



SPECIAL MEETING MINUTES

October 20, 2014
Bungay School
Gymnasium
7:30 p.m.

BOARD MEMBERS IN ATTENDANCE:

Yashu Putorti, Chairman
Saundra Gesek
Kristen Harmeling
Jay Hatfield (7:32 pm)
Theodora Klarides
Jennifer Magri
Allison Sobieski-McAndrew
Fred Stanek
Ed Strumello

OTHERS IN ATTENDANCE:

Christine Syriac, Superintendent of Schools
Nancy Snopkowski, Assoc. Superintendent
Lee-Ann Dauerty, Board Clerk
Rob Dyer, Systemwide Tech. Coordinator
Jim Freund, Principal, SHS
Bernadette Hamad, Principal, SMS
Mary Sue Feige, Principal, BS
Kristopher Boyle, Assistant Principal, BS
David Olechna, Principal, CLS
Roxanne Melaragno, Asst. Principal, CLS
Kimberly Farmer
Polly Putorti
Linda Hayden
Darlene O'Callaghan
Gail Catlin
Todd Norton

David Vergati
Rebecca DeAngelis
Sherry Lia
Venkata Kandaupo
Carolyn Mucci
Mark Toman
Elena Miller
Barbara Lydius
Kim Barton
Collen Mcguire
Agatha Parlak
Barbara Roach
Brian Roach
Melissa Parkosewich

I. CALL TO ORDER

Mr. Putorti called the meeting to order with the Pledge of Allegiance at 7:01 p.m.

II. REPORTS AND INFORMATION

A. INFORMATION

Mr. Putorti explained the agenda by saying Mrs. Feige and Mr. Olechna would do their presentation and then there would be public comment so questions could be asked pertaining to the presentations.

1. **School Improvement Plan: Bungay School** – Mary Sue Feige

Mrs. Feige and Mr. Boyle presented the 2014-15 School Improvement plan (attached). Ms. Gesek asked how many parents responded to the parent survey and Mrs. Feige responded 45 parents responded. When asked how many students in Bungay she responded roughly 500 students but we must remember parents only respond once to the survey even when they have multiple children attending Bungay. Ms. Magri asked about early childhood education specifically if we are working with local preschools to let them know what we are doing in the school. Mrs. Feige said there are School Readiness Meetings which are part of TEAM and she attends regularly.

She said some area day cares participate as well as the Seymour Public Library. Mr. Putorti said we can share these scores with the area preschools and encourage them to change their programs in order to help bring up the scores. Ms. Harmeling expressed her concern regarding the kindergarten assessments. Mrs. Syriac responded that the testing is brand new, different tests were done at each school. She is not concerned at this time because we do not have a set level where they should be in scoring. Mr. Stanek asked for further information on Concepts of Print. Ms. Mucci explained how the assessments were done, explaining that the assessments were a screening tool only. It is a way to gather data on how we will proceed with each student. Mr. Strumello asked about strategies to support goals and if we are doing professional development (PD) in math as well as reading. Mrs. Feige confirmed we are doing PD for both reading and math and are pleased with the direction. Mr. Strumello also asked about incentives to get children to participate in the million minute challenge saying he felt an end of the year party was probably not enough. Mrs. Feige said the PTA bought a tee shirt for each student at Bungay School, they had a reading rally that included the high school cheerleading team and they are doing all they can to get people accustomed to reading and foster a love of reading. Mr. Strumello then asked about incentives for parents to attend the workshops saying he felt they needed to be encouraged to participate. One parent indicated that she didn't feel parents needed incentives to attend the workshops, saying they had been told during conferences that the workshops would be coming up. Ms. Mucci said each student sent a personal invitation to their parent. Ms. Harmeling said she felt the biggest incentive for a parent is for their child to be showcased. When the second grade did PowerPoint presentations last year, we had a large group of parents participate. Parents will come to see their child when they get up to present.

