



BOARD OF FIRE CHIEFS

SEYMOUR FIRE DEPARTMENT

**1 FIRST STREET
SEYMOUR, CONNECTICUT**

**Meeting Minutes
September 14, 2009
7pm
Citizens Engine Company**

Chiefs Attending: Scott Andrews, Tom Tomasheski, Jim Smith, Dale Cann

Meeting called to order at 6:38pm, followed by the Pledge of Allegiance.

Motion made to accept July Meeting Minutes as submitted by Asst. Chief Cann, 2nd by Asst. Chief Smith. Approved 4-0

Motion made to accept August Special Meeting Minutes as submitted by Asst. Chief Smith, 2nd by Asst. Cann. Approved 4-0

Correspondence:

1. Letter from First Selectman Koskelowski noting that Aspen Lane has become a town road and is entitled to all town services.
2. Report from Fire Marshal Wetowitz regarding Citizens sprinkler system inspection. Report noted that water motor gong failed to operate and should be repaired. Recommendations to be discussed with the Board of Fire Commissioners.

Chief's Report:

Health Report:

- Asst. Chief Cann said nine members went to their night physical appointments. He's looking to schedule another night session in the near future. He said members should continued to be encouraged to go for their physicals.

Training Report:

- Asst. Chief Smith gave a run through of up coming and already completed training sessions and activities.
- 2Q class has been completed. Date for DMV to conduct testing to be scheduled.
- Propane Drill at the Fairfield Fire School was well attended by both companies.
- Pre-planning project for Smithfield Gardens underway with Fire Marshal Wetowitz.
- Department wide drill was done on West Street.
- Looking to complete RIT class.
- September 23rd a department wide walk-thru of Kerite is scheduled.
- Chief Andrews thanked company officers on joint training efforts.

Maintenance Report:

- Asst. Chief Tomasheski reviewed Great Hill's maintenance report. No report was submitted by Citizens engineers.
- T-19 out of service secondary to dead battery.
- E-16 paperwork to be re-filed and will be moving forward with Jake Brake issue.
- Head Engineer Phil Fritz worked with E-18 pump because of a testing issues. Truck to be sent back to Gowans-Knight to be retested.
- Still no response from company regarding R-17 air leak.
- Chief Andrews asked Captain Lombardi to remind the Citizens engineers a monthly report is needed and an engineer should be present at the meeting.
- Asst. Chief Tomasheski said he knows T-14 had a few issues last week. Air horn got stuck, it was cleaned out and is working properly, also an air leak was noted.
- Chief Andrews reviewed hose testing results. Seven lengths of hose failed.

Old Business:

- Captain Zaniewski said Great Hill is still in need of fit testing. Asst. Chief Smith said he thought Lt. Willis was taking care of it, he will check into.
- John Zalenski, Sr. looking for reimbursement for class he took. Chief Andrews said to bring to the Board of Fire Commissioners.
- Captain Zaniewski asked about Firefighter Officer class and reimbursement. Chief Andrews said for the attendees to pay out of pocket initially, then they will be reimbursed.
- Captain Zaniewski asked about the gear patches. Chief Andrews said he sent an email out to the company.
- Captain Lombardi inquired about the apparatus registrations for Citizens. Both Chief Andrews and Asst. Chief Tomasheski said they have looked for them and can't find them.
- Captain Lombardi noted three members that have not completed their mandatory training have been sent letters that they are currently out of service. He said he has yet to receive a response from any of them. Chief Andrews said if the company wishes to take action, that is separate and can be conducted within the company.
- Chief Andrews asked what apparatus will be attending the Convention Parade. E-13 from Citizens and T-19 from Great Hill.
- Chief Andrews said he received an email from Tom Eighmie regarding an advisory committee for the junior corp. He stated in his email that he feels he has more time now to dedicate to the program and is unhappy with its current status. He would like to see if it could be re-developed. George Decker also voiced his interest in helping out with the program. Asst. Chief Tomasheski said it would be a big commitment by anyone. Since school has started, suggested sending out flyers.

Motion made to remove David McAndrew as Head Advisor of the junior corp. due to lack of availability and interest by Asst. Chief Cann, and by Asst. Chief Smith.

Approved 4-0

Motion made to install Tom Eighmie as Head Advisor of the junior corp. effective immediately to continue out term ending July 30th, 2010 by Asst. Chief Tomasheski, 2nd by Asst. Chief Cann. Approved 4-0

- Asst. Chief Cann said he has looked into reflective decals for helmets that distinguishes Hazmat rank. Chief Andrews suggested he try to find the decals with a vendor that is already on file.
- Asst. Chief Smith said his Chief's vehicle has been fixed. He also received a quote for T-pass transmitter cases. The quote was for \$8.25 each. He is going to look into reviewing the quote.
- Asst. Chief Cann asked about the SOP that was supposed to be developed for the van. He suggested allowing the Fire Police to begin to use it. Citizens Fire Police Captain George Decker said he would like to see an SOP in place before the van is utilized by the Fire Police.
- Chief Andrews asked about the training towers. Asst. Chief Tomasheski said he did receive an email and will be following up.
- Chief Andrews said training is needed for the weather station. Asst. Chief Smith said he has the paperwork, it just needs to be set-up.
- Captain Lombardi said Citizens is in need of traffic vests. Great Hill said they have a few left. Chief Andrews said each apparatus should have one vest for the driver, the rest can be distributed to members who are in need of them.
- Asst. Chief Tomasheski asked about list of names for members who need new gear. Both Captains unaware more names were needed. Five members from each company are needed.
- Asst. Chief Tomasheski said winch for R-17 has finally been straightened out. A credit in the amount of \$946.52 was added to the Firematic account. A refund from UPS was issued as well. The correct winch has to be purchased. A quote was received for \$1,324.79, an additional amount of \$378.27 will be needed for this purchase.
- Asst. Chief Tomasheski asked about Citizens Hurst Tool. Captain Lombardi believes there was miscommunication between himself and the vendor. The quote he originally received was for the transformer spreader with one set of arms only. Captain Lombardi said he would like a complete set which is a total of three arms. That quote is for \$9,550, which is an additional \$1,550 from the original quote. Chief Andrews said the Board of Fire Commissioners will be asked to amend the P.O. to include the additional \$1,550.
- Asst. Chief Tomasheski discussed the dive team. He said 20 members between both companies are now interested. He suggested having a workshop to discuss plans further. He also mentioned other surrounding towns are interested in a possible regional team. He would also like to see training done this winter.
- Captain Lombardi asked if Chief Andrews told members that ladder belts were not to be used unless for a rescue. Chief Andrews said that was true and it has always been the policy. Captain Lombardi said he believes that approximately two years ago they were approved while Past Chief Tom Eighmie was in office, that's why so many members went out and purchased them. Captain Lombardi said he is actively searching for those documents. Chief Andrews said if he can provide the documentation, he would be willing to review the policy.

New Business:

- Captain Zaniewski said two members have been removed from active membership and certified letters have been sent out to get their gear back.
- Captain Zaniewski said E-18 will be covering this weekends Pumpkin Festival.
- Captain Lombardi said Res-Q-Jack training will be conducted on Wednesday with the vendor.
- Captain Lombardi said Firefighter Rochelle has been given driver gear and his Globe Gear has been given to Firefighter Kyle Kelley. Captain Lombardi noted Firefighter Kelley is need of a name patch for his gear.
- Asst. Chief Tomasheski said the department has gotten away from utilizing the standards that had been put into place for the amount of hose on each apparatus. He said he would like to see them reviewed and followed, so hose can be evened back out.
- Asst. Chief Smith said the Hazmat refresher certifications were incorrect from the fire school. He also said additional Hazmat equipment is being looked and he was curious if grants could be used. Chief Andrews doesn't believe there are currently any grants available. He suggested looking at own funding first. Asst. Chief Smith to get a list together of equipment.
- Asst. Chief Tomasheski discussed the redirecting of traffic up Buckingham Road when there is an incident on Rte.34. He suggested trying to get a sign that would help traffic with a detour. Chief Andrews said the town would need to be notified first. Asst. Chief Tomasheski to draft a letter to the First Selectman.
- Asst. Chief Tomasheski talked about membership. He said Great Hill is looking to recruit new membership. Thinking of long term status of the town and a plan needs to be developed. A committee from each company to begin a recruitment project.

Fire Police Report:

- Citizens Fire Police Captain Decker said there was a good turn out to the certification class. He said all members are aware of new State Statutes and everyone has been certified.
- Equipment order has been delivered and passed out.

Public Comment:

- Firefighter Drugonis asked why he hasn't been allowed to begin driver training. Asst. Chief Tomasheski said he has spoken to Driver Trainer Corbin and that he told him Firefighter Drugonis could begin training. Captain Zaniewski to look into.

Requisitions: To be provided by Chief Andrews, please see attached.

Motion made to accept requisitions as discussed by Asst. Chief Tomasheski, 2nd by Asst. Chief Smith. Approved 4-0

Executive Session:

Motion made to exit into executive session to discuss a personnel issue at 9:12pm by Asst. Chief Tomasheski, 2nd by Asst. Chief Smith. Approved 4-0

Motion made to come out of executive session at 10:06pm by Asst. Chief Smith, 2nd by Asst. Chief Cann. Approved 4-0

- It was noted for the record that no votes or motions were made during the executive session.

Other Business:

- Fire Marshal Wetowitz looking for \$888.15 for fire prevention material for the grade schools and daycares.

Motion made to approve request by Fire Marshal Wetowitz by Asst. Chief Tomasheski, 2nd by Asst. Chief Smith. Approved 4-0

Motion made to adjourn at 10:08pm by Asst. Chief Cann, 2nd by Asst. Chief Smith. Approved 4-0

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Karen Lombardi".

Karen Lombardi
Board Secretary