



## REGULAR MEETING

November 6, 2013

Seymour Middle School

7:30 p.m.

## AGENDA

### I. CALL TO ORDER

#### A. Salute to the Flag

### II. BOARD AND ADMINISTRATIVE COMMUNICATIONS

#### A. Recognitions

1. Citizens Academy Presentation of Certificates – Christine Syriac
2. Congratulations to the Wildcat Racing team and the Alternative Energy Club on their win at the Electrathan event on Friday, October 25, 2013
3. Congratulations to Joe Salemme, who was named one of the New Haven Register's Athlete of the Week on October 10, 2013
4. Congratulations to The Seymour Middle School Science Olympic Team who placed second out of 40 teams at the event in September at Laurelton Hall in Milford. The team is comprised of 8<sup>th</sup> graders Madison Brenchak, Abigail Androde, Kaitlyn Esposito, and Rebecca Findley who formed the team last year as 7<sup>th</sup> graders

#### B. Correspondence

1. Letter dated October 4, 2013 to Christine Syriac from the State Department of Education enclosing a copy of Attestation of Compliance with Meal Pattern Requirements 2012-13
2. Letter dated October 8, 2013 to Christine Syriac from Sharon Bruce, Executive Director of CASBO informing the Seymour Public Schools that Mr. Rick Belden has been elected to the Board of Directors of the Connecticut Association of School Business Officials
3. Letter dated October 21, 2013 to Christine Syriac from Ronald Skurat and Elise Wood, Registrar of Voters requesting permission for the use of space in Seymour Middle School and Chatfield-LoPresti School on Election Day, November 5, 2013
4. Letter dated October 23, 2013 from Christine Syriac to Ronald Skurat and Elise Wood, Registrar of Voters approving the use of Seymour Middle School and Chatfield-LoPresti School on Election Day, November 5, 2013
5. Letter dated October 30, 2013 to Mr. Bill Paecht, Chairman – Republican Town Committee to remind them the posting of political signs is prohibited on school grounds – Policy #1341
6. Letter dated October 30, 2013 to Mr. Steve Kulas, Chairman – Democratic Town Committee to remind them the posting of political signs is prohibited on school grounds – Policy #1341

### III. PUBLIC COMMENT

### IV. REPORTS AND INFORMATION

#### A. REPORTS

1. **Chairman's Report**
  - a. Chairman's Report
  - b. Board Members Comments
2. **Superintendent's Report**
3. **Committee Reports**
  - a. Ad Hoc Police Officer Committee Minutes - October 16, 2013

**B. INFORMATION**

1. **School Activities and Recognitions**
  - a. **High School** Student Representative Report
  - b. **Middle School** Activities and Recognitions (see attached)
  - c. **Bungay School** Activities and Recognitions (see attached)
  - d. **Chatfield-LoPresti School** Activities and Recognitions (see attached)
2. **CT Post Article "Trumbull to Audit Milk Deal with Danbury's Marcus Dairy" – Rick Belden**
3. **Technology/Landscaping Information**
4. **Update on Educator Evaluation and Support Plans (SEED) – Christine Syriac**
5. **Staff Hiring – Appendix E**
  - a. David Willadsen
    - Assistant Coach
    - Seymour High School Boys Basketball
    - Replacing Nick Frosolone

**V. RECOMMENDED ACTIONS**

**A. Minutes**

1. **Regular BOE Meeting – September 3, 2013**  
**MOTION:** to approve the corrected minutes of the Regular Board of Education meeting on September 3, 2013 as presented
2. **Regular BOE Meeting – October 7, 2013**  
**MOTION:** to approve the minutes of the Regular Board of Education meeting on October 7, 2013 as presented
3. **Special BOE Meeting – October 21, 2013**  
**MOTION:** to approve the minutes of the Special Board of Education meeting on October 21, 2013 as presented

**B. Financial Management Summary**

**MOTION:** to approve the Financial Management Summary ending October 31, 2013 as recommended by the Superintendent and the Assistant Superintendent, Finance & Operations and approved by the Finance Sub-Committee

**C. Transfer of Funds**

**MOTION:** to review and recommend to the full Board the transfer of funds from Technology Equipment account to Equipment Lease Rental account for the Cisco Wireless Access Points as presented by the Superintendent and the Assistant Superintendent, Finance & Operations

