



BOARD OF FIRE CHIEFS

SEYMOUR FIRE DEPARTMENT

1 FIRST STREET
SEYMOUR, CONNECTICUT

Meeting Minutes
October 6, 2008
Great Hill Hose Company

Chiefs Attending: Scott Andrews, Tom Tomasheski, Jim Smith

Meeting called to order at 7:35pm, followed by the Pledge of Allegiance.

Motion made to accept September meeting minutes by Asst. Chief Smith, 2nd by Asst. Chief Tomasheski. Approved 3-0

Correspondence: None

Chief's Report:

Health Report:

- Chief Andrews stated he contacted Griffin Health Services and he has sent them a draft of the proposed new standards for physical requirements. The Griffin Health Services representative told Chief Andrews he would look into it, but without looking, it did not sound like it would be an issue to update.
- Chief Andrews reminded the members who are over 40 years old need to continue to go for physicals this year.

Maintenance Report:

- Asst. Chief Tomasheski noted that Citizens did not hand in a report this month.
- Great Hill's maintenance report discussed.
- Asst. Chief Tomasheski reminded Engineers to add fuel card number on the fuel log.

Training Report:

- Asst. Chief Smith said Hybrid Class was a very good class, but attendance was very poor. He noted that 30 members signed up, but only 19 attended.
- Elevator class along with a walk-thru inspection of new construction on Bank Street with FM Wetowitz is scheduled for Wednesday, October 15th at 7pm.

- Wood/Pellet Stove Seminar is scheduled for Tuesday, October 28th at Great Hill at 7:30pm.
- Asst. Chief Smith noted the ICS class is scheduled to begin at the end of the month and the postings are up.
- Chief Andrews said he is currently making calls to find an open 2Q class. He will put up flyers with information he receives.
- Chief Andrews asked Interim Dive Lt. Chris Drugonis if he was able to find a class. Mr. Drugonis was unsuccessful and will continue to search for classes.

Old Business:

- Asst. Chief Smith said an SOP needs to be written up for the new DOT safety vest standards. He is looking to have in effect by November. Item will be discussed at Chief's Workshop on Monday, October 13th at 7:30pm.
- Chief Andrews asked Great Hill Truck Committee member Ken Gabinelli for an update on R-17. He noted the light tower that had collapsed needs to be replaced. The new truck should be in Rhode Island on Thursday or Friday of this week. Chief Andrews asked if the light tower is repaired/replaced will it keep all the same guarantees.
- Chief Andrews asked if anyone was able to go out and make a list of low hanging tree limbs, because he would like the lists to go to the public works department. Lt. Lewis said Lt. Willis was working on that task and he will look into his progress.
- Lt. Lewis said spare tanks went out for hydro-testing and are do back next week. Once they return the tanks on the air packs will be sent out.
- Chief Andrews said the price came down on the turnout gear and it's possible that 2 more sets could be ordered. Prices are good until the end of this month.
- Asst. Chief Smith discussed radio status. Portables have been reprogrammed, but apparatus reprogramming needs to be followed-up. Chief Andrews said he planned on calling Utility Communications to discuss why programming had been lost. Asst. Chief Tomasheski asked if there was an update on what was discussed last month regarding radio status and he would like to see a time-frame. Chief Andrews said he will talk with Mike Gardella regarding this issue. Asst. Chief Smith questioned if any information was received about the use of the Oxford High School tower. Chief Andrews said the Communications Commission is in charge of that.
- Captain Wasilewski said a tank liner for T-19 is needed at a cost of \$1340. He also noted that he never received a P.O. for Derby Glass. Captain Wasilewski will call representative and give P.O. on file. Chief Andrews said he believes Commissioner Rochelle had been in touch with the representative.
- Chief Andrews stated last years P.O. list needs to be spent with vendor it was pulled for.

- Captain Wasilweski said Jarvis Electric still needs to put in 2 circuits. Quote from last year was for \$700 and he is looking to see if work can be completed.

New Business:

- Lt. Lewis said smooth-bore nozzles are in service. Chief Andrews said a standard should be set for them, so everyone knows what is going on, which will improve consistency.
- Lt. Lewis handed in a broken pager.
- It was noted that air pack numbers are fading off bottles. Chief Andrews said he sent out an email to the company to see if there are regulations against adding on identification strips.
- Asst. Chief Smith said drivers need to be made aware that they are in command of a scene until a Chief/Officer arrives.
- Asst. Chief Tomasheski said the drivers who have portables need to start using them, if they are not going to use them; they need to be returned so someone else can. Remind drivers to call in when responding.
- Chief Andrews said we have gotten away from looking at placement of hydrants for new developments as a group. Chatfield Farms (subdivision off Skokorat Street) blue-prints were discussed along with where additional hydrants should be placed. It was noted that additional hydrants should be placed at the intersections of Bridle Path and Skokorat Street as well as Stony Creek and Bridle Path.
- Asst. Chief Tomasheski said he would like to see map books updated with all the new developments. Chief Andrews said the software that the Accessor's Office uses is available to emergency services.

