

## Board of Fire Commissioners

1 First Street  
Seymour, Connecticut 06483

### Meeting Minutes

February 25, 2013

7:00p.m.

Citizens Engine Company

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**Chiefs' Attending:** Gene Atkas, Scott Andrews, Clay Jurgens, Chris Motasky,  
Pete Sampiere

**Meeting called to order at 7:05p.m., followed by the Pledge of Allegiance.**

**Motion made to accept January Meeting Minutes by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Sampiere. Approved 4-0 (Commissioner Andrews not present at this time)**

**Correction:**

- Under New Business it should state "saw battery" not "sawsaw battery".

**Correspondence:** Testimonial for Past Chief Tom Tomasheski.

**Financial Report:**

- Bill was received from Balkos from last year.

**Motion made to accept Financial Report by Commissioner Sampiere, 2<sup>nd</sup> by Commissioner Motasky. Approved 4-0 (Commissioner Andrews not present at this time)**

**Fire Marshal's Report:**

January Fire Marshal's Report was read. There was no representative from the Fire Marshal's Office present at the meeting.

- Chairman Atkas asked Chief Smith about the "clerk's overload" statement in the Fire Marshal's report. Chief Smith will talk to the Clerk about this.

RECEIVED

**Motion made to accept Fire Marshal's Report by Commissioner Jurgens 2<sup>nd</sup> by Commissioner Sampiere. Approved 4-0 (Commissioner Andrews not present at this time)**

**February Chief's Minutes:**

**Discussion:**

- Commissioner Sampiere asked what the house system at Great Hill was. Commissioner Motasky explained that it is a speaker system.
- Commissioner Motasky asked about the roof at Tri-Town Plaza being unsafe. He asked if they can go inside the building just not on the roof. Chief Smith will find out.

**Old Business:**

- Commissioner Motasky stated that an Engineer was assigned to do a walk through at Great Hill on Wednesday for a recommendation on the roof.
- Commissioner Jurgens stated that the washing machine is almost in.
- Chief Smith attended the budget hearing, had a meeting with the First Selectman and will attend the finance meeting tomorrow night.

**New Business:**

- Commissioner Motasky stated that the Past Chief's Dinner is scheduled for April 13, 2013.

**Motion made to purchase a plaque for Past Chief Tomasheski not to exceed \$150.00 by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Sampiere. Approved 4-0 (Commