

Board of Fire Commissioners

1 First Street

Seymour, Connecticut 06483

COPY RECEIVED 12/2/13
DATE:
TIME: 8:36 AM
TOWN CLERK'S OFFICE

Meeting Minutes

November 18, 2013

7:00p.m.

Great Hill Hose Company

Commissioner's attending: Gene Atkas, Scott Andrews, and Chris Motasky

Meeting called to order at 7:08 pm, followed by the Pledge of Allegiance.

Motion made to accept October Meeting Minutes Commissioner Motasky, 2nd by Commissioner Andrews. Approved 3-0.

Correspondence:

Email from recording Secretary Michele Mrazik resigning from her position as recording secretary.

Financial Report: None

Fire Marshal's Report: See Attached

Motion made to accept the Fire Marshal's report as submitted made by Commissioner Motasky, 2nd by Commissioner Andrews. Approved 3-0

November Chief's Minutes:

Discussion:

None

Motion made to accept Minutes as submitted by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

Old Business:

- Commissioner Andrews asked how the roof was working out. He stated that Tony at town hall wants to know if there are any issues down the line. Commissioner Motasky stated that Nafis and Young stated that they felt the project was completed.
- Commissioner Andrews stated that a follow up is needed about public works starting the clean up process on the Tower at Citizens.
- Chief Smith stated that there was a workshop held on SOG/SOP's.
- Chief Smith stated he would like to surplus all the hose that failed after hose testing.
- Chief Smith stated there will be a meeting with the Founder's Day committee on Thursday where both Captains will be giving presentations to receive funds.
- Chief Smith stated he has a quote for cribbing for trucks and the approximate cost is \$275 per truck.
- Asst. Chief Cronin put together a strategic plan. Chairmen Atkas stated that he thinks a priority list should be thought about.
- Asst. Chief Cronin stated he was writing a grant for upgrading the radio system.
- Asst. Chief Lombardi asked about the status of pager repairs.

New Business:

Motion to accept the resignation of recording secretary for the Board of Fire Commissioners and Board of Fire Chiefs, Michele Mrazik, made by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

Motion to appoint Kathleen Pelletier as the Board Secretary for both the Board of Fire Commissioners and Board of Fire Chiefs made by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

Motion to add FEMA Grant application to the Agenda made by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

Motion to apply for FEMA grant for radio communication upgrade not to exceed \$100,000 made by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

Motion to approve 2014 Board of Fire Commissioners meeting dates made by Commissioner Motasky, 2nd by Commissioner Andrews. Approved 3-0.

Motion to approve SFT-3 SOG/SOP made by Commissioner Andrews, 2nd by Commissioner Motasky.

Discussion-

Commissioner Andrews asked for the purpose of going to one tag system. Chief Smith stated that it is a way to verify that the system is being used properly. Commissioner Andrews stated that he doesn't see this being functional. Chief Smith stated that this would get members to tag in some place and it's a starting point to build off of down the line.

Commissioner Andrews asked for a time frame for review of this new system. Asst. Chief Cronin stated that drills would begin immediately. LT. Zaniwski stated he is fully willing to train with both companies together.

Approved 3-0.

Motion to approve SOG/SOP COM1 made by Commissioner Motasky, 2nd by Commissioner Andrews. Approved 3-0.

Motion to approve SOG/SOP OPS5 made by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

Motion to approve SOG/SOP TRN-1 made by Commissioner Motasky, 2nd by Commissioner Andrews. Approved 3-0.

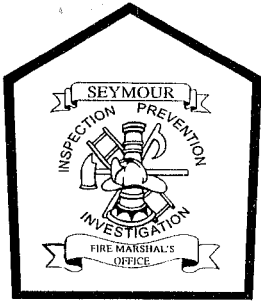
Public Comment- None
Executive Session-None

Other Business: None

Requisitions: See Attached

Motion made to approve requisition by Commissioner Andrews, 2nd by Commissioner Motasky.
Approved 3-0.

Motion made to adjourn at 9:15pm by Commissioner Motasky, 2nd by Commissioner Andrews.
Approved 4-0.



Office Of The Fire Marshal
Town of Seymour
1 First Street
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT
SUMMARY OF OFFICE ACTIVITIES FOR OCTOBER 2013

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of October 2013:

Building Inspections – The Office conducted 7 inspections on new construction, 5 inspections on existing buildings and 7 re-inspections.

Blasting Site Inspection – 0

Blasting Complaints – 0

Other Complaints – 1

Major Activities

39 New Haven Road, Seybridge Plaza – There has been no change since last month. The Office is monitoring the construction progress for a two story small addition behind the Fitness Center.

396 North Main Street, the old Valley Garage –The Office continues to monitor the Code upgrade activities on this building. Progress is good.

Outside Training Attended– I attended a one day seminar on sprinkler system testing and maintenance. DFM Willis and Fritz and FI Cronin and Laskowski attended a three hour in-service class on fatal fire investigation.

Training activities conducted – DFM Willis conducted a fire safety class for the students at the Oxford Hair Academy on North Street during fire prevention week.

600 Derby Avenue, Haynes Quarry – Blasting activity at this site is continuing. I am monitoring the activities. It is anticipated that the blasting at this site may continue for up to 1 to 2 years.

West Church Street at Ryder Avenue, Aquarion Water Pump Station – This project is almost completed. We are monitoring the construction activities.

18 Old Drive, second floor – Additional inspections were completed and this project is complete as far as the Fire Marshal Office responsibilities cover.

Churches – DFM Willis is still working on inspecting all churches in town. Other more immediate activities have temporary stopped progress.

15 Franklin Street, Haynes Construction – There has been no additional work done at this location that this Office is aware of.

165 Pearl Street apartment complex, a single apartment – We are waiting for the work to be completed before a final inspection for a C.O.

Telephone: 203-881-5010 • Fax: 203-881-5005

20 Pine Street, Boys and Girls Club – Additional work has been completed regarding this project. I am being keep up to date and being asked questions by P.E. Don Smith. It is anticipated that they may begin operations here by the beginning of December 2013.

172 North Street, Yogurt Island – The Office is monitoring the continuing progress and conducting construction inspections as requested.

North Main Street, Henny Penny Store – Multiple meetings and site inspections were conducted this month regarding this project. Demolition of the existing buildings is complete.

Water Main relining on Silvermine and Progress Ave. – DFM Willis continues to attended meetings and site inspections with the contractor JJ Brennan. The temporary mains and hydrants have been installed. Part of the temporary mains and hydrants are in operation.

44 Smith Street, Day Care and Music School – I continue to spend time, attending meetings and building inspections reviewing the building and Code review on a proposal to put a new day care and music school in the first floor of this existing building.

Smoke in the Valley – I inspected food booths to ensure they were safely arranged.

26- 28 Bank Street and 54 Wakely Street – I spent considerable time reviewing submitted plans to renovate these buildings. Due to significant issues, I also meet with State Fire Marshals at their place to assist with the plan review. I then had a meeting with the building owners and architects on my findings. They indicated they will address the issues and resubmit new plans. Twenty six Bank Street presently has significant fire code issues that will take time to address. These issues will require significant financial resources by the owners.

Fire Prevention Activities - The Office and some fire department members conducted fire prevention activities in the elementary schools and day cares. Significant time was devoted to these activities. I wish to thank my Office members and the fire department members who participated.

35 Woodcrest Road – The State's review of this board and care facility recent evacuation drill was below average. The Office spent time reviewing it and providing assistance to the facility in improving it.

School re-inspections – DFM Willis has begun to re-inspect the schools on the fire code violations identified during the August inspections. The correction progress is good so far.

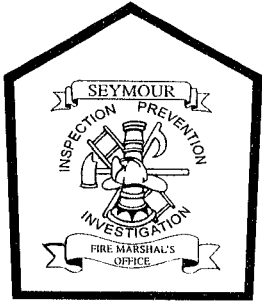
Significant Fire Investigations: None to report.

Submitted by,



Paul Wetowitz
Seymour Fire Marshal
November 5 2013

Cc. File



Office Of The Fire Marshal
Town of Seymour
1 First Street
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT
SUMMARY OF OFFICE ACTIVITIES FOR SEPTEMBER 2013

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of September 2013:

Building Inspections – The Office conducted 1 inspection on new construction, 3 inspections on existing buildings and 4 re-inspections.

Blasting Site Inspection – 0 Blasting Complaints – 0 Other Complaints – 4

I took a week's vacation and some sick time this month. This lowered the number of my activities this month.

Major Activities

172 North Street shopping strip, the new Chinese restaurant called Sushi and Wok – After the necessary construction inspections and witnessing and testing fire safety equipment, this occupancy was granted its Certificate of Occupancy. This project is completed.

39 New Haven Road, Seybridge Plaza – There has been no change since last month. The Office is monitoring the construction progress for a two story small addition behind the Fitness Center.

396 North Main Street, the old Valley Garage – The Office continues to monitor the Code upgrade activities on this building. Progress is good.

