



## **Board of Fire Commissioners**

1 First Street  
Seymour, Connecticut 06483

COPY RECEIVED  
DATE: 1/23/14  
TIME: 9:10 AM  
TOWN CLERK'S OFFICE

### Meeting Minutes

January 13, 2014

7:00p.m.

Great Hill Hose Company

**Commissioner's attending:** Gene Atkas, Clay Jurgens, and Chris Motasky

**Meeting called to order at 7:00 pm, followed by the Pledge of Allegiance.**

**Motion made to accept December Meeting Minutes Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 3-0.**

#### **Correspondence:**

- Letter from Ronald Goodmaster regarding appointment for Fire Investigator.
- Letter from First Selectmen Kurt Miller regarding Fire Investigator Positions.
- Letter from Finance Office regarding budget workshops.

#### **Financial Report:**

**Motion made to accept financial report made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 3-0.**

#### **Fire Marshal's Report: See Attached.**

-Fire Marshal Wetowitz stated that a live burn will be conducted on Wednesday for Citizens drill at Haynes on Progress Ave in the industrial park.

**Motion made to accept Fire Marshal report made by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky. Approved 3-0.**

#### **December Chief's Minutes:**

### **Discussion:**

-Commissioner Jurgens asked about all the overdue physicals. Commissioner Atkas asked about how long they were all past due. Asst. Chief Cronin stated that the most expired member is 500 days. Commissioner Jurgens asked if the directive was being followed. Asst. Chief Cronin stated that it wasn't at the direction of Chief Smith.

**Motion made to accept Minutes as submitted by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky. Approved 3-0.**

### **Old Business:**

A) Ronald Goodmaster-

-Chairmen Atkas stated that due to the letter from the First Selectmen regarding no new appointments he felt that the appointment needed to be tabled.

**Motion to table Ronald Goodmaster appointment to Fire Investigator until the strategic plan is completed made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 3-0.**

-Ronald Goodmaster stated that he fully expected to accomplish his goal of Fire Investigator. He believes this is a diversionary action. He also asked that a letter be sent stating that he had in fact passed the certification class and that his non appointment is not due to any factors of his own. Chairman Atkas stated that he had no problem sending out a letter stating this.

**Motion to send Ronald Goodmaster a letter stating reasons for non appointment at this time made by Commissioner Motasky, 2<sup>nd</sup> Commissioner Jurgens. Approved 3-0.**

-Commissioner Motasky stated that he would like to have 2 more door locks done at Great Hill.

-Radio Tower-Commissioner Motasky stated there was a town meeting that President of Great Hill Hose Dan Zaniewski represented Great Hill. It was stated that the platform can be moved to the fire pump side and that cones have been placed in the position where the platform would go.

-Asst. Chief Childs presented the Commissioners with the 2014/2015 budget which was approved last week by the Board of Fire Chiefs.

**Motion to approve the proposed 2014/2015 budget made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 3-0.**

-Captain Burgess stated that the ramp and alley way at Citizens isn't being plowed properly. Captain Zaniewski stated there is a similar problem at Great Hill.

Commissioner Jurgens stated he would speak with the First Selectmen regarding this issue.

**New Business:**

**Motion to add election of officers for the Board of Fire Commissioners to the Agenda made by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky. Approved 3-0.**

**Motion to appoint Eugene Atkas as Chairmen made by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky. Approved 2-0-1. Commissioner Atkas abstained.**

**Motion to appoint Pete Sampiere as Vice-Chairmen made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 3-0.**

**Motion to appoint Clay Jurgens as Treasurer made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Atkas. Approved 2-0-1 Commissioner Jurgens abstained.**

**Motion to approve SOG/SOP's MTN 3, Medical Evaluation Questionnaire, ADM 6, and ADM 8 made by Commissioner Motasky, 2<sup>nd</sup> Commissioner Jurgens. Approved 3-0.**

-Asst. Chief Childs stated that work has been done by Communication Services without purchase orders being cut. Commissioner Jurgens stated that he had a bill for the mounting plate and installation of chargers on Truck 14 that a purchase order hadn't been cut for. Asst. Chief Cronin stated that he believed that only chargers were to be purchased and then a bill was received for installation. It was also stated the Engine 13 was taken out of service Friday and taken to Communication Services for switches. Captain Burgess stated that he thought the switches were to be done by Citizens engineers and instead it was done by Communication Services.

Chairmen Atkas stated that only Chiefs are to take trucks out of service unless there is a safety issue. Captain Zaniewski stated that he believes there is a clear conflict of interest with a vendor being an engineer and also an employee of a vendor being on the Board of Fire Commissioners.

Chairmen Atkas stated that if a purchase order isn't cut or a purchase isn't okayed by the Chief then those specific bills will not be paid.

-Asst. Chief Childs stated that the Chief's don't believe that a lock on the Air Compressor at Citizens is warranted at this time.

-Asst. Chief Childs stated that an estimate of \$5,000 is the cost for repairs needed to Engine 10. Chairman Atkas stated that he would like to see a formal recommendation from the Chiefs regarding Engine 10.

-Asst. Chief Childs stated that all tax abatement lists are due for the next meeting so that they can be approved and submitted to the Board of Selectmen for approval.

-Captain Zaniewski stated there is a meeting at Town Hall on 1/21 and he would like to see members from both houses to attend to show support.

-Captain Burgess stated that Richard Rossik is the new Fire Police Captain at Citizens.

