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**Seymour Fire Department  
Board of Fire Chiefs  
Meeting Minutes  
February 4, 2008  
Great Hill Hose Company**

**Chiefs Attending:** Chief Scott Andrews, Asst. Chief Tom Tomasheski, Asst. Chief Jim Smith, Asst. Chief Dale Cann

**Others Attending:** Captain Jim Wasilewski, Lt. Dan Zaniewski, Captain Michael Lombardi, Lt. Wayne Lewis, Lt. Timm Willis, Fire Police Captain George Decker, FF Phil Fritz, Deputy Fire Marshal Michael Fritz, FF Chris Drugonis, FF Brian McAndrews, FF Tony Carrubba

Meeting called to order at 7:38pm, followed by the Pledge of Allegiance.

**Motion made to accept January meeting minutes as written by Asst. Chief Tomasheski, 2<sup>nd</sup> by Asst. Chief Smith. Approved 4-0**

**Correspondence:**

1. Bethany Volunteer Fire Department- Thank you for participation with water supply drill. Invitation to an open forum at Bethany Headquarters for discussion on February 21<sup>st</sup> @ 7pm.
2. Captain Michael Lombardi- Letter resigning as Head Advisor of the junior program.

**Chiefs Minutes:**

**Health Report-**

- Chief Andrews stated everything has been received from Griffin Health Services. Lists were provided to each Captain containing names of members whom haven't turned in physical paperwork as of yet. Per Chief Andrews these members are to be taken from service unless documented otherwise. Members who have had physicals with their career departments need to submit paperwork to Griffin for approval of status. Asst. Chief Tomasheski asked if Chief Andrews could wait one more week before members are taken out of service. Chief Andrews stated lists needs to be finalized by next Monday. Officers are to call each member on their lists.
- Chief Andrews mentioned he is having a difficult time scheduling dates for Hep.B vaccines.

**Maintenance Report-**

- Asst. Chief Tomasheski said Twin Lights would be in Wednesday morning at 9am to repair load manager issues.
- 8 SCUBA bottles to be hydro tested and 6 to be yearly tested.
- 2 Great Hill air-packs are out of service and 1 from Citizens. Shipman's to be notified.

- Chief Andrews asked Engineer Tony Carrubba when he contacted Communication Services for prices for Engine 13's siren. Engineer Carrubba stated about 2 weeks ago. Chief Andrews asked if he could follow up on situation before Monday.
- Great Hill needs permission to destroy 2 lengths of hose.
- Asst. Chief Tomasheski also mentioned that his Chiefs' vehicle needs a set of brakes and an oil change.

#### **Tower 14-**

- Truck went to Tracy's where nothing obvious could be found. It has been taking 4-5 minutes for truck to get up air pressure. It was suggested that a Kussmaul Air Eject be placed on truck and connected to house system to help maintain air pressure. Tracy's stated it would cost approximately \$960.00 for parts and labor. Department Mechanic Tom Jensen said he believes he could install it. Parts would then only cost \$300.00.
- Tom Jensen attends Fire Department Mechanics Meetings regularly and has mentioned there is new legislature that covers fire apparatus. He provided a copy of the paperwork for Asst. Chief Tomasheski and could get copies made. The legislature gives engineers "Inspection Authority". Engineers can immediately remove apparatus from service if they feel issue is significant in nature.
- Deputy Fire Marshal Fritz stated jump-bag on R-17 is empty. He wanted to know if it could be restocked. Chief Andrews said he could bring the bag by Seymour Ambulance for supplies.
- Captain Wasilewski asked if Great Hill's Cascade System could be moved to a different location within the firehouse or is a Certified Installer needed. Asst. Chief Tomasheski stated yes it could be moved without an installer.

**Motion made to allow Great Hill to destroy 2 lengths of hose by Asst. Chief Tomasheski, 2<sup>nd</sup> by Asst. Chief Smith. Approved 4-0**

#### **Training-**

- Asst. Chief Smith said Sunday, February 24<sup>th</sup> is the date for Super Sunday. It will be held @ 8am @ the High School. More information to be provided.
- Great Hill received Fire Fighter I packet from Fire Academy.
- Fit testing to get underway for both companies.
- Chief Andrews stated he has been asked by Public Safety EAP to come and speak with membership and provide information. Options for this speech include: a station at Super Sunday or to be done on a drill night. He asked for input. Asst. Chief Tomasheski asked if it could be setup with the insurance discussion, which has already been scheduled. Chief Andrews to look into.
- Asst. Chief Smith noted that on February 27<sup>th</sup> there would be a walk-thru of Basement Systems. It will begin @ 7pm sharp.

**Old Business:**

**Status of open purchases-**

- Chief Andrews said Res-Q-Jacks should be in this week or next. A training schedule will be setup once they are in.
- Captain Wasilewski asked if tables and chairs for Great Hill were ordered. Chief Andrews to ask Past Chief Eighmie.
- Chief Andrews stated Chief's Office is back at Citizens Engine Company.
- 08/09 budget not finished for presentation yet. Chief Andrews said he would like to meet with Officers and Chiefs to prepare what is needed and what could be removed if budget is cut. He would like to prioritize ahead of time.
- Chief Andrews said wording has been put together for Chiefs Appointment Ordinance change. Copies passed out. Discussion to continue at Commissioners Meeting. **Motion to use "new" wording stating July 1<sup>st</sup> by Asst. Chief Tomasheski, 2<sup>nd</sup> by Asst. Chief Cann. Approved 4-0**
- Asst. Chief Tomasheski updated on Knox Box system. Discussion has taken place with Fire Marshal Wetowitz. A request is being submitted with the system company to obtain a list of box locations.
- Reminder made for members who still have FD issued pagers; they need to turn them in for discontinuing.