2. School Improvement Plan: Chatfield-LoPresti School – David Olechna

Mr. Olechna and Ms. Melaragno presented the Chatfield-LoPresti School Improvement Plan for 2014-2015 (attached). Ms. Gesek asked what students with disabilities meant and Mr. Olechna said these are students with IEPs. Mr. Hatfield said he was confused by the two slides that dealt with parent communication. Mr. Olechna explained each slide and said 50 parents responded to the survey. Mr. Putorti said he felt we needed to work on getting better parent participation in the survey. Mr. Olechna confirmed communication is better with parents; teachers are tweeting, doing newsletters, sending home information but said we need to do more communication on individual students and parents. Mr. Olechna said there is an informational meeting on November 6 to let parents know what the process for interventions is. He said there are workshops planned in poetry and guidance is also doing a series of workshops. He also confirmed Chatfield-LoPresti and Bungay will be doing combined workshops on what we can do for kids before they enter kindergarten. Mr. Strumello congratulated Mr. Olechna and Mrs. Feige on the collaboration. He asked how paraprofessionals would be receiving additional training without having an impact on the budget. Mr. Olechna responded that they are very grateful to have the new kindergarten paraprofessionals in the classroom this year. These paraprofessionals received training before going into the classroom and it was decided this training would be something everyone can benefit from. They have taken advantage of time available while students are in assemblies to train paraprofessionals. One teacher suggested forming a "Close the Gap" committee. This committee will include interested teachers and will come up with ideas; their first meeting is next week. Mr. Olechna said he felt this committee makes the teachers feel empowered. Mr. Strumello said the Board would like to compensate paraprofessionals better and give more training but there are budget constraints. Mr. Strumello asked if CLS is leaning toward Silent Sustained Reading (SSR) and Mr. Olechna said he is listening to what the staff wants. Mr. Strumello reminded everyone that a student seeing a teacher reading is a powerful incentive.

III. PUBLIC COMMENT (A1 AND A2)

Ms. Agatha Parlak, 239 Pearl Street – said that she is one of the parents who answered the CLS survey that way. Her daughter was in kindergarten last year. Her daughter's teacher was wonderful in the classroom but she did not get information on her daughter. At the end of the year, she received stacks and stacks of paperwork done by her daughter. She said she loves what they are doing and now, she is getting regular feedback.

Mr. Brian Roach, 93-4 Balance Rock Road – said he wanted to discuss something going on in the school but not related to the presentation. Mr. Putorti explained that this was a Special Meeting and the agenda is set and cannot be added to. He encouraged Mr. Roach to talk to him after the meeting was over.

Ms. Anne DeAngelis, 82 North Benham Road – asked for a little more information on the "Close the Gap" committee. She specifically wanted to know about the paraprofessionals and how are we going to close the achievement gap. Mr. Olechna said administration meets with teachers and special education twice a month. How are the goals going to be met? Mr. Olechna said the paraprofessionals are well prepared to meet the goals; we are going to train them all by finding the time, doing things more creatively. We need all of our staff to be on the right path. Ms. DeAngelis asked if parents can participate saying "you need us as much as we need you". Mr. Olechna confirmed that parents can participate. Mr. Putorti said all teachers would appreciate information on your student; it will make teaching them easier. Ms. Feige said parents need to come out to the workshops.

IV. ADJOURNMENT

MOTION: (Mr. Strumello/sec., Ms. Harmeling) to adjourn

SO VOTED

AFFIRMATIVE: Ms. Gesek, Ms. Harmeling, Mr. Hatfield, Ms. Klarides, Ms. Magri, Mr. Putorti, Ms. Sobieski-McAndrew, Mr. Stanek, Mr. Strumello

The meeting adjourned at: 8:41 pm.

