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Board of Fire Commissioners

1 FIRST STREET

SEYMOUR, CONNECTICUT 06483

Meeting Minutes

February 10, 2014

7:00p.m.

Citizen Engine Company

Commissioner's attending: Gene Atkas, Clay Jurgens, Pete Sampiere and Chris Motasky

Meeting called to order at 7:00 pm, followed by the Pledge of Allegiance.

Motion made to accept January Meeting Minutes Commissioner Motasky, 2nd by Commissioner Jurgens. Approved 4-0.

Correspondence:

- Letter from Fire Marshal Wetowitz concerning the Sprinkler system at Citizen Engine.
- FOI request from Bill McKiernan requesting information concerning the ATT tower.
- Letter from Shelton Fire Department thanking the department for mutual aid response to Howe Ave. structure fire.

Financial Report:

Motion made to accept financial report made by Commissioner Motasky, 2nd by Commissioner Sampiere. Approved 4-0.

Fire Marshal's Report: See Attached.

-No one in attendance from the Fire Marshal's office.

Motion made to accept Fire Marshal report made by Commissioner Jurgens, 2nd by Commissioner Motasky. Approved 4-0.

January Chief's Minutes: None

Old Business:

-Commissioner Motasky asked about the recommendations from the Chief's concerning Engine 10. Chief Smith stated that the department mechanic suggests putting Engine 10 out of service. Chief Smith also stated he would like to put a committee together to put a plan together for replacing the truck.

-Captain Burgess asked about snow removal at Citizens. Commissioner Jurgens stated that he has spoke with the First Selectmen multiple times concerning this.

-Chief Smith stated that the department mechanic would like to meet with the Chief's and Commissioners.

-Chief Smith stated that he feels that a procedure needs to be in place for purchasing.

-Chief Smith reminded the board that the departments Budget workshop is Wednesday night.

New Business:

-Commissioner Jurgens stated that an SOP/SOG should be made up for purchasing procedures and also an updated phone number directory. Chairmen Atkas stated that nothing should be purchased without a purchase order being cut previous.

-Chief Smith stated that a current list of vehicles is needed for the police department and also an updated phone number directory.

-Chief Smith stated that policy and procedures regarding information being released to press and public needs to be gone over.

Public Comment- None

Executive Session-

Motion to go into Executive session for personnel reasons at 8:10 made by Commissioner Sampiere, 2nd by Commissioner Motasky. Approved 4-0.

Motion to come out of executive session at 8:26 made by Commissioner Jurgens, 2nd by Commissioner Motasky. Approved 4-0.

No Motion or votes were taken in executive session.

Other Business: None

Requisitions: See Attached

**Motion made to approve requisition by Commissioner Motasky, 2nd by Commissioner Jurgens.
Approved 4-0.**

**Motion made to adjourn at 8:26pm by Commissioner Jurgens, 2nd by Commissioner Sampiere.
Approved 4-0.**

Respectfully Submitted,

Kathleen Pelletier
Recording Secretary

February Report

House

Truck 12

1 air pak needs battery box O.O.S.

Engine 11

- ~~LDH intake leaking~~
- ~~1 charger missing from jump seat~~
- ~~Intake Relief Valve gate leaking.~~
- ↘ Tank to pump valve leaking
- ↘ LDH discharge creeps under high flow

Engine 13

- Wiper wash motor broken
- Wiper delay switch broken
- ~~Intake Relief Valve gate leaking~~
- ↘ Tank to pump valve leaking

Truck 14

- ↘ 1 hand lite O.O.S. needs new battery BP4.5-6
- Drivers air pak O.O.S.

Engine 10

O.O.S.

Misc.

Hazmat 7

Light Tower

replace light heads

GREAT HILL ENGINEER'S REPORT

February 2014 Meeting

ENGINE 15:

NONE

ENGINE 16:

- Rubber seal between cab & crew cab leaking and needs replacement. [Quote from Custom Fire Apparatus for \$102.99 for replacement rubber seal.]
- Automatic fog tip for deck gun not working. Needs to be sent out to Shipman's for evaluation.