Outside Training Attended– I, DFM Willis and Fritz and FI Cronin attended a propane in-service class at the Watertown Fire Department on Propane and Natural Gas.

Training activities conducted – None this month.

600 Derby Avenue, Haynes Quarry – Blasting activity at this site is continuing. I am monitoring the activities. It is anticipated that the blasting at this site may continue for up to 1 to 2 years.

West Church Street at Ryder Avenue, Aquarion Water Pump Station – This project is almost completed. We are monitoring the construction activities.

18 Old Drive – The construction activities at this site should be near completion. This second floor office should be inspected by this Office for a C.O shortly.

Churches – DFM Willis is still working on inspecting all churches in town. Other more immediate activities have temporary stopped progress.

15 Franklin Street, Haynes Construction – There has been no additional work done at this location that this Office is aware of.

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165 Pearl Street apartment complex, a single apartment – We are waiting for the work to be completed before a final inspection for a C.O.

20 Pine Street, Boys and Girls Club – Some work has begun to occur regarding this project. I am being keep up to date and being asked questions by P.E. Don Smith. It is anticipated that they may begin operations here by the beginning of December 2013.

172 North Street, Yogurt Island – The Office is monitoring the continuing progress and conducting construction inspections as requested.

North Main Street, Henny Penny Store – Multiple meetings and site inspections were conducted this month regarding this project.

Water Main relining on Silvermine and Progress Ave. – DFM Willis attended multiple meetings and site inspections with the contractor JJ Brennan. He assisted with many issues and questions.

44 Smith Street, Day Care and Music School – I continue to spend more time reviewing the building and Code review on a proposal to put a new day care and music school in the first floor of this existing building.

Pumpkin Festival – I conducted food booth inspections to ensure they were safely arranged.

Building Inspector Interviews – I prepared questions and conducted interviews with a committee for people who applied for the vacant Building Inspector position.

Significant Fire Investigations: Rimmon Road fatal MVA with fire – The Office investigated this motor vehicle accident and fire as it resulted in the death of its occupant. We were assisted by the State Fire Marshal's Office. Seymour Police, with assistance from the State's Accident Investigation Squad also investigated the motor vehicle accident. Our conclusion, at this time, is the cause of the fire was mechanical impact. The exact point of origin is undetermined at this time. To date, substantial time has been spent on the investigation, follow up and report writing.

Submitted by,



Paul Wetowitz
Seymour Fire Marshal
November 4 2013

Cc. File

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	Elkhart Brass Nozzle GH	Shipmans	\$829.95	\$829.95	430	94933
1	Tanker 19 water tank gauge repair	Northeastern Fire associates	\$750.00	\$750.00	430	94934
1	* 10 lb. External Extinguisher for fuel pump GH	Kirk Products	114. ³³ / ₁₀₀ \$460.00	114. ³³ / ₁₀₀ \$460.33	743	94935
1	8 masks repairs-webbing	Shipmans	\$450.00	\$450.00	615	94937
1	SCUBA hydro and visual test-qty 12	new England Dive	\$420.00	\$420.00	743	94938
1	E-16 alt. ext. repairs DOT inspections	Tracy's	\$774.80	\$774.80	743	94939
1	T-19 air dryer-extra repairs DOT inspections	Tracy's	\$369.20	\$369.20	743	94940
1	R-17 Wheel seal extra repairs DOT inspections	Tracy's	\$463.38	\$463.38	743	94941
1	E-11 Exhaust-Extra repairs DOT inspections	Tracy's	\$358.23	\$358.23	743	94942
1	T-14 leak pads on cradle Extra repairs DOT	Tracy's	\$200.00	\$200.00	745	94952
1	Repairs to heating system at C2	Edgerton	\$3,739.00	\$3,739.00	720	94953
1	AAA rechargeable batteries, 9 volts	Interstate Batteries	\$450.00	\$450.00	743	94954
1	Kussmaul battery/Engine indicator Engine 11	Communication services	\$213.86	\$213.86	430	94955
1	Deforester Fan, Switches Engines 11 & 13	Communication services	\$404.32	\$404.32 \$ ^{216.50} / ₁₀₀	430	94956
1	Motorola Charger for portables	Communication services	\$336.00	-336. ⁰⁰ / ₁₀₀	745	94957
				\$0.00		

\$9,883.74

Seymour Fire Department
Chiefs Requisitions


By our signatures below, we approve the requisitions indicated above:


Date: _____

11/18/13


James Smith, Chief

Steve Childs Asst. Chief


Michael Lombardi, Asst. Chief


John Cronin Jr. Asst. Chief