



**BOARD OF FIRE CHIEFS**

**SEYMOUR FIRE DEPARTMENT**

**1 FIRST STREET  
SEYMOUR, CONNECTICUT**

Meeting Minutes

November 4, 2013

7:30p.m.

Citizen's Engine Company

**COPY RECEIVED**  
DATE: 11/13/13  
TIME: 10:40 AM  
TOWN CLERK'S OFFICE

**Chief's attending:** John Cronin, and Michael Lombardi, and James Smith  
**Meeting called to order at 7:30 pm, followed by the Pledge of Allegiance.**

**Motion made to accept October Minutes made by Asst. Chief Lombardi, 2<sup>nd</sup> by Asst. Chief Cronin. Approved 3-0.**

**Correspondence:**

- Letter from EAP regarding Peer support training class.
- Letter from Linda Bellavance (Founder's Day Committee) regarding presentations on 11/21 for Founder's day donations.

**Chief's Report:**

**Health:**

- Asst. Chief Cronin stated that there are approximately 20 members who are expired who have made no attempts to correct.

**Maintenance: See Attached**

**Training:**

- Asst. Chief Lombardi stated that the 2Q class is continuing and he has made contact with the DMV rep. for test dates.
- FFII has about a month left and everyone seems to be passing.
- Valley Fire School will be running a FF1 class in Jan.
- Chief Smith stated he received a phone call from the Economic Director and that he expects that Seymour Lumber will be taken down by the end of the year.

Chief Smith is still waiting for more information regarding possible training with the building.

**Accountability/Dive: None**

**Old Business:**

- Chief Smith stated he spoke with Chief Meltzer and he stated that there were some dispatching concerns and they are working on correcting the problems.

- Lt. Burgess gave quotes for SCBA bottles.

- Chief Smith stated that a workshop was help for SOP/SOG's.

SOP-SFT3-will be changed to only one tag. Asst. Chief Cronin stated that he believes the 2<sup>nd</sup> tag should be collected from every member.

**Motion to approve SOP/SOG SFT-3 with mentioned changed made by Asst. Chief Lombardi, 2<sup>nd</sup> by Asst. Chief Cronin. Approved 3-0.**

**Motion to approve SOP/SOG TRN-1 with the addition of including textbook made by Asst. Chief Cronin, 2<sup>nd</sup> by Asst. Chief Lombardi. Approved 3-0.**

**Motion to approve SOP/SOG OPS-5 made by Asst. Chief Lombardi, 2<sup>nd</sup> by Asst. Chief Cronin. Approved 3-0.**

**Motion to approve SOP/SOG COM-1 made by Asst. Chief Lombardi, 2<sup>nd</sup> by Asst. Chief Cronin. Approved 3-0.**

**New Business:**

- Lt. Burgess stated that FF Hernandez gear needed repair. The velcore came off collar and pants.

- Lt. Burgess stated that Citizens have 7 masks that need new webbing and that they are running low on gloves.

- Chief Smith stated that the budget process is going to start earlier this year and asked that both houses submit lists of their needs.
- Chief Smith stated that flashing light permits have to be signed off on by the Police Department.
- Captain Zaniewski stated that FF Claudio Munizaga has been removed from membership..
- LT. Burgess stated that the Res Q jacks and Hurst motor was received and working well.
- Capt. Zaniewski asked to use Rescue 17 for the Veterans day ceremony.

**Motion to approve 2014 Chief's meeting dates made by Asst. Chief Lombardi, 2<sup>nd</sup> by Asst. Chief Cronin. Approved 3-0.**

**Juniors:**

None

**Other Business:**

None

**Public Comment: None**

**Executive Session:**

**Motion made to go into executive session at 8:30 to discuss personnel issues made by Asst. Chief Lombardi, 2<sup>nd</sup> by Asst. Chief Cronin. Approved 3-0.**

**Motion to come out of executive session at 8:45 made by Asst. Chief Lombardi, 2<sup>nd</sup> by Asst. Chief Cronin. Approved 3-0**

**No motions or votes were made while in Executive session.**

**Motion made to place FF Patrick McGuire on Administrative leave, Contact EAP in that time to receive help, and barring any other incidents will be further discussed in 6 months made by Asst. Chief Cronin. There was no 2<sup>nd</sup> to this motion.**

**Motion to table the discussion concerning FF Patrick McGuire and have it brought up at the November 18<sup>th</sup>, 2013 Commissioners meeting made by Asst. Chief Lombardi, 2<sup>nd</sup> Asst. Chief Cronin. Approved 3-0.**