RESCUE 17:

- Electric Q siren not working [Quote from Communication Services \$850.00 plus labor for replacement]
- Drivers side rear compartment sensor bad [Quote from ROM Corp. for parts \$200.00. (2 sensor kits and 6 magmets)]

ENGINE 18:

- NONE

TANKER 19:

- High band radio sent out for repair (operating from spare mobile radio)
[Communication Services to reinstall radio (back from repair) this week]

MARINE 20:

- NONE

BOATS/TRAILERS:

- NONE

OTHER EQUIPMENT:

- Several of the scuba bottles have hydro dates that are overdue for hydro
- Running low on cases of water

Bill McKiernan
2 Country Club Rd.
Seymour, CT 06483

2/5/2014

Chairman Gene Atkas
Board of Fire Commissioners
Town of Seymour
1 First Street
Seymour, CT 06483

Dear Mr Atkas:

Under the Connecticut Freedom of Information Act § 1-200 et seq., I am requesting an opportunity to inspect or obtain copies of any and all communication, including but not limited to letters, emails, proposals, etc., between the Board of Fire Commissioners and AT&T, AT&T's representatives, town boards, town committees and other town personnel regarding the proposed cell tower at 140 Botsford Rd.

If there are any fees for searching or copying these records, please inform me if the cost will exceed \$25. However, I would also like to request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of the process and discussions behind the proposed tower. This information is not being sought for commercial purposes.

I request that the information I seek be provided in electronic format, if available, and I would like to receive it via email. If it is not available electronically, I would like it provided in paper format.

I ask that my request receive expedited processing because this information will help the neighborhood understand the reasoning behind the tower proposal prior to the next Board of Selectmen meeting.

The Connecticut Freedom of Information Act requires a response within four business days. If access to the records I am requesting will take longer, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering my request.

Sincerely,



Bill McKiernan
203-500-8372
BMcKiernan@amr-ems.com



CITY OF SHELTON FIRE DEPARTMENT

Board of Fire Commissioners

54 Hill Street, Shelton, Connecticut 06484
(203) 924-1555 • Fax (203) 924-5939



January 13, 2014

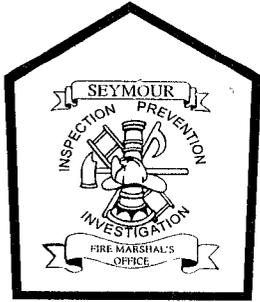
On Monday morning, January 6th the City of Shelton experienced a fire at 446 Howe Avenue. As the City's resources were quickly used up, a call was sent out for mutual aid. That aid came in the form of fire companies, tankers, ambulances, communications units, an urban search and rescue team, public works fuel trucks, canteen units and the Red Cross.

The Shelton Board of Fire Commissioners wants to thank every responding mutual aid unit. Your quick and professional response prevented a serious event from becoming worse. As first responders, you are aware of the need to have a well trained emergency response group available to protect our communities. Your ability to respond to such an event shows your concern, not only to the citizens of your own communities, but to those of the region.

Again thank you for your response and keep safe.

The Shelton Board of Fire Commissioners

Michael A. Maglione, Chairman



Office Of The Fire Marshal
Town of Seymour
1 First Street
Seymour, Connecticut 06483

Chiefs/Comm
Conf.

To: Seymour Board of Fire Chiefs

From: Seymour Fire Marshal Paul Wetowitz

Date: January 30 2014

Re: Citizens Engine Company Sprinkler System

On Thursday January 30 2014, Fire Protection Testing conducted their quarterly testing and inspection of the sprinkler system in Citizen's Engine Company firehouse. I have attached a copy of their report. In the comments section on the second page, it was noted that the inspector observed several sprinkler heads that had paint on them.

Under section 6.2.6.4.4 of the sprinkle code, NFPA 13 2002 edition, any sprinkler head that has paint on it is required to be replaced. Based on my recent training from NFPA, the intent of this section is too require head replacement if there is any paint on it. No exceptions. They can not make a Code on this issue unless this type of an approach is taken.

