



BOARD OF FIRE CHIEFS

SEYMOUR FIRE DEPARTMENT

**1 FIRST STREET
SEYMOUR, CONNECTICUT**

**COPY RECEIVED
DATE: 5/12/14
TIME: 1:30 PM
TOWN CLERK'S OFFICE**

Meeting Minutes

May 5, 2014

Citizens' Engine Company

Chief's attending: Steve Childs, Mike Lombardi, and John Cronin (James Smith arrived at 8:30)

Meeting called to order at 7:30 PM, followed by the Pledge of Allegiance.

Motion made to accept April meeting minutes made by Asst. Chief Cronin, 2nd by Asst. Chief Lombardi. Approved 3-0.

Correspondence: None.

Health Report:

-Asst. Chief Cronin stated that physicals are progressing well but there are still 3 outstanding members. One member is resolving the issue. The other 2 require further action.

Maintenance Report:

-Citizens':

Engine 13-2 ½ inch discharge leaking valve and pipe needs to be replaced.

-Great Hill: see Attached.

Training Report:

-Asst. Chief Lombardi stated that the 2nd and final rounds of Super Sunday make ups were held at Great Hill. He also stated that all Great Hill Members are complete and that there are 4 members from Citizens' that haven't completed.

-Asst. Chief Lombardi stated that the Strategy and Tactic's class was completed. There were 23 firefighters total, 21 from Seymour and 2 from Oxford.

-Asst. Chief Lombardi stated the Valley Fire School can do a combo full RIT/Refresher class. He is still waiting on a price and how many members will be attending the class.

Accountability/Dive: none.

Old Business:

-Asst. Chief Cronin stated that Seymour Lumber has not been demolished as of yet.

-Asst. Chief Cronin stated that the ladder for Great Hill came in and the old one was discarded properly.

-Asst. Chief Cronin asked about the status of the watch station computer at Citizens'. Captain Burgess stated that the Lt. was told by a Commissioner not to do anything until the Town IT looked at it. Asst. Chief Cronin stated that he would like it to be looked at immediately by the LT.

-Asst. Chief Lombardi stated that he spoke with Captains about moving the equipment to both rescue's and also what is to be expected for protocol and where the equipment is going to go on both trucks. He also stated that both houses have all matching equipment. Asst. Chief Lombardi also stated that he found old RIT stickers which can be used on the helmets to identify RIT members.

-Captain Zaniewski asked about which color helmets to be handed out for probationary members. For example do all FF 1 certified members including probationary members get black helmets? Asst. Chief Cronin stated that he doesn't have a problem with giving a black helmet if they are interior and FF 1 certified.

-Asst. Chief Lombardi stated that he believes the next step is to decide if all the RIT equipment should be moved over to the Rescue trucks.

Motion to approve moving RIT equipment from Engines to Rescue trucks at both firehouses made by Asst. chief Lombardi, 2nd by Asst. Chief Cronin. Approved 3-0.

New Business:

Motion to accept the resignation of David Stevens made by Commissioner Jurgens, 2nd by Commissioner Sampiere. Approved 5-0.

-Commissioner Motasky stated that he would like to have a workshop to go over the SOP/SOG with Board of Fire Commissioners. **Workshop date is scheduled for May 8th at 7pm at Citizens'.**

-Commissioner Jurgens asked is the Employee handbook should be adopted by the department. Commissioner Andrews stated that we are expected to follow the handbook being that we are a town department. He also stated that if there needs to be any changes to adopt that it should then be sent back to Town hall for approval.

-Chief Smith stated he has a list of PPE needed from Great Hill and that he is still waiting on a list from Citizens'. He also stated that these all need to be ordered by the end of fiscal year.

-Asst. Chief Childs attended the Take a Stand Meeting.

-Asst. Chief Cronin is actively working on radio programming.

-It was stated that there was a problem with the computer at Citizens' with the watch station computer. It was also stated that it needs to be looked into to get it secured. Commissioner Andrews stated that he feels there are ways to secure the computer. Commissioner Jurgens stated he wants it checked by the town's IT before it gets used. Asst. Chief Lombardi asked who would be monitoring the activity.

Motion to have Town's IT look at watch station computers at both firehouses made by Commissioner Andrews, 2nd by Commissioner Jurgens. Approved 5-0.

-Captain Zaniewski stated that he is in need of some accountability tags and also some picture ID's.

-Captain Burgess stated that Citizens' is in need of gear bags, gloves (large and medium), hoods, vests. Approximately a dozen of each.

