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**Seymour Fire Department
Board of Fire Chief's
Meeting Minutes
July 7, 2008
Citizens Engine Company**

Chief's Attending: Scott Andrews, Tom Tomasheski, Jim Smith, Dale Cann

Meeting called to order at 7:38pm, followed by the Pledge of Allegiance.

Motion made to accept June meeting minutes as written by Asst. Chief Tomasheski, 2nd by Asst. Chief Smith. Approved 4-0

Correspondence:

1. Letter from First Selectman Koskelowski regarding electricity conservation. It requested that thermostats be set a 78 degrees, with cooler weather the A/C should be turned off with the windows open, and during non-working hours the thermostats should be increased to 82 degrees.
2. Letter from First Selectman Koskelowski regarding fuel conservation. It was asked if it is possible to limit the use of emergency vehicles from non-emergency use to help conserve fuel.
3. Letter from the Finance Department requesting assistance and action regarding the fuel budget.

Discussion:

- Chief Andrews has made a commitment to suggest plans for the fire department and the issue of conserving fuel and electricity. He suggests limiting trucks for drills and not leaving them running as starters.

Chief's Report:

Health Report:

- Chief Andrews said there are still members who have not completed a physical. A list will be emailed to the officers for review. He also mentioned that there is an increasing amount of members that need to go for nuclear stress tests. Asst. Chief Tomasheski suggested printing out the NFPA standards pertaining to this topic for members to read.

Maintenance Report:

- Asst. Chief Tomasheski asked if a monthly report could be run of fuel usage. Chief Andrews said it could and it might help if a log is kept with fuel usage in each piece of apparatus and Chief's vehicle. This log is to be added into the engineers report.
- Great Hill and Citizens engineers report read and reviewed.
- Great Hill: T-pass system needs to be updated, nothing can be done to increase the air pressure on the compressor per Chief Andrews, 1 length of blue 1" $\frac{3}{4}$ needs to be destroyed secondary to damage.

- Citizens: Engineer Mike Rudenko explained report. Fuel gauge on E-13 needs to be looked at again and there is an air leak in the braking system on R-12.
- Chief Andrews asked Asst. Chief Tomasheski to contact Town Engineer Tom Jensen to discuss the issues with the apparatus. Asst. Chief Tomasheski asked if it would be beneficial to have him attend some meetings to keep him up-to-date. Chief Andrews said he would ask him.

Training Report:

- Asst. Chief Smith said the make-up Super Sunday will be held on Tuesday, July 15th at 7:30pm. Remind members who need their HAZMAT make-up.
- MRT dates will be Mondays & Thursdays from 6pm-10pm, starting on July 21st at the Regional Training Center.
- Asst. Chief Smith said he would talk to HAZMAT Lt. John Cronin about running a HAZMAT awareness class. Chief Andrews mentioned that 50% of the members at Great Hill are awareness level and 65-70% of the members at Citizens are awareness level. He will find out if the Federal Government is subsidizing HAZMAT awareness classes.
- Chief Andrews asked about the Safe Boater Class, Asst. Chief Smith said he hasn't received any further information.
- ATV class was very educational. Chief Andrews looking to see if there is available land in town to set-up a course for training.
- Any member who has taken FF I and has their certificate needs to submit it to the State to see if they are eligible for reimbursement.

Old Business:

- Chief Andrews said the Hurst-Combi tool is on E-13 along with a portable motor.
- Chief Andrews reminded that the Chiefs are reviewing the information received from Selectman Drugonis concerning NIMS training. Asst. Chief Tomasheski expressed his opinion and that he feels the fire department is being singled out. He feels there are things going on involving the fire department that they are not being notified of. Discussion continued. Chief Andrews said he would be requesting non-budgeted funds of \$1,100 to fund a NIMS training class from the Board of Selectman.
- Chief Andrew asked how the training is going with the old nozzles. Captain Wasilewski said he feels that it has been going well and both Lt. Lewis and Lt. Willis feel there is a good comfort level with the old nozzles. Asst. Chief Tomasheski, Smith, and Cann have no issues with putting the old nozzles back in service. Chief Andrews said they could be put back into service, but the newer nozzles are not to be disposed of.
- Asst. Chief Smith asked Lt. Willis how fit testing is coming along. Lt. Willis said he is mostly caught up and arrangements can be made for testing at Great Hill.

- Asst. Chief Tomasheski asked if the Interim Dive Lt. has completed training, since his 60 days is up. Chief Andrews to look into.
- Asst. Chief Tomasheski asked how hose testing went this week. Chief Andrews said that only 7 lengths of hose didn't pass. Will look at what needs to be purchased at the August meeting.
- Lt. Willis said that E-13 will be attending the Tunxis Parade this weekend and coverage is all set.
- Asst. Chief Smith said he would be submitting the names of the members whom volunteered to be on the Smithfield Gardens Planning Committee. He will be speaking with Fire Marshal Wetowitz as well.

New Business:

- Asst. Chief Tomasheski said he noticed that more fire department business was on the agenda for the Selectman's Meeting. The business pertains to the surplus of old R-17 for the Seymour Police ESU, which he has an issue with. Chief Andrews stated that there is an ordinance in place that states, town organizations will be given the opportunity to surplus an item before it is presented out of town, once the item is deemed surplus. It is believed that this piece of apparatus has not yet been deemed surplus.
- Chief Andrews asked if there is any problem granting DFM Fritz with company authority during the daytime, since he is around and responding to calls. Chief Andrews asked for input. Asst. Chief Tomasheski asked if he has Incident Command training. Chief Andrews was unsure and would be talking to DFM Fritz this week. It was noted that he would relinquish his command once a Chief/Officer arrived on scene.

NO FURTHER TAPE AS OF 8:40pm

Motion to approve DFM Fritz with the company authority until another Officer arrives on scene during the hours of 5am-5pm weekdays, pending his approval by Asst. Chief Cann, 2nd by Asst. Chief Smith. Approved 4-0

- Asst. Chief Cann asked for the purchase of "water supply" vests. They would be placed on T-19 and E-15,16,11,13 to help guide in the tanker. He had noticed confusion as to who is backing up the apparatus at recent drills. Asst. Chief Cann handed out material with examples of vests. Chief Andrews feels that these vests wouldn't be appropriate since the wording is on the back of the vests, where the drivers wouldn't see it. He also mentioned that vests are currently on order and he feels they would be sufficient.
- Captain Wasilewski handed in quotes for the Great Hill budgeted purchases from Gowans-Knight and Shipman's; he is still waiting to hear from Firematic. Captain Wasilewski asked about the purchasing of a gas-powered power washer. Chief Andrews said he would look into supplementing that purchase at a reasonable price.

Public Comment: None

Requisitions: None

Executive Session: None

Motion made to adjourn at 9pm by Asst. Chief Tomasheski, 2nd by Asst. Chief Smith. Approved 4-0

Respectfully Submitted,

A handwritten signature in black ink that reads "Karen Lombardi". The signature is written in a cursive style with a large initial "K".

Karen Lombardi
Recording Secretary