Submitted by:
Lee-Ann Dauerty
Board Clerk

BUNGAY ELEMENTARY SCHOOL

School Improvement Plan 2014-2015



Mary Sue Feige, Principal

Kris Boyle, Assistant Principal

Board of Education Presentation: October 20, 2014

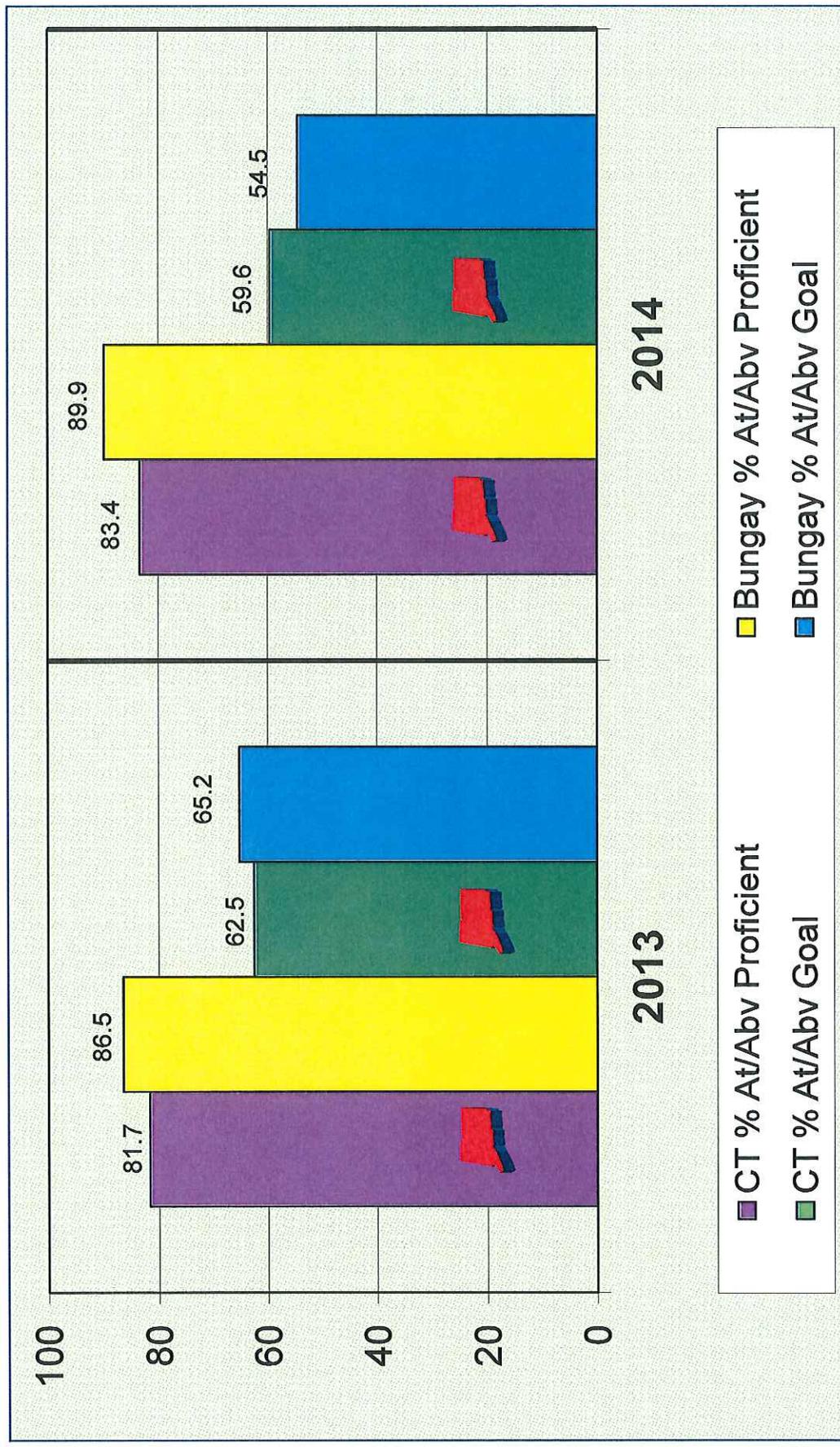
2013-2014 Goals

- As measured by the May 2014 DRA2/F&P Assessments, the percentage of students in K-5 who meet/exceed grade level expectations in the area of reading will increase from 73% in May 2013 to 80%.
(74%)
- As measured by the May 2014 DRA2/F&P Assessments, the percentage of students in kindergarten who meet/exceed grade level expectations in the area of reading will increase from 70.9% in May 2013 to 80%.
(75%)
- As measured by a parent survey in the Spring 2014, Bungay School will increase the 2013, positive response rate of 88% to the statement, “I know how my child is doing in school before I get my child’s report card,” to at least a positive response rate of 90%.
(83%)