Fire Police Report:

- Fire Police Captain George Decker said nothing to report; he will have items under requisitions.

Public Comment: None

Executive Session: None

Requisitions: To be provided by Chief Andrews. Please see attached. Motion made to accept requisitions as discussed by Asst. Chief Smith, 2nd by Asst. Chief Tomasheski. Approved 3-0

- Chief Andrews said currently there are no open P.O.'s with common vendors. Asst. Engineer Mike Fritz asked what is the process if something breaks. Chief Andrews said he needs to be notified.
- Chief Andrews reminded once a P.O. is cut for a requested purchase, it's the Captains responsibility to order the item, since they know what is needed.
- Asst. Chief Tomasheski asked if it was possible to open a blanket P.O. at a local restaurant, so members don't have to put out there own money.

Chief Andrews said he will continue to move forward with the debit card account as discussed.

Other Business:

- Asst. Chief Tomasheski said a letter from the Board of Finance was received and the budget process will be starting earlier. It was mentioned that Captains should start thinking about wish lists. Chief Andrews said the department needs to be proactive, since he believes the budget will be tight.
- It was mentioned that the police department has been responding to calls with out having fire/EMS dispatched. Chief Andrews noted nothing really can be done and talking/complaining to the police department will be of no help.
- Captain Wasilewski asked about training with foam. Chief Andrews said there are significant requirements with training and he suggested calling DEP before training.

Motion made to adjourn at 9:08pm by Asst. Chief Tomasheski, 2nd by Asst. Chief Smith. Approved 3-0

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Karen Lombardi".

Karen Lombardi
Recording Secretary

**Seymour Fire Department
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	balance due for hybrid training program	Emergency Training Solutions	525.00	525.00	350	
1	reimbursement for food for training class	James Wasilewski	36.49	36.49	610	
1	balance for lighting equipment	Ford Motor Credit	351.16	351.16	745	
1	lease for new chief's vehicle	Ford Motor Credit	8,300.00	8,300.00	741	
1	Fold-a-tank liner	Gowans Knight	1,340.00	1,340.00	745	
20	Collapsible Traffic Cones	Lab Safety Supply	24.30	486.00	745	
1	Numbering Kit for SCBA's		239.00	239.00	745	
4	Traffic Arrows		20.50	82.00	745	
1	open purchase order	Daddios	500.00	500.00	430	
1	open purchase order	Oxford Hardware	500.00	500.00	430	
1	open purchase order	Balkos	500.00	500.00	430	
1	open purchase order	Kirk Products	200.00	200.00	430	
1	open purchase order	Utility Communications	500.00	500.00	430	
1	open purchase order	Communication Services	500.00	500.00	430	
				14,059.65		

By our signatures below, we approve the requisitions indicated above:

L. Scott Andrews, Chief

Thomas Tomasheski, Asst. Chief

James Smith, Asst. Chief

Date: _____

Dale Cann, Asst. Chief

**Seymour Fire Department
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
7	Pump Testing for apparatus	Twin Lights	200.00	1,400.00	743	
1	Bullet Chain for ventilation saw	Little River Power Equipment	240.00	240.00	430	
20	Break-away Traffic Safety Vests	Chief Supply	32.00	640.00	743	
1	Kenwood Dual Band Radio and antennas	Communication Services	3,230.00	3,230.00	745	
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				19,569.65		

By our signatures below, we approve the requisitions indicated above:

L. Scott Andrews, Chief

Thomas Tomasheski, Asst. Chief

James Smith, Asst. Chief

Date: _____

Dale Cann, Asst. Chief

**Seymour Fire Department
Chief's Requisitions**

340	Purchased Professional Services	
350	Education/Meetings/Seminars	525.00
430	Repairs & Maintenance	2,940.00
530	Communications & Telephones	
580	Travel	
610	General Supplies	36.49
615	Clothing	
622	Electricity	
741	Vehicle Lease	8,300.00
743	Machinery & Equip. OSHA	2,040.00
745	Machinery & Equip. Non-Capital	5,728.16
		19,569.65