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## Board of Fire Commissioners

1 FIRST STREET

SEYMOUR, CONNECTICUT 06483

### Meeting Minutes

March 10, 2014

7:00p.m.

Great Hill Hose Company

**Commissioner's attending:** Clay Jurgens, Pete Sampiere and Chris Motasky

**Meeting called to order at 7:00 pm, followed by the Pledge of Allegiance.**

**Motion made to accept February Meeting Minutes Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 3-0.**

### **Correspondence:**

- Letter from US Equal Employment Opportunity Commission.
- Letter from Patrick Lombardi (president of Citizens Engine) regarding cleaning supply cost.
- Letter from Richard Madigosky regarding steward pay.

### **Financial Report:**

**Motion made to accept financial report made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 3-0.**

**Fire Marshal's Report: See Attached.**

**-Fire Marshal Wetowitz was in attendance.**

**Motion made to accept Fire Marshal report made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 3-0.**

**March Chief's Minutes:**

-Commissioner Motasky asked about the definition of Emergency Management Director. Chief Smith handed out a copy of the definition to the Board. Commissioner Motasky also expressed concern about EMD meeting with Northwest Public Safety concerning running rules. Commissioner Motasky stated that he has a problem with anyone other than a Chief or Commissioner changing dispatching operations. Chief Smith stated that EMD is more concerned about budgetary side then operational side. Chief Smith also stated he is looking to meet with Northwest, Oxford, and Beacon Falls to address the dispatching problems. Commissioner Jurgens stated the he would suggest it be put in writing to Northwest Public safety that only a Chief can make operational changes.

-Commissioner Sampiere asked about the status of Engine 10. Chief Smith stated that there will be a workshop held to come up with options and then the Chiefs will come to the Commissioners with those options.

**Motion to accept March Chief's minutes made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 3-0.**

#### **Old Business:**

-Chief Smith stated that the budget was presented to the Board of Finance and that it seemed to be taken very well. Currently waiting for final numbers from the town.

#### **New Business:**

-Commissioner Motasky stated that he spoke with the Tony (buildings department) about the window that was damaged at Great Hill by Ice. Commissioner Motasky stated that insurance company will be covering the cost minus the deductible of \$500.00. Total Quality Home Improvement gave a quote of \$3622.60.

-Commissioner Motasky stated that he would like to see the cost for the mats be covered in the budget. Commissioner Jurgens stated this has to be brought up during the next budget process as it wasn't included for the upcoming budget.

-Commissioner Motasky stated that currently the amount of \$1,400 is reimbursed to both firehouses by the town for steward pay. He stated that currently at Great Hill the Steward is paid \$300 a month which makes a difference of \$2,280. Commissioner Jurgens stated he would like to possibly see a Steward pay increase for the next budget year. Commissioner Sampiere stated he would like this to be revisited in July. It was

also stated that a letter be sent to both stewards that this will be revisited with the new budget year.

-Commissioner Motasky stated that a posting be put up in both firehouses for Chief's position. He stated that all letters of intent and/or resumes are due by the May Commissioners meeting.

**Public Comment- None**

**Executive Session-**

**Motion to go into Executive session for personnel reasons at 8:07 made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 3-0.**

**Motion to come out of executive session at 8:30 made by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky. Approved 3-0.**

**No Motion or votes were taken in executive session.**

**Other Business: None**

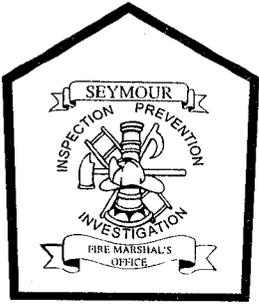
**Requisitions: See Attached**

**Motion made to approve requisition by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens.  
Approved 3-0.**

**Motion made to adjourn at 8:33pm by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky.  
Approved 3-0.**

Respectfully Submitted,

Kathleen Pelletier  
Recording Secretary



Office Of The Fire Marshal  
*Town of Seymour*  
1 First Street  
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT  
SUMMARY OF OFFICE ACTIVITIES FOR FEBRUARY 2014

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of February 2014:

Building Inspections – The Office conducted 4 inspections on new construction, 18 inspections on existing buildings and 6 re-inspections.

Blasting Site Inspection – 0                      Blasting Complaints – 0                      Other Complaints – 2

Meetings - 3

Major Activities

39 New Haven Road, Seybridge Plaza – There has been no change since last month. The Office is monitoring the construction progress for a two story small addition behind the Fitness Center.

Outside Training Attended– DFM Willis and Fritz, and Fire Inspector Cronin attended a half day class at Southbury Fire Department on inspecting Education Occupancies.

Training activities conducted – None.