2013-2014 End of Year DRA2/F&P At/Above Benchmark

| Grade | June 2013 | June 2013 Raw Numbers | June 2014 | June 2014 Raw Numbers | Percentage Point Increase Spring 2013 to Spring 2014 |
|----------------------|-------------------|-----------------------|-----------|-----------------------|--|
| K | | | 75% | 61/81 | |
| 1 | 71% (K) | 61/86 | 64% | 60/94 | -7 |
| 2 | 65% (1) | 44/68 | 77% | 56/73 | +12 |
| 3 | 63% (2) | 50/79 | 69% | 57/83 | +6 |
| 4 | 59% (3) | 54/91 | 73% | 66/91 | +14 |
| 5 | 86% (4) | 83/96 | 87% | 86/99 | +1 |
| School Totals | 69.5% | 292/420 | 74% | 386/521 | |

Bungay Elementary School Grade 5 CMT Science Results



2014-2015 School Improvement Plan Goals

Bungay Elementary School

Focus:

Growth mindset for all students and staff -
Purposeful effort to improve reading skills

On the DRA 2

- As measured by the May 2015, DRA2, the percentage of students scoring at/above benchmark in reading in Grades K-2 will increase from 69 % in May 2014 to 80 %.
80 % (11 increase)
- As measured by the May 2015, DRA2, the percentage of students in Grades 3-5 reading below grade level will decrease from 27.54 % in May 2014 to 20 %.
20% (7.54 decrease)

2014-2015 Bungay Elementary School

Fall MAP Baseline Data

Reading – Kindergarten Screening

Phonological Awareness:

- Rhyming Sounds- 13 /79=16% at target
- Matching Sounds – 17 /79=21% at target
- Manipulating Sounds – 2 /79=2% at target

Visual Discrimination Phonics:

- Letter Identification – 57 /79=72% at target
- Visual Discrimination – 65 /79 = 82% at target
- Matching Letters to Sounds – 29 /79=37% at target

Concepts of Print:

- Beginning K – 33 /79=42% at target
- Pre-K – 51 /79=64% at target
- K-1 – 8 /79=10% at target

2014-2015 Goals

Parent Feedback Building Goal

- Based on a parent survey to be administered Spring 2015, we will improve the previous positive response rate of 83% to 88% (results are from an independent survey from Panorama Education Spring 2014) on the question, “I know how my child is doing in school before I get my child’s report card.”

**2014-2015 Bungay Elementary School
Fall MAP Baseline Data
Reading**

| Grade | Bungay Mean | National Mean |
|--------------------|--------------------|----------------------|
| Grade One | 157.1 | 160.3 |
| Grade Two | 172.2 | 175.9 |
| Grade Three | 187.9 | 189.9 |
| Grade Four | 197.8 | 199.8 |
| Grade Five | 206.0 | 207.1 |

2014-2015 Bungay Elementary School
Fall MAP Baseline Data
Mathematics

| Grade | Bungay Mean | National Mean |
|-------------|-------------|---------------|
| Grade One | 156.5 | 162.8 |
| Grade Two | 171.0 | 178.2 |
| Grade Three | 189.0 | 192.1 |
| Grade Four | 201.9 | 203.8 |
| Grade Five | 210.8 | 212.9 |

Strategies to support 2014-2015 Goals

- **Data Team / School Focus: Close The Achievement Gap in Reading**
- **All students and staff will participate and read for a school total of one million minutes outside of the classroom.**
- **Reader's Workshop strategies will be fully implemented in K-5**
- **Faculty Meetings/Professional Development - Charlotte Danielson: Domain 3 –Instruction and Instructional strategies to improve reading**
- **Parent Workshops will be held throughout the school year to promote literacy**
- **Parent Communication: websites, newsletters, progress reports, Twitter**
- **K-5 teacher created mathematics curriculum will be fully implemented**

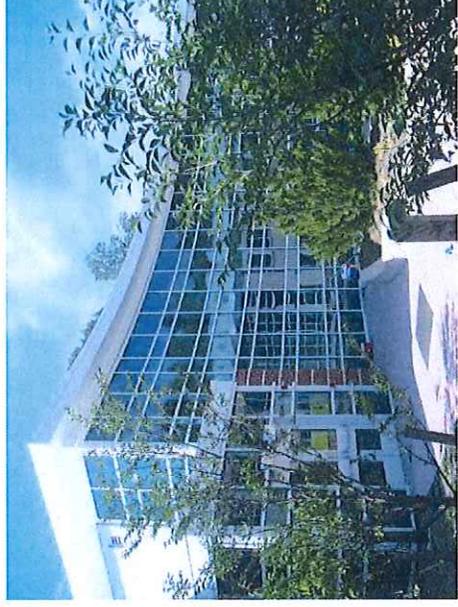
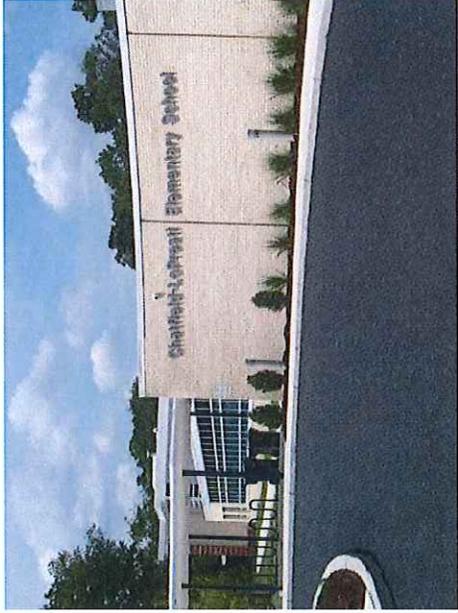
Bungay Elementary School

*It is **still** about student learning!*



“A GREAT PLACE TO BEE!”

Chatfield-LoPresti School K-5 School Improvement Plan 2014-15



Care.

Learn.

Succeed.

**David Olechna, Principal
Roxanne Melaragno, Assistant Principal**

2013-14 Chatfield-LoPresti School Improvement Plan Goals

School Focus:

All CLS students will demonstrate the ability to understand and make full use of a variety of texts. Students will use comprehension strategies and provide textual evidence to support their ideas as they read increasingly complex text.

◆ On the DRA 2 & Fountas & Pinnell Assessment

- **As measured by the May 2014 DRA2 & F&P Assessments, the percentage of students scoring at/above benchmark in reading in Grades K-2 will increase from 76.5% in June 2013 to 84%.**
- **As measured by the May 2014 DRA2 & F&P Assessments, the percentage of students school-wide scoring at/above benchmark in reading in Grades K-5 will increase from 79% in June 2013 to 89%.**

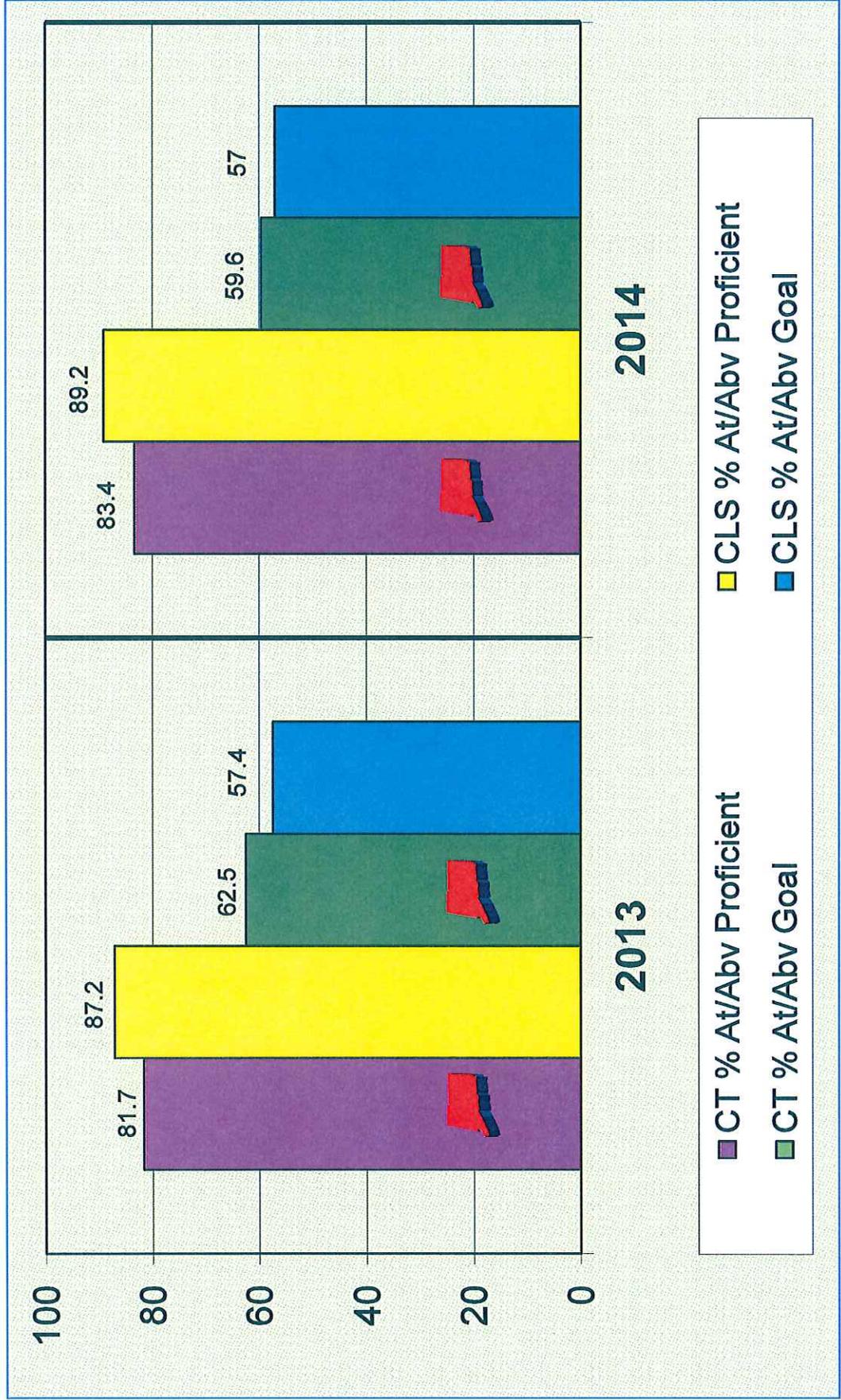
74%

Remained constant at 79%

**2013-14 End of Year DRA2/F&P
At/Above Benchmark
Chatfield-LoPresti School**

| Grade | June 2013 | corrected June 2013 Raw Numbers | June 2014 | June 2014 Raw Numbers | Percentage Point Increase Spring 2013 to Spring 2014 |
|--------------------------|------------------|--|------------------|--------------------------------------|---|
| K | | | 73% | 77/105 | |
| 1 | 72% (K) | 64/89 | 73% | 62/85 | +1 |
| 2 | 77% (1) | 61/79 | 75% | 57/76 | -2 |
| 3 | 80% (2) | 83/104 | 81% | 80/99 | +1 |
| 4 | 73% (3) | 61/84 | 81% | 70/86 | +8 |
| 5 | 88% (4) | 79/90 | 91% | 85/93 | +3 |
| School Totals | | | 79% | 431/544 | |

Chatfield-LoPresti Grade 5 CMT Science Results



2013-14 Chatfield-LoPresti Parent Communication Goal

With greater frequency (via newsletters, Twitter, Edline) CLS will communicate with parents on what students are learning and how parents can assist their child to make progress.

72% Agree/Strongly Agree that CLS teachers communicated what parents could do to help their child(ren) be more successful.

80% Agree/Strongly Agree their child's teacher contacted them in a timely manner when there was a concern about their child.

86% Agree/Strongly Agree that they find the school newsletter informative.

98% Agree/Strongly Agree that the school nurse contacts them in a timely manner when there is a concern about their child.

2014-15 Chatfield-LoPresti School Improvement Plan Goals

- ◆ **On the DRA 2 Assessment**
- **As measured by the May 2015 DRA2 Assessment, the percentage of ELL students scoring at/above benchmark in reading in Grades 1-5 will increase from 50% in May 2014 to 67%.**
- **As measured by the May 2015 DRA2 Assessment, the percentage of FRM students scoring at/above benchmark in reading in Grades 1 and 2 will increase from 63% in May 2014 to 72%.**
- **As measured by the May 2014 DRA2 Assessment, 39% of students with disabilities were at/above benchmark. As measured by the May 2015 DRA2 Assessment, 70% of students with disabilities in Grades K-5 will make their banded growth target (1.5 years growth or to benchmark).**

2014-15 Chatfield-LoPresti School Improvement Plan Goals

School Focus:

All CLS students will demonstrate the ability to understand and make full use of a variety of texts. Students will use comprehension strategies and provide textual evidence to support their ideas as they read increasingly complex text.

- ◆ On the DRA 2 Assessment
- As measured by the May 2015 DRA2 Assessment, the percentage of students scoring at/above benchmark in reading in Grades K-2 will increase from 73% in May 2014 to 83%.
- As measured by the May 2015 DRA2 Assessment, 80% of the students in Grades 3-5 not presently at/above grade level will make their banded growth target.

2014-15 Chatfield-LoPresti Parent Communication Goal

Chatfield-LoPresti School will increase communication to parents about classroom events and about their child's individual progress.

- **46% Disagree or Strongly Disagree that they know how their child(ren) is/are doing in school before report cards are received.**
- **48% responded that they receive communication from their child(ren)'s teacher(s), whether in person, by phone, email, or in some other way less than 1 time per month.**

2014-15 Chatfield-LoPresti Reading Fall MAP Baseline Data

| Grade | CLS Mean | National Mean |
|--------------|-----------------|----------------------|
| K | 143.3 | 142.5 |
| 1 | 158.5 | 160.3 |
| 2 | 172.1 | 175.9 |
| 3 | 185.3 | 189.9 |
| 4 | 200.7 | 199.8 |
| 5 | 206.1 | 207.1 |

2014-15 Chatfield-LoPresti Mathematics Fall MAP Baseline Data

| Grade | CLS Mean | National Mean |
|--------------|-----------------|----------------------|
| K | 142.5 | 143.7 |
| 1 | 156.8 | 162.8 |
| 2 | 171.8 | 178.2 |
| 3 | 185.0 | 192.1 |
| 4 | 199.3 | 203.8 |
| 5 | 210.6 | 212.9 |

New Strategies for 2014-15

- **Use MAP data to pin-point areas of focus to assist teachers in differentiating instruction and determining SRBI goals**
- **Continued school-wide focus on teaching students close reading and how to cite text evidence with both literature and informational text**
- **Build on the positive gains by English Language Learners; continue to focus on Free/Reduced Lunch Population and Special Education Population**
- **Concentrate on students with disabilities making banded growth progress**
- **Increase paraprofessional training**
- **Teacher-initiated Closing the Gap Committee**

Indicators of Success

- **DRA2 Assessment Results (K-5)**
- **MAP Scores – number of students reaching projected RIT Scores in January and May**
- **Monthly Running Records**
- **Collaboratively analyzed and scored student work samples (K-5)**
- **Number of students with disabilities making banded growth progress**

Seymour Success at CLS!