**Public Comment- None**

**Executive Session-**

**Motion to go into Executive session for personnel reasons at 8:50 made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 3-0**

**Motion to come out of executive session at 9:02 made by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky. Approved 3-0.**

**No Motion or votes were taken in executive session.**

**Other Business: None**

**Requisitions: See Attached**

**Motion made to approve requisition by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens.  
Approved 3-0.**

**Motion made to adjourn at 9:04pm by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky.  
Approved 3-0.**

**Respectfully Submitted,**

Kathleen Pelletier  
Recording Secretary



Office Of The Fire Marshal  
*Town of Seymour*  
1 First Street  
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT  
SUMMARY OF OFFICE ACTIVITIES FOR DECEMBER 2013

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of December 2013:

Building Inspections – The Office conducted 4 inspections on new construction, 7 inspections on existing buildings and 14 re-inspections.

Blasting Site Inspection – 0

Blasting Complaints – 1

Other Complaints – 2

Major Activities

39 New Haven Road, Seybridge Plaza – There has been no change since last month. The Office is monitoring the construction progress for a two story small addition behind the Fitness Center.

Outside Training Attended– I and DFM Willis attended an all day class at CCSU on fire code enforcement given by the State's Attorney Office on Housing Enforcement.

Training activities conducted – None.

600 Derby Avenue, Haynes Quarry – I attended a meeting with the First Selectman, Tom Haynes and his staff on the complaints of blasting. An informational meeting is being planned for January to discuss blasting with the neighbors at the quarry. Blasting activity at this site is continuing. I am monitoring the activities.

West Church Street at Ryder Avenue, Aquarion Water Pump Station – There is no change to report on. This project is almost completed. We are monitoring the construction activities.

Churches – DFM Willis is still working on inspecting all churches in town.

165 Pearl Street apartment complex, a single apartment – We are waiting for the work to be completed before a final inspection for a C.O.

North Main Street, Henny Penny Store – Multiple construct site inspections have been completed regarding the installation of the underground tanks, piping and related items for the dispensing system. Some building inspections have been completed. We will continue to inspect on an as needed and requested bases.

Water Main relining on Silvermine and Progress Ave. – The project is completed. All hydrants on the regular water mains are back in service. The temporary above ground water main is in the process of being removed.

44 Smith Street first floor, day care and music school – This project is completed. All the necessary inspections and the witnessing of fire and life safety equipment have been done.

Telephone: 203-881-5010 • Fax: 203-881-5005

26 - 28 Bank Street and 54 Wakely Street – There has been no change to report on. I continue to monitor the progress on the fire code issues at these 3 buildings. The owners report that they submitted plans and modifications to the State Building Inspector's Office for comments.

Seymour Land Trust Fire Works – The Office conducted a Code review, approved the permit and conducted inspections and a standby the day of the fire works from 1 pm to 7 pm.

Fire Lane and Hydrant Enforcement - The Office conducted initial contacts and got written approval from the Police Chief and got approval from the Board of Selectman for myself and DFM Willis for us to issue parking tickets for vehicle parking in fire lanes and blocking fire hydrants. These activities should be starting in January.

5-7 Nichols Street – Considerable time was spent on follow up activities regarding a significant outstanding fire code violation at this address. After some activities, the owner has agreed to an acceptable plan of action.

Live Burning Training Exercise – I obtained written permission from Tom Haynes to conduct live burning exercises in an old construction trailer behind 30 Progress Ave. We are working with Captain Ron Burgess and other interested parties. We have obtained donated furniture and have begun to fill the trailer up. This will be a fire training exercise for Citizen's Engine Company as well as investigation training for them on what to look for in an arson fire.

Significant Fire Investigations: Past fatal car accident involving fire on Rimmon Road – There has been a lot of follow up activities with the Seymour Detective Division and the completion of the report for this incident. Significant time was spent on these activities.

Submitted by,



Paul Wetowitz  
Seymour Fire Marshal  
January 8 2014

Cc. File

**Seymour Fire Department  
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	E-13 Fuel Sensor and Sensor Gauge	KME	\$177.83	\$177.83	430	95186
1	Tire Chains and Adjusters - R-12	East Coast Sign and Supply	\$390.00	\$390.00	745	95187
1	FF1 Class	Valley Fire Chiefs	\$750.00	\$750.00	350	95188
4	Locking Latches for C2 air compressor (2)	TBD	TBD	TBD		
1	TIC charger repairs - R-17	MES	\$294.37	\$294.37	430	95189
1	C2 air compressor repairs-9/3/13-knob valve kit	Air Compressor Engineering	\$272.90	\$272.90	430	95190
1	C2 air compressor repairs-9/29/13-calibrate, fault light	Air Compressor Engineering	\$354.00	\$354.00	430	95191
1	C2 air compressor repairs-10/14/13-check valve light	Air Compressor Engineering	\$354.00	\$354.00	430	95192
1	16 FT orange hose for spare motor at C2	firematic	\$656.00	\$656.00	745	95193
1	FIT test Machine repairs	TSI	<del>500</del>	<del>500</del>	743	95194
1	FF1 Class	Fairfield fire school	\$750.00	\$750.00	350	95195
1	Update subscription renewal	<del>MESA</del>	<del>\$4,205.00</del>	<del>\$4,205.00</del>	<del>430</del>	<del>95196</del>
1	Installation - E-13 sensor	TACeug	300.00	300.00	430	95198
1	E-11-oil leak-powr steering	TACeug	500.00	500.00	430	95199
1	Lighthouse Water Station	Valley Electric	132.01	132.01		
1	780 watt Bulbs - Portable	Valley Electric	8.00	24.00	430	95200
1	Ballast - C2	Valley Electric	18.00	18.00		
1	Firepair to Furnace	Chman	4000	4000	720	95201
2	doors @ 6H		4000	4000	720	95202
				\$0.00		

**\$5,294.10**

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Asst. Chief

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r. Asst. Chief

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