-Captain Zaniewski stated that he is in need of a Lieutenant's helmet shield and also a couple of name tags.

New Business:

-Asst. Chief Cronin stated that he has a quote from Communication Services for Motorola parts for portables missing parts or broken.

-Asst. chief Cronin stated that SOG/SOP SFT2 needed some changes to meet the OSHA respiratory protection criteria.

Motion to accept SOP/SOG SFT 2 made by Asst. Chief Cronin, 2nd by Asst. Chief Lombardi. Approved 3-0.

-Asst. Chief Cronin stated that SOG/SOP ADM 3 would reflect changes of requirements to be considered an active firefighter. One item was requiring a physical as it was missing from the current version. He also suggested possibly changing requirements of call volume from 21 to 30 per year. It was stated that this should be discussed further with the Board of Fire Commissioners.

-LT. Edwards stated that he would like to hold an Open House at Great Hill possibly the 2nd week of July. He feels this would show that the department does and also helps with recruitment. He would like to make this a community day. Asst. Chief Lombardi stated that he really likes the idea of this.

-Asst. Chief Lombardi stated that an Engine is needed at Daddio's on May 14th.

-Captain Burgess stated that 4 members of Citizens' have not completed Super Sunday make ups. He also stated that 3 very active members had 3 chances to make up and still haven't. He stated that when he approached Chief Smith regarding what the next steps were to be taken that Chief Smith stated they were all set. Captain Burgess and Captain Zaniewski both disagreed with this. Asst. Chief Childs stated that he understood their concern and disagrees with it. Asst. Chief Childs also stated that although he disagrees that if the Chief made this decision then that's what it is as he is the Chief of the department.

-Captain Zaniewski stated the FF Drugonis is now a veteran member as he wasn't willing to take a physical. Capt. Zaniewski stated that he has possession of his gear.

-Chief Smith stated that he had just attended the Board of Finance meeting and as of right now the fire department budget hasn't been cut. They will be meeting Wednesday to finalize the numbers. The next vote is Thursday May 15th.

-Asst. Chief Childs stated that he attended take a stand. He wanted to thank everyone for their attendance. He also stated that everything went very smoothly.

-Memorial Day Parade is May 25th.

-May 31st is 5k road race. The department was asked for assistance with a minimum of 5 fire police. Also assistance with EMS for staffing of gators.

-6/1 Founder's day. Still waiting on more information on specifics.

-Asst. Chief Childs stated there was an accident on Mountain Rd. involving Engine 11 and a truck. The driver of engine 11 was taken out of service and has since been put back into service.

-Capt. Zaniwski stated that he is taking an Incident safety course and will be asking for book reimbursement of approx. \$45.

Public Comment: None.

Executive Session: None.

Other Business: None.

Requisitions: See attached.

Motion to approve requisitions made by Asst. Chief Lombardi, 2nd by Asst. Chief Cronin. Approved 4-0.

Motion to adjourn at 8:45 made by Asst. Chief Cronin, 2nd by Asst. Chief Lombardi. Approved 4-0.

Respectfully Submitted,

**Kathleen Pelletier
Recording Secretary**

GREAT HILL ENGINEER'S REPORT

May 2014 Meeting

ENGINE 15:

NONE

ENGINE 16:

- Automatic fog tip for deck gun sent out to Shipman's for repair.

RESCUE 17:

- AED needs a new battery
- Electric Q siren to be replaced by Communication Services has been ordered
- Drivers side rear compartment sensor bad. Sensors ordered.

ENGINE 18:

- NONE

TANKER 19:

- Rear intake valve handle /leak to be repaired by Northeastern Fire Assoc. Parts ordered. Setting up a date this week.

MARINE 20:

- NONE

BOATS/TRAILERS:

- NONE

OTHER EQUIPMENT:

- Running low on cases of drinking water
- Need to replace 2 blue 1 3/4 hoses [#1020, #1041]

Fuel Report - 2014							
	Engine 15	Engine 16	Rescue 17	Engine 18	Tanker 19	Marine 20	Monthly Total
January	11.0	26.0	48.0	0.0	12.0	0.0	97.0
February	13.0	24.0	30.0	7.0	17.0	12.0	103.0
March	29.0	34.0	57.5	19.0	10.0	0.0	149.5
April	23.0	19.0	30.0	8.0	14.0	0.0	94.0
May							0.0
June							0.0
July							0.0
August							0.0
September							0.0
October							0.0
November							0.0
December							0.0
Apparatus total	76.0	103.0	165.5	34.0	53.0	12.0	443.5