Strumello

OTHERS IN ATTENDANCE:

Lee-Ann Dauerty, Board Clerk
Christine Syriac, Superintendent of Schools
Nancy Snopkowski, Associate Superintendent
Rick Belden, Asst. Superintendent, Finance & Operations
Ginny Tagliatela, Director of Special Services
Rob Dyer, Systemwide Technology Coordinator
Glenn Lungarini, Principal, SHS
Jim Freund, Assistant Principal, SHS
Paul Lucke, Assistant Principal, SHS
Bernadette Hamad, Principal, SMS
Ernie DiStasi, Asst. Principal, SMS
Mary Sue Feige, Principal, BS
David Olechna, Principal, CLS
Leslie Sojka, Assistant Principal, CLS

Cathy Guerra	Christopher Adamo
Bruce Deming	Meaghan Marceyhas
Mary Deming	Candy Cleveland
Alan Skiparis	Ken Pereiras
Nicholas Kubik	Ram Kasturi
Brian Cleveland	Matt Bradshaw
Harvey Catlin	Fredda Peel
Allissa Cervellino	Noel Peel
Jeanne Loda	Todd Norton
Kelly Cervellino	
Roxana Findley	
Lisa Cheney	
Stephanie Shelinsky	
Rita Brenchak	
Jamie Yakushewich	
Lynn Giordano	
Diane Verespie	
Karen Stanek	

I. **CALL TO ORDER**

Mr. Putorti called the meeting to order with the Pledge of Allegiance at 7:00 p.m.

II. **BOARD AND ADMINISTRATIVE COMMUNICATIONS**

A. **Awards Recognitions**

1. 2014 Distinguished Alumnus of Seymour High School
2. Retiring Staff Members (Pin Presentation)
3. 25 Years of Service (Pin Presentation)
4. John J. Gallagher Memorial Athletic Award
5. Vincentena Kobasa Excellence in Teaching Award
6. Thomas J. Petruny Memorial Education and Environment Award
7. David A. Brumer Excellence in Education Award
8. Recognition of Board of Education Student Representatives
9. 2014-2015 Teacher of the Year
10. CAFE Student Leadership Award
11. Top 10 Students – Class of 2014
12. Citizens Academy – Spring, 2014

Mr. Putorti called for a break at 7:48 pm. The meeting resumed at 8:03 pm.

III. **BOARD AND ADMINISTRATIVE COMMUNICATIONS**

B. **Recognitions**

1. NATIONAL HONOR SOCIETY – June 4, 2014
 New Members Inducted: 27
 Two Year Certificates: 26
 Three Year Pins: 17
 Total: 70
2. HIGH SCHOOL HONOR ROLL BREAKFAST- May 27, 2014
 Grade 9: 40 students
 Grade 10: 31 students
 Grade 11: 21 students
 Grade 12: 21 students
3. MIDDLE SCHOOL EVENING OF HONORS – May 28, 2014
 Grade 6: 74 students
 Grade 7: 79 students
 Grade 8: 86 students
4. Congratulations go to Jessica Harkey, a Senior at Seymour High School. She was recognized with an Honorable Mention for her submission in the Congressional Art Contest.
MOTION: (Mr. Hatfield/sec., Ms. Harmeling) to move Item (B, 3a) Field Trip Report out of order on the agenda so the 8th grade students can report at this time

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

5. **Field Trip Report**

- a. 8th Grade Trip to Washington DC
 Mr. Harvey Catlin along with 8th grade students Camryn Avery, Trish Bastek, Grace Brangwynne, Madison Brenchak, David Brezina, Allissa Cervellino, Beca Findley, Martyna Galas, Allie Kogut, Sema Muhovic, Ryan Nicholas, Josh Norton, and Keri Ruggerio did a very nice presentation on their trip to Washington DC.

C. **Correspondence**

1. Letter dated May 15, 2014 to Rick Belden from E-Rate Online which includes information regarding the highlights the success and scope of our E-Rate Program.
2. Letter dated April 21, 2014 to Board of Police Commissioners from Fred Stanek thanking them for the assignment of an Officer to serve in our schools.