**New Business:**

- Chief Andrews stated last month intention letters should have been received for HazMat Lieutenant as well as Dive/Rescue Lieutenant and Head Advisor for junior program. Posting for each to be placed in both firehouses and letters to be received by next month's meeting. **Motion made to accept Michael Lombardi's resignation as Head Advisor of the junior program by Asst. Chief Cann, 2<sup>nd</sup> by Asst. Chief Smith. Approved 4-0.** Chief Andrews thanked Captain Lombardi for his services with the junior program.
- Chief Andrews said Captains need to put group together to attend the open forum at Bethany to discuss water supply drill.
- Fire Marshal Wetowitz provided an emergency call list for the Kerite Company. It will be forwarded to North West Public Safety.
- Captain Lombardi said tax abatement paperwork almost finished, will be completed by the end of the week. He also provided 3 quotes he received for Dewalt 24volt batteries. (\$116.00, \$128.00, \$200.00)
- Captain Lombardi stated Lt. Lewis and Lt. Willis are both having mobile radio issues. Asst. Chief Cann said he needs a mobile radio installed. Chief Andrews stated he would request the money for his installation. Lt. Lewis and Lt. Willis can have their radios evaluated for prices by Communication Services. No work is to be done until prices have been received and approved.
- Engineer Carrubba provided 3 quotes for a utility cart that is requested for the Citizens Engine Company. (\$139.00, \$159.00, \$200.00) Chief Andrews stated purchase to be saved until end of the budget year.
- Captain Wasilewski handed in Fold-A-Tank quotes. He also said he needs a case of light bulbs for the apparatus floor. A pair of size 12 boots and gloves are needed as well for Great Hill. Asst. Chief Tomasheski said it would have to wait

until Super Sunday. Gear will be inspected and spare equipment will be provided so it could be used up, before new items are purchased. An inventory will be taken.

- Chief Andrews said Public Safety EAP newsletter would be handed out to each Captain to post at both firehouses.
- Asst. Chief Tomasheski said department will proceed with mutual aid plan for Smith Field Gardens on Smith Street. Currently, there are 28 residents not able to self evacuate. Chief Andrews stated himself and FM Wetowitz drafted questions and concerns for the management company. DFM Fritz unaware if FM Wetowitz received any information back.
- Chief Andrews asked if any members have questions regarding the Facial Hair Policy. No response.
- Chief Andrews reminded that he is going out for surgery as of next Tuesday for several weeks. Contact Asst. Chief Tomasheski with any questions or concerns.

**Public Comment:** None

**Executive Session:** None

**\*\* No further tape as of 9:13pm\*\***

**Requisitions:** PLEASE SEE ATTACHED.

**Motion made to accept presented requisitions by Asst. Chief Cann, 2<sup>nd</sup> by Asst. Chief Smith. Approved 4-0**

**Motion to adjourn at 9:15pm by Asst. Chief Tomasheski, 2<sup>nd</sup> by Asst. Chief Smith. Approved 4-0**

Respectfully Submitted,



Karen Lombardi  
Recording Secretary  
Seymour Fire Department

**Seymour Fire Department  
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	Federal floor switch repair (Eng. 13)	Communications Services	200.00	200.00	430	
1	Kussmaul Air Eject (Tower 14)	Communications Services	208.50	208.50	430	
2	Installation of 2 mobile radios (FD4 & 503)	Communications Services	210.00	420.00	430	
3	24V Dewalt Batteries (2 - C2 & 1 - GH)	Tools Plus	116.00	354.50	430	
1	GEMS Box repair	Grace Industries	245.00	245.00	743	
1	Staples order (see attached)	Staples	96.55	96.55	610	
2	FFI payment (Matinez & _____)	Long Hill Fire District	500.00	1,000.00	350	
1	Reimbursement for attending LI Fire Chief's show and tolls	Scott Andrews, Al Rochelle, Steve Childs, Capt. Lombardi, Clay Jurgens	81.50	81.50	580	
2	3,000 gal. folding tank liners	Gowans & Knight	1,400.00	2,800.00	785	
1	Repair Eng. 15 & T 19 load manager repair	Twin Lights	585.00	585.00	430	

By our signatures below, we approve the requisitions indicated above:

\_\_\_\_\_  
L. Scott Andrews, Chief

Date: \_\_\_\_\_

\_\_\_\_\_  
Thomas Tomasheski, Asst. Chief

\_\_\_\_\_  
James Smith, Asst. Chief

\_\_\_\_\_  
Dale Cann, Asst. Chief

## Staples

	A	B	C	D	E	F
1	Staples Office Supply Order					
2						
3	1	6-pk.	510438-B4	Hanging File Folder Frames	15.99	15.99
4	2	pk.	599396-B4	Hanging File Folder Tabs	3.49	6.98
5	1	100/bx.	555286-B4	Manilla File Folders	10.29	10.29
6	1	250/bx.	487493-B4	9"x12" Kraft Clasp Envelopes	15.48	15.48
7	1	2-pk.	194506-B4	Phone Message Book	6.79	6.79
8	1	12 pads/pk.	562896-B4	3"x3" Post-It Notes	13.99	13.99
9	1	8-pk.	600587-B4	8 1/2"x11" Legal Pad	9.98	9.98
10	2	Dz.	382241-B4	Bic Ballpoint Stic Pens	1.990	3.98
11	1	Dz.	499392-B4	Dixon Oriole Pencils	1.490	1.490
12	1	5-pk.	303628-B4	Sharpie Marker (black)	4.29	4.29
13	1	Dz.	739318-B4	Assorted Sharpie Highlighters	7.29	7.29
14						
15						96.55