I inspected the sprinkler heads in the conference room and lounge that was mentioned in the report. I actually found one more in the lounge than what was in the report. There are 3 sprinkler heads in the conference room and 2 in the lounge that have paint on their fusible links.

I am requiring that these sprinkler heads be replaced with the correct type, heat temperature, density factor, etc. I am requiring that they be replaced within 30 days. If you have any questions please contact me.

Cc. File

Contract # _____ # of Systems 1 This Sys. # 1
 Wet 1 Dry _____ Other _____

B. Testing

The following tests are to be performed at the noted intervals. Report any failures on Part III of this form.

1. Quarterly Tests

- A. Sprinkler system main drain test:
 1. Record Static Pressure 105 psi and Residual Pressure 95 psi. Was flow observed? Yes No N/A
 2. Are results comparable to previous tests? Yes No N/A
 B. Waterflow alarm devices passed tests? Yes No N/A
 1. Inspectors test connection opened? (wet-pipe when not in freezing weather) Yes No N/A
 2. Bypass connection opened? (wet-pipe systems in freezing weather, dry-pipe, preaction or deluge). Yes No N/A
 3. Alarms actuated? Yes No N/A
 4. Was flow observed? Yes No N/A
 C. Control Valves (except OS&Y and gear-operating indicating butterfly valves) opened until spring or torsion is felt in the rod, then closed back one-quarter turn? Yes No N/A
 D. Priming water level passed test in dry-pipe and preaction systems? Yes No N/A
 E. Low air pressure signal in dry-pipe and preaction systems passed test? Yes No N/A

2. Semiannual Test

- Quick opening devices passed test? Yes No N/A

3. Annual Tests

- A. Are all sprinklers in service dated 1920 or later? Yes No N/A
 B. Fast Response sprinklers in service for less than 20 years? (If "no" test sample now and every 10 years.) Yes No N/A
 C. Standard sprinklers in service for less than 50 years? (If "no" test sample now and every 10 years.) Yes No N/A
 D. Specific gravity of antifreeze correct? Yes No N/A
 E. Fire pump full flow test last tested None

- F. Preaction and deluge valves full flow trip test: (except deluge valves where water can't be discharged)
 1. Water discharge from all nozzles unimpeded? Yes No N/A
 2. Pressure reading at hydraulically most remote nozzle _____ psi.
 3. Residual pressure reading at valve _____ psi.
 Was flow observed? Yes No N/A
 4. Are above readings comparable to design? Yes No N/A
 5. Manual activation devices passed test? Yes No N/A
 6. Automatic air pressure maintenance devices passed test? Yes No N/A
 G. Dry-pipe valve partial flow trip test: Last tested _____
 1. Record initial air pressure _____ psi and water pressure _____ psi.
 2. Record tripping air pressure _____ psi and tripping time _____ (sec.)
 3. Are above results comparable to previous tests? Yes No N/A
 H. Automatic air maintenance devices on dry-pipe and preaction systems passed test? Yes No N/A
 I. Backflow devices passed backflow test? Yes No N/A
 Last tested None
 J. Backflow devices passed main drain test? Yes No N/A
 K. All sprinkler pressure regulating control valves passed full flow test? Yes No N/A
 4. **Dry-pipe full flow trip test to be done every third year:**
 A. Dry-pipe full flow trip test: Last tested _____
 1. Record initial air pressure _____ psi and water pressure _____ psi.
 2. Record tripping air pressure _____ psi and tripping time _____ (sec.)
 3. Was water delivered to inspector's test connection? Yes No N/A
 4. Are above results comparable to previous tests? Yes No N/A
 5. **Tests to be done every fifth year.**
 A. Extra High, Very Extra High and Ultra High Temperature sprinklers tested? Yes No N/A
 B. Gauges checked against calibrated gauge or replaced? 2013 Yes No N/A
 C. Backflow full flow test? Yes No N/A

See Control Valve Maintenance Table.