**Requisitions:**

<u>Quantity</u>	<u>Item</u>	<u>Vendor</u>	<u>Price</u>
	See Attached		

**Motion made to approve requisition by Asst. Chief Lombardi, 2<sup>nd</sup> by Asst. Chief Cronin.  
Approved 3-0.**

**Motion made to adjourn at 9:15pm by Asst. Chief Cronin, 2<sup>nd</sup> by Asst. Chief Lombardi.  
Approved 3-0.**

Respectfully Submitted,

Kathleen Pelletier  
Clerk

## **November Report**

### **House**

14's Overhead door needs to be serviced  
Generator needs to be wired to fire house watch station and upstairs in old and new building  
2 4 foot lights and power for above watch station  
Roof leaking front of new building  
Side light fixture broken  
Rear wall behind 12 leaking  
Watch station hvac needs to be replaced  
Stand Generator control board needs to be replaced (5500) Arrived will be installed this month

### **Truck 12**

1 air pak needs battery box O.O.S.  
need handle for squeegee  
need street broom  
cup holders

### **Engine 11**

LDH intake sticking needs to be rebuilt still leaking  
2 interior fans broken need to be replaced  
1 charger missing from jump seat  
deck gun light sensor going bad  
wheel chock still missing need bracket fixed (brackets removed from old 12)  
Door alarms for box not working  
Intake Relief Valve gate leaking  
Code Three flasher working on install  
replaced batteries on 2 air paks  
need new street broom  
rebuilt air pump in process of install

### **Engine 13**

LDH intake sticking needs to be rebuilt still leaking lock broken  
1 interior fan broken  
Wiper wash motor broken  
Side marker light (front wheel) cracked need new lens  
Wiper delay switch broken  
Intake Relief Valve gate leaking  
Door alarms deactivated sensors need to be replaced  
need new street broom  
Replaced batteries on 3 air paks

### **Truck 14**

1 hand lite O.O.S. needs new battery BP4.5-6  
044 Stihl leaking needs o-ring rebuild (Bar Oil)  
3 banks for radio charger not working changing batteries weekly

### **Engine 10**

Oil leak Transfer case  
leaking from tank or plumbing will lose 1/4 tank still leaking

need radio charger

**Misc.**

2 speaker mike's missing

1 spare speaker mike given to fire police 9/25 (no spares)

**Hazmat 7**

**Light Tower**

replace light heads

# GREAT HILL ENGINEER'S REPORT

## November 2013 Meeting

### ENGINE 15:

- Wig wag lights not working [Communication Services notified] 1-7-13

### ENGINE 16:

NONE

### RESCUE 17:

- TIC sent out for repair

### ENGINE 18:

- NONE

### TANKER 19:

- High band radio sent out for repair (operating from portable radio)

### MARINE 20:

- NONE

### BOATS/TRAILERS:

- NONE

### OTHER EQUIPMENT:

- Looking to replace a broken Elkhart nozzle (approx. 20-25 yrs old) estimate to follow \$ \_\_\_\_\_
- Several of the scuba bottles have hydro dates that are overdue for hydro
- Running low on cases of water
- Can we destroy all the failed hose that can't be repaired?

<b>Fuel Report - 2013</b>							
	<b>Engine 15</b>	<b>Engine 16</b>	<b>Rescue 17</b>	<b>Engine 18</b>	<b>Tanker 19</b>	<b>Marine 20</b>	<b>MonthlyTotal</b>
<b>January</b>	27.0	42.0	57.0	0.0	13.0	0.0	139.0
<b>February</b>	25.5	36.0	49.0	17.0	9.0	0.0	136.5
<b>March</b>	11.0	28.0	66.0	0.0	0.0	13.0	118.0
<b>April</b>	28.0	47.0	68.0	30.0	9.0	0.0	182.0
<b>May</b>	39.0	22.0	32.0	6.0	8.0	0.0	107.0
<b>June</b>	33.0	49.0	58.0	0.0	16.0	14.0	170.0
<b>July</b>	41.0	71.0	59.0	0.0	15.0	0.0	186.0
<b>August</b>	4.0	16.0	43.0	20.0	0.0	0.0	83.0
<b>September</b>	32.0	38.0	35.0	25.0	21.0	0.0	151.0
<b>October</b>	0.0	16.0	74.0	0.0	0.0	0.0	90.0
<b>November</b>							0.0
<b>December</b>							0.0
<b>Apparatus total</b>	240.5	365.0	541.0	98.0	91.0	27.0	1272.5