**D. Nutrition Services Financial Report July - September, 2013**

**MOTION:** to approve the Nutrition Services Financial Report for July – September 2013 as presented

**E. Intra District Transfer Request**

**1. Gabriel Sand**

Home School: Chatfield-LoPresti School

Transfer School: Bungay School

**MOTION:** to approve the Intra District Transfer Request of Mr. and Mrs. Mike Sand to send their child, Gabriel Sand to Bungay School for the 2013-14 school year

**2. Isabella Sand**

Home School: Chatfield-LoPresti School

Transfer School: Bungay School

**MOTION:** to approve the Intra District Transfer Request of Mr. and Mrs. Mike Sand to send their child, Isabella Sand to Bungay School for the 2013-14 school year

**F. Comprehensive Analysis and Report**

**MOTION:** to approve the recommendation of the Facilities Committee to hire Silver/Petrucelli + Associates to do a comprehensive analysis and report on solutions to eliminate the moisture issue at Seymour Middle School at a cost of \$8,500.00

- G. **Ad Hoc Police Officer Committee Request**  
**MOTION:** to approve the recommendation of the Ad Hoc Police Officer Committee to send a letter to the Board of Police Commissioners requesting the following:
1. Put the schools on the beat – meaning there would be a requirement for the "beat officer" to visit the schools x amount of times each day - much like there is for other spots in town (like the fish ladder, skate park, etc.)
  2. Officers at arrival and dismissal
  3. The schools become a beat unto their own. Having an officer dedicated to patrolling the schools (the officers would know the inside of the schools, but largely monitor the outside) – with the point of providing protection from outside sources (8 hour shift – 2 hours in each school – even 4 hours a day – arrival and dismissal)
  4. SRO in addition to one of the previous steps. One SRO, to serve the high school and middle school, selected with the input of the Superintendent. Job duties defined in tandem with the job duties and responsibilities of the Director of Security
- H. **Out of State Field Trips**
1. **Radio City Music Hall**  
**MOTION:** to accept the recommendation of the Superintendent to approve an out of state field trip for Grade 8 choir to Radio City Music Hall New York, NY on December 28, 2013
- I. **Non Union Employee Agreements**
1. **Supervisor of Accounting Services**  
**MOTION:** to approve the non union employee agreement of the Supervisor of Accounting Services
  2. **Director of Facilities**  
**MOTION:** to approve the non union employee agreement of the Director of Facilities
  3. **Systemwide Security Director**  
**MOTION:** to approve the non union employee agreement of the Systemwide Security Director
  4. **Districtwide Computer Technicians**  
**MOTION:** to approve the non union employee agreement of the Districtwide Computer Technicians
  5. **Director of Nutrition Services**  
**MOTION:** to approve the non union employee agreement of the Director of Nutrition Services
  6. **Administrative Assistant to the Superintendent**  
**MOTION:** to approve the non union employee agreement of the Administrative Assistant to the Superintendent
  7. **Administrative Assistant to the Associate Superintendent**  
**MOTION:** to approve the non union employee agreement of the Administrative Assistant to the Associate Superintendent
- J. **Staff Hiring – Appendix E**
1. **Rebecca Graham**
    - Assistant Coach
    - Seymour High School Cheerleading
    - Replacing Katie Tylinski**MOTION:** to approve the recommendation of the Superintendent to hire Rebecca Graham for the position of Seymour High School Cheerleading Assistant Coach
  2. **John Johnson**
    - Head Coach
    - Seymour High School Indoor Track
    - Replacing David Willadsen**MOTION:** to approve the recommendation of the Superintendent to hire John Johnson for the position of Seymour High School Indoor Track Head Coach

K. Staff Appointments – Volunteer

1. Neil Swanchak

- Volunteer Assistant Coach
- Seymour High School Softball Team

**MOTION:** to approve the recommendation of the Superintendent to appoint Neil Swanchak as a volunteer assistant coach for the Seymour High School softball team

VI. EXECUTIVE SESSION

\* A. None

\* *It is anticipated that the asterisked items will be discussed in Executive Session from which the public will be excluded*

VII. ADJOURNMENT

Note: The next Regular Board of Education meeting will be held on Monday, December 2, 2013 at 7:30 p.m. in Seymour Middle School