CONTROL VALVE MAINTENANCE TABLE

Control Valves	Number	Type	Open	Secured	Closed	Signs	Explain Abnormal Conditions
City Connection Control Valve	<u>1</u>	<u>OSY</u>	<u>yes</u>	<u>yes</u>	<u>NO</u>	<u>yes</u>	
Tank Control Valves							
Pump Control Valves							
Sectional Control Valves							
System Control Valves							
Other Control Valves							
Test Header							
Bypass							

Water Flow Test at Sprinkler Riser

Water Supply Source:	Date	Test Pipe Location	Size of Test Pipe	Static Pressure	Residual (Flow) Pressure
<u>City</u>					
	<u>10.07.13</u>	<u>Riser</u>	<u>2"</u>	<u>110</u>	<u>105</u>
	<u>1.30.14</u>	<u>Riser</u>	<u>2"</u>	<u>105</u>	<u>95</u>

Adjustments or corrections made during this inspection: - Replaced one water gauge, blown possible due to cold air coming in behind sprinkler valve

Comments: - Found 3 sprinkler heads in top floor conference room and 1 sprinkler head in lounge with paint on fusible link - standard response chrome pendants Rotor Model "G"
- alarm company received signals

Signature: [Signature] Date: January 30, 2014

Is separate form being used for multiple valves? Yes No
 Is separate form being used for monthly or weekly inspections? Yes No

**FIRE PROTECTION TESTING, INC.
REPORT OF INSPECTION & TESTING OF FIRE SPRINKLER SYSTEM**

(216109)

Inspection Report No. 1 Contract No. _____
 Information on this form covers the minimum requirements of NFPA 25-2002 for the fire sprinkler systems connected to distribution systems without supplemental tanks or fire pumps.

REPORT FOR Citizens Engine Company
 ADDRESS 26 DeForest Street Seymour CT
 Date of Inspection: January 30, 2014 All responses refer to the current inspection performed on this date.
 This inspection is Quarterly; Semiannual; Annual; Third Year; Fifth Year

PART I - Owner's Section

- A. Is the building occupied? Yes No N/A
- B. Has the occupancy classification and hazard of contents remained the same since the last inspection? Yes No N/A
- C. Are all fire protection systems in service? Yes No N/A
- D. Has the system remained in service without modification since the last inspection? Yes No N/A
- E. Was the system free of actuations of devices or alarms since the last inspection? Yes No N/A

PART II - Inspector's Section

A. Inspections

- 1. **Daily, or weekly if low temperature alarms are installed**
 Enclosures around dry-pipe, preaction or deluge valves maintaining a minimum of 40°F? Yes No N/A
- 2. **Weekly Inspection Items**
 - A. Preaction and Deluge Valves:
 - 1. Free from physical damage? Yes No N/A
 - 2. Trim valves in appropriate (open or closed) position and no leakage from valve seat? Yes No N/A
 - 3. Electrical components in service? Yes No N/A
 - B. Dry-Pipe Valves:
 - 1. Free from physical damage? Yes No N/A
 - 2. Trim valves in appropriate (open or closed) position? Yes No N/A
 - 3. No leakage from intermediate chamber? Yes No N/A
 - C. Relief port on reduced pressure backflow prevention assemblies free of continuous discharge? Yes No N/A
- 3. **Weekly inspections items which can be performed monthly if the items are electrically supervised or secured with locks**
 - A. Gauges on dry, preaction and deluge systems in good condition and showing normal air and water pressure? Yes No N/A
 - B. Control valves:
 - 1. In normal (open or closed) position? Yes No N/A
 - 2. Sealed, locked or supervised? Yes No N/A
 - 3. Accessible? Yes No N/A
 - C. Isolation valves on backflow prevention assemblies in open position? Yes No N/A
- 4. **Monthly Inspection Items**
 - A. Proper number and type of spare sprinklers? Yes No N/A
 - B. Sprinkler wrench with spare sprinklers? Yes No N/A
 - C. Gauges on wet-pipe system in good condition and showing normal water supply pressure? Yes No N/A
 - D. Alarm devices free from physical damage and all electrical connections secure? Yes No N/A
 - E. Alarm Valves:
 - 1. Gauges indicating normal supply water pressure? Yes No N/A
 - 2. Free from physical damage? Yes No N/A
 - 3. Valves in appropriate (open or closed) position? Yes No N/A
 - 4. No leakage from retarding chamber of alarm drains? Yes No N/A
 - F. Sprinkler Pressure Regulating Control Valves:
 - 1. In open position? Yes No N/A
 - 2. Not leaking? Yes No N/A
 - 3. Maintaining downstream pressure per design criteria? Yes No N/A
 - 4. In good condition w/ handwheels not broken? Yes No N/A

G. Fire Department Connections:

- 1. Visible and accessible? Yes No N/A
- 2. Couplings and swivels not damaged and rotate smoothly? Yes No N/A
- 3. Plugs or caps in place and undamaged? Yes No N/A
- 4. Gaskets in place and in good condition? Yes No N/A
- 5. Identification sign(s) in place? Yes No N/A
- 6. Check valve is not leaking? Yes No N/A
- 7. Automatic drain valve in place and operating properly? Yes No N/A
 (Note: If plugs or caps are not in place, inspect the interior for obstructions and verify that the valve clapper is operational over its full range.)
- 5. **Quarterly Inspection Item**
 Hydraulic nameplate, if provided, securely attached to riser and legible? Yes No N/A
- 6. **Annual Inspection Items**
 - A. Visible sprinklers:
 - 1. Free of corrosion? Yes No N/A
 - 2. Free of obstructions to spray patterns? Yes No N/A
 - 3. Free of foreign materials including paint? Yes No N/A
 - 4. Free of physical damage? Yes No N/A
 - B. Visible pipe:
 - 1. In good condition? Yes No N/A
 - 2. Free of mechanical damage and not leaking? Yes No N/A
 - 3. No external corrosion? Yes No N/A
 - 4. Properly aligned? Yes No N/A
 - 5. No external loads? Yes No N/A
 - C. Visible pipe hangers and seismic braces not damaged or loose? Yes No N/A
 - D. Adequate heat available to areas where wet sprinkler piping is located? (Must be done before cold weather.) Yes No N/A
- 7. **Annual, or every fifth year for valves which can be reset without opening:**
 Interior of dry-pipe, preaction and deluge valves passed internal inspection? Yes No N/A
- 8. **Fifth Year Inspection Items**
 - A. Alarm valves and their associated strainers, filters and restriction orifices passed internal inspection? Yes No N/A
 - B. Check valves internally inspected and all parts operate properly, move freely and are in good condition? Yes No N/A
 - C. Strainers, filters, restricted orifices and diaphragm chambers on dry-pipe, preaction and deluge valves passed internal inspection? Yes No N/A

203 799 9465
 ADM-594

Authorized Signature [Signature]
 Date 1.30.14

Inspector S. Lally
 License No. F21712



Office Of The Fire Marshal
Town of Seymour
1 First Street
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT
SUMMARY OF OFFICE ACTIVITIES FOR JANUARY 2014

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of January 2014:

Building Inspections – The Office conducted 6 inspections on new construction, 11 inspections on existing buildings and 9 re-inspections.

Blasting Site Inspection – 0

Blasting Complaints – 0

Other Complaints – 2

Meetings - 9

Major Activities

39 New Haven Road, Seybridge Plaza – There has been no change since last month. The Office is monitoring the construction progress for a two story small addition behind the Fitness Center.

Outside Training Attended– I, DFM Willis and Fritz, and Fire Inspectors Cronin and Laskowski attended a half day class at Easton Fire Department on investigating incendiary fires.

Training activities conducted – None.

600 Derby Avenue, Haynes Quarry – Blasting activity at this site is continuing. I am monitoring the activities.

West Church Street at Ryder Avenue, Aquarion Water Pump Station – This project is completed from the Fire Marshal's Office standpoint. I recently conducted several inspections and approved the C.O.

Churches – DFM Willis is still working on inspecting all churches in town.

165 Pearl Street apartment complex, a single apartment – We are waiting for the work to be completed before a final inspection for a C.O. This project is temporarily on hold.

North Main Street, Henny Penny Store – After multiple construct site inspections, this project is completed from the Fire Marshal's Office standpoint. DFM Wills has approved the C.O. The gasoline station and building are now open.

26 - 28 Bank Street and 54 Wakely Street – There has been no change to report on. I continue to monitor the progress on the fire code issues at these 3 buildings. The owners report that they will be submitting plans and modifications to the State Building Inspector's and Fire Marshal's Offices for comments.

Fire Lane and Hydrant Enforcement – This subject came up before the Board of Police Commissioners at their last meeting. It was tabled at this time. It is supposed to be brought up again for discussion and potential approval.

5-7 Nichols Street – Considerable time was spent on follow up activities regarding a significant outstanding fire code violation at this address. After some activities, the owner has agreed to an acceptable plan of action.

Live Burning Training Exercise – We conducted a live burning exercise in an old construction trailer behind 30 Progress Ave. Citizens Engine Company participated. It went well.

117 North Street – A fire alarm pull station was apparently activated maliciously. The Office conducted an initial investigation with the police department. Further actions may occur.

Franklin Street, Haynes Building – An initial plan review was conducted to turn part of this building into an Ace Hardware and Haynes's Landscaping Materials store from Oxford. This also involved several meetings.

7 First Street – An initial plan review was conducted to turn the vacant space to the right of AutoZone into a self-defense training business. I anticipate construction activities to begin shortly.

Significant Fire Investigations: DFM Willis and Seymour Detective Brian Anderson had a closing meeting with the relatives of the deceased woman from 105 Davis Road.

Submitted by,



Paul Wetowitz
Seymour Fire Marshal
February 10 2014

Cc. File

Seymour Fire Department
Chief's Requisitions

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	Scott Air Pak Repair	Shipmans	\$62.70	\$62.70	430	
1	2-Scott regulators repairs	Shipmans	\$659.51	\$659.51	430	
1	Repairs to Air Compressor 12/17/13 C2	Air Compressor Engineering	\$547.80	\$547.80	743	
1	mounting of plates, chargers and wiring T-14	Communication Services	\$520.00	\$520.00	Carried over from last month	
1	TFT parts - 2	Shipmans	\$63.35	\$63.35	430	
1	TFT Flo metered repaired	Shipmans	\$25.00	\$25.00	430	
1	6' fiber glass pike pole C2	All Hands	\$134.99	\$134.99	745	
1	8lb. Flat head Axe C2	All hands	\$94.99	\$94.99	745	
1	Wireless Access Point C2	CDW	\$369.99	\$369.99	745	
1	Repairs to Boiler at Citizens	Ehman	\$360.00	\$360.00	720	
1	CAKE TEL Valley Fire Chief	RICHARD KAWSONSKI	\$300	\$300	350	
1	PFI CLABS	FAIRFIELD FIRE SERVICE	700	700		
1	5/2/11 SQUADS	SHIPMANS	189.15	189.15	443	
1	ED B VALVE REBUILD	Boughton	350	350	430	
1	CAB SEAL	Custom Fire	102.99	102.99	430	
1	2 sensors ICITS / 6 magnets	Com Corp	200	200	430	
	Reprints to Capt. G.H.	SHIPP MANS	50	50	615	
				\$0.00		

\$2,888.33
\$3,508.33

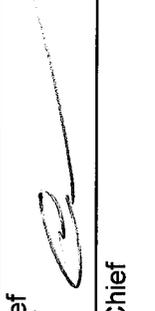
Seymour Fire Department
Chief's Requisitions

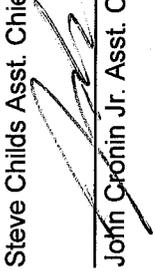
By our signatures below, we approve the requisitions indicated above:

Date: 2/10/14


James Smith, Chief


Michael Lombardi, Asst. Chief


Steve Childs Asst. Chief


John Cronin Jr. Asst. Chief