600 Derby Avenue, Haynes Quarry – Blasting activity at this site is continuing. I am monitoring the activities.

Churches – DFM Willis is still working on inspecting all churches in town.

165 Pearl Street apartment complex, a single apartment – We are waiting for the work to be completed before a final inspection for a C.O. This project is temporarily on hold.

26 - 28 Bank Street and 54 Wakely Street (continued) – The owners submitted detail plans and 9 requests to the Office for modification relief against having to bring these buildings up to Code. Considerable time was spent on reviewing the documents. I then requested to have a representative from the State Fire Marshal's Office with me to conduct an inspection of the buildings to review each modification request. The modification requests go to their Office after I review them and send them off with my comments. After the inspection, I did another review, made my comments and then sent them to their Office. The response from them typically takes about 30 days.

Fire Lane and Hydrant Enforcement – This is still in a holding pattern.

5-7 Nichols Street – Considerable time was spent again on follow up activities regarding a significant outstanding fire code violation at this address. After some activities, the owner has agreed to an acceptable plan of action.

Franklin Street, Haynes Building, potential Ace Hardware and Haynes Landscaping Store – There have been no recent new activities regarding this project.

7 First Street, AutoZone Plaza, Marshal Arts Training business – There has been no recent new activities regarding this project.

25 Deforest Street, lowest level – A small chocolate factory is attempting to occupy about 1,200 square feet of this level. There is a problem with sprinkler coverage that the owner and tenant are working to address.

Deer Run Road, hoarding – I received a complaint from D.C.F. regarding hoarding at a certain house on this road. The Office is conducting follow up activities in an attempt to improve the situation.

32 Smith Street, Father Callahan House – The fire alarm panel received water damage from a broken pipe. This rendered the panel inoperative. After discussion with the Housing Director, I required a fire watch. They provided the manpower during the daytime and I provided the manpower at night. Several members of my Office and one fire department member were obtained for the paid fire watch. The fire watch lasted 2 days.

59 West Street, Seymour Historical Society – A member requested assistance in removing and disposing of an old artillery shell that has been in the building for a long time. I arranged to have a qualified member of the State Fire Marshal's Office come to the building and take the appropriate action. His determination was that the shell was made inert sometime in the past. He had to take the shell due to protocol. During his visit, he took another two inert shells that were in the house. This action was in agreement with the Society's representative who was on scene.

Budget – I prepared and presented my budget request for 2014-15 to the Board of Finance.

Significant Fire Investigations: None reported.

Submitted by,



Paul Wetowitz  
Seymour Fire Marshal  
March 4 2014

Cc. File

Seymour Fire Department  
Chief's Requisitions

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	Engine 11-wiring door remove&reinstall door switches	Communication Services	\$950.00	\$950.00	430	95430
1	Engine 13-door compartment switch	Communication Services	\$950.00	\$950.00	430	95431
1	Install radio for 403	Communication Services	\$290.83	\$290.83	430	95432
1	Food for Super Sunday 2/23/14	Citizens' Engine	\$113.50	\$113.50	350	95433
1	Oil burner primary control C2	Ehman Mechanical	\$165.00	\$165.00	720	95434
1	replaced 1 outdated water gauge C2	Fire Protection testing	\$30.00	\$30.00	720	95435
1	Wiring of new UHF radio program	Communication Services	\$235.00	\$235.00	430	95436
1	Factory replacement of EQ2B Siren R-17	Communication Services	\$1,065.00	\$1,065.00	430	95437
1	Paint Materials for C2	<del>Citizens</del> Exford Paint and Hardware	\$144.15	\$144.15	720	95438
1	12 SCUBA bottles replacement	New England Dive	\$360.00	\$360.00	743	95439
1	Boots 15W GH	Shipmans	TBD	TBD	615	95440
1	Replacement materials for Salamander system	Beacon Hose	\$208.88	\$208.88	350	95441
1	Oil Filter Element Replace and clean-C2	Ehman Mechanical	\$111.50	\$111.50	720	95442
1	Service Call Generator C2	A&J Generator	\$142.50	\$142.50	720	95443
1	Broken handle and 3 rebuildt valves - - 19	Northeastern Fire Associates	\$550.00	\$550.00	430	95444
1	new air test and labor-rescue 17 cascade system	Air compressor engineering	\$500.00	\$500.00	748	95445
1	5 Microsoft licenses-bundle	CDW	\$685.00	\$685.00	350	95446
		<del>CDW</del> Total Quality	500.00	500.00	720	
	Oil Change Materials	Daddio's	2205	2205	743	95447
	T-19-Radio	Comm. Services	20343	20343	430	95448
				\$0.00		

\$6,501.36