

Seymour Board of Education  
Facilities Committee Meeting  
Minutes  
September 1, 2009  
7:30 p.m.  
Central Office

9-8-09  
COPY RECEIVED  
DATE: 9-50 AM  
TOWN OF SEYMOUR CLERK'S OFFICE

THOSE IN ATTENDANCE: Jason Buchsbaum, Bruce Baker, James Garofolo, Rick Belden, Wayne Natzel, MaryAnne Mascolo

The meeting was called to order at 7:30 p.m.

MaryAnne reviewed the custodial fees and rental schedule. Rick reviewed the calculations for oil and electricity. Clarifications of the present operating practices were reviewed by the Administration.

Much discussion ensued regarding what would be equitable and fair to charge organizations for facilities use on the weekends. The committee wanted to ensure that the Board of Education would be able to recoup cost of opening the buildings.

The committee decided to add a 20% to the custodial fees to accommodate a usage fee. The committee also instructed the Superintendent to convene a Policy Committee to revise the present policy for Use of Facilities.

All organizations (profit or non-profit) that use the facilities when the buildings are not occupied will pay a custodial fee along with a 20% usage fee. The usage fee will be determined by the custodial fee by adding 20% on to the contractual rate.

Organizations for profit will not only be charged the custodial rate and usage fee but will also be charged the normal rental fees.

Wayne will investigate the time that the field lights will be shut off (either 9 or 9:30 p.m.) and have a sign made to reflect the hours.

The committee reviewed the Life Safety Code inspections provided by Wayne Natzel from Timothy Willis, Town of Seymour Fire Inspector.

MOTION: (J. Garofolo/J. Buchsbaum) to adjourn the meeting

SO VOTED

AFFIRMATIVE: J. Buchsbaum, Jim Garofolo, Jim Ward

The meeting adjourned 8:55 p.m.

Submitted by:  
MaryAnne Mascolo