III. **PUBLIC COMMENT**

None

IV. REPORTS AND INFORMATION

A. REPORTS

1. Chairman's Report

- a. Chairman's Report

None

- b. Board Member Comments

Mr. Strumello commented that Seymour must be cursed with bad weather when it comes to trips to Washington DC. He said when he travelled to Washington DC for the inauguration of George W. Bush, they had a record snowstorm. Mr. Hatfield thanked the 8th graders for their presentation and commented that he would like more presentations like this scheduled next year.

2. Superintendent's Report

Mrs. Syriac reminded the Board that the June 16, 2014 meeting has been set aside for the Superintendent's yearly evaluation. She told Board members that if there were any items they would like to discuss during her evaluation to please email her so she can be prepared.

B. INFORMATION

1. School Activities and Recognitions

- a. High School Student Representative Report

1. Senior Banquet on June 19, 2014
2. Senior Exams begin on June 13, 2014
3. Graduation is on June 20, 2014

Miss Guzzo read a letter to the Board thanking them for the honor of being a Wildcat. She is prepared for the next chapter of her life. Her advice to incoming freshmen; get involved in 9th grade; don't wait. It allows you to grow. She thanked the Board for the opportunity to be the Student Representative for the Board of Education.

- b. Middle School Activities and Recognitions (see attached)
c. Bungay School Activities and Recognitions (see attached)
d. Chatfield-LoPresti School Activities and Recognitions (see attached)

2. Committee Reports

- a. Minutes

- 1) Regular BOE Meeting Minutes (Revised) – April 21, 2014
- 2) Policy Committee Meeting Minutes – April 28, 2014
- 3) Awards Advisory Committee Meeting Minutes – April 29, 2014
- 4) Curriculum and Technology Committee Meeting Minutes – May 1, 2014
- 5) Facilities Committee Meeting Minutes – May 19, 2014

4. Staff Resignations – Non Certified

- a. Lois Cacchillo

- Instructional Paraprofessional
- Seymour Middle School
- Effective June 23, 2014

- b. Michelle Martelli

- Instructional Paraprofessional
- Seymour High School
- Effective May 14, 2014

5. Staff Hiring – Appendix E Position

- a. Nicole Markey

- Assistant Coach, Girls Basketball
- Seymour High School
- Replacing Erika Natzel

V. RECOMMENDED ACTIONS

A. Minutes

1. Regular BOE Meeting – May 5, 2014

MOTION: (Mr. Strumello/sec., Ms. Sobieski-McAndrew) to approve the minutes of the Regular Board of Education meeting on May 5, 2014 as presented

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

ABSTAIN: Mr. Hatfield, Ms. Klarides

2. Special BOE Meeting – May 16, 2014

MOTION: (Ms. Harmeling/sec., Ms. Magri) to approve the minutes of the Special Board of Education meeting on May 16, 2014 with revisions

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Strumello

ABSTAIN: Mr. Hatfield, Ms. Klarides, Mr. Stanek

B. Financial Management Summary

MOTION: (Ms. Harmeling/sec., Ms. Magri) to approve the Financial Management Summary ending April 30, 2014 as recommended by the Superintendent and the Assistant Superintendent, Finance & Operations and approved by the Finance Sub-Committee

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

C. Nutrition Services Financial Report – April, 2014

MOTION: (Mr. Hatfield/sec., Ms. Sobieski-McAndrew) to approve the Nutrition Services Financial Report for April, 2014 as presented

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

D. Staff Hiring – Appendix E

Rebecca Graham

- Head Coach, Cheerleading
- Seymour High School
- Replacing Ashly Scharn

Mrs. Syriac asked that this item be removed from the agenda with no action taken.

MOTION: (Mr. Strumello/sec., Ms. Harmeling) to table this item indefinitely

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

E. Out of State Field Trip Requests

1. Close Up Washington DC – Seymour High School

MOTION: (Mr. Hatfield/sec., Ms. Magri) to accept the recommendation of the Superintendent to approve an out of state field trip for selected High School students to attend Close Up Washington DC in Washington DC on March 15-20, 2015

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

2. Ocean State Cross Country Invitational – Seymour High School

MOTION: (Mr. Hatfield/sec., Ms. Magri) to accept the recommendation of the Superintendent to approve an out of state field trip for selected High School students to attend the Ocean State Cross Country Invitational 2014 in Warwick, RI on September 27, 2014

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

3. **United Nations Headquarters – Seymour Middle School**

MOTION: to accept the recommendation of the Superintendent to approve an out of state field trip for students in the Small Steps Club to visit the United Nations Headquarters in New York on June 17, 2014

Mrs. Syriac asked that this item be removed from the agenda with no action taken since the United Nations cannot accommodate the request to visit.

MOTION: (Mr. Strumello/sec., Mr. Hatfield) to table this item indefinitely

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

F. **New Positions**

MOTION: (Ms. Harmeling/sec., Mr. Strumello) to approve the recommendation of the Superintendent to create the following positions as indicated in the 2014-15 Board of Education budget: STEM Teacher - Seymour Middle School, Language Arts Teacher - Seymour Middle School, Art Teacher - Seymour High School, .5 Special Education Teacher, four Instructional Paraprofessionals

There was a brief discussion on how wonderful it is to have the budget approved and it is wonderful news that will enable us to continue to do the good job for the middle school students.

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

G. **Lighting Project – Softball Field, Seymour High School**

MOTION: (Mr. Hatfield/sec., Ms. Magri) to approve the recommendation of the Facilities Committee to accept the Seymour High School Softball Field Lighting project as presented to the committee

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

Mr. Strumello asked if the bidding had already been done. Mr. Pereiras, HS softball coach, said there are two company bids. He worked on getting the best price he can get. Members of the community want to help. Mr. Belden said the process would be formalized with town officials. Ms. Magri said the parent committees should be applauded for the work they have done. Mr. Stanek said they did a great presentation to the Facilities Committee.

H. **Solicitation of Nominees - Naming of the Chatfield-LoPresti Library Media Center**

MOTION: (Mr. Hatfield/sec., Mr. Stanek) to approve the recommendation of the Facilities Committee that names be solicited for nomination to honor a staff member from Chatfield School who worked there at any time between the years of 1965-2012 to name the Chatfield-LoPresti School Media Center in their honor

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

I. **BOE Policy Changes**

1. **Policy #1220 Citizens' Advisory Committees**

MOTION: (Ms. Magri/sec., Ms. Harmeling) to adopt Policy #1220 that was approved by the Board of Education at the regularly scheduled meeting of May 5, 2014

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

J. Intra District Transfers

MOTION: (Ms. Sobieski-McAndrew/sec., Mr. Strumello) to approve the Superintendent's recommendation for the approval of the intra district transfer request for Gage Beddow for the 2014-2015 school year

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

MOTION: (Ms. Sobieski-McAndrew/sec., Ms. Magri) to approve the Superintendent's recommendation for the approval of the intra district transfer request for Jack Halligan for the 2014-2015 school year

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

MOTION: (Ms. Sobieski-McAndrew/sec., Mr. Strumello) to approve the Superintendent's recommendation for the approval of the intra district transfer request for Eduardo Rodriguez for the 2014-2015 school year

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

MOTION: (Ms. Sobieski-McAndrew/sec., Mr. Strumello) to approve the Superintendent's recommendation for the approval of the intra district transfer request for Julianna Rodriguez for the 2014-2015 school year

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

K. Bank Account – Naugatuck Valley Savings

There was a brief discussion regarding the relationship between Naugatuck Valley and the Board of Education. Mr. Hatfield asked about using Sikorsky FCU and Mr. Stanek reminded him that you must be a member which might be limiting.

MOTION: (Mr. Hatfield/sec., Ms. Magri) to authorize the Superintendent to open a bank account at Naugatuck Valley Savings and Loan for the purpose of HSA (Health Savings Account) transaction clearing and funding

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

L. Award of RFP 14-01 – Security Expansion/Upgrade System

MOTION: (Ms. Magri/sec., Ms. Harmeling) to award the bid for RFP #14-01 Security Expansion / Upgrade System to the low bidder Security Plus North East (SPNE), 436 Smith Street, Middletown, CT 06457 in the amount of \$102,240 (base system). Further, to award an additional amount of \$33,460 to SPNE for additional camera's and door access controls at Bungay School and Seymour Middle School as add/alternate

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

Mr. Strumello asked about the term add/alternate. Mr. Belden explained that this was a good situation for us. Dagostino already knew our system and they were our representative in the process. They got good unit prices for additional projects.

M. 457 Plan

MOTION: (Mr. Strumello/sec., Ms. Harmeling) to authorize the Superintendent to enter into an agreement with the State of Connecticut for a Deferred Compensation 457 Plan, as allowed under CT. General Statute Section 5-264(g), effective July 1, 2014

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

N. Waiver of Bidding Process

MOTION: (Ms. Harmeling/sec., Ms. Magri) per Board policy #3320, the Board of Education waives formal bidding for the following goods or services in excess of \$25,000 for the 2014-15 fiscal year per the reasons provided in the policy:

- Legal services (Kainen, Escalera & McHale; Shipman & Goodwin)
- Third party proprietary HVAC maintenance and support services (Siemens 12PSX0055, Johnson Controls 12PSX0153, Andover Systems, Environmental Services Corporation 12PSX0153, A&B Mechanical)
- Heating oil and diesel fuel utilizing Ct. Fuel Consortium and DAS (East River Energy 12PSX0028)
- Custodial and maintenance supplies utilizing CREC consortium and DAS (Grainger 10PSX0204, Dumouchel, and Benham)
- Instructional and office supplies utilizing CREC consortium and DAS (School Specialty 12PSX0108AF, W.B. Mason 12PSX0108, Staples 12PSX0108AG)
- Computer supplies utilizing PEPPM consortium, CREC Consortium and DAS (CDWG 12PSX0308, RnB Enterprises 10PSX0104AJ, Connecticut Business Systems 10PSX0104AF, Dell Computer 99ITZ0022MA)

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

Mr. Hatfield asked about legal services and if any other quotes had been researched. Mrs. Syriac reminded the Board that there is no binding contract for legal services. She said she feels the historical aspect is important and it limits the need for extensive research. Saying he understood the need for history in some cases, Mr. Hatfield wondered if we can secure a different attorney for the more routine cases such as expulsions. Mr. Hatfield said he was looking for comparisons. Ms. Harmeling said she did not support the Administration spending their time this way. Mr. Putorti asked that we gather some hourly rates just for comparison purposes. Ms. Magri said that she has been involved in several expulsion hearings and the legal advice they receive during them is invaluable. She is not comfortable at all with having someone new in; Ms. Harmeling agreed.

O. Educational Center for the Arts (ECA)

MOTION: (Ms. Harmeling/sec., Ms. Sobieski-McAndrew) to approve the attendance of nine (9) Seymour students for the 2014-15 school year, as outlined in the April 28, 2014 letter from the Educational Center for the Arts.

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

Mr. Strumello asked if the numbers were in line with our previous numbers and Mr. Belden confirmed they were.

***P. All-Hazards School Security and Safety Plans**

MOTION: (Mr. Strumello/sec., Ms. Magri) move that the board enter Executive Session to discuss matters concerning security strategy or the deployment of security personnel, or devices affecting school and public security. Only those invited by the Board may be present in the Executive Session. The Board invites the following individuals into the Executive Session: Mrs. Christine Syriac, Mrs. Nancy Snopkowski, Mr. Rick Belden, and Mr. Rich Kearns

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

***Q. Discussion of a Personnel Matter**

MOTION: (Mr. Strumello/sec., Ms. Harmeling) move that the Board enter Executive Session to discuss a personnel matter. Only those invited by the Board may be present in the Executive Session. The Board invites Christine Syriac into Executive Session.

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

* *It is anticipated that the asterisked items will be discussed in Executive Session from which the public will be excluded*

Enter Executive Session: 8:54 p.m.

Out of Executive Session: 9:35 p.m.

MOTION: (Mr. Strumello/sec., Mr. Hatfield) to accept the All-Hazards School Security and Safety Plan, as presented, and direct the administration to forward the plans, with the removal of the phrase "Rough Draft" to the state, attaching necessary documents, as required by state law.

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

VI. ADJOURNMENT

MOTION: (Mr. Strumello/sec., Mr. Hatfield) to adjourn the meeting

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

Meeting adjourned at 9:36 p.m.

Submitted by:
Lee-Ann Dauerty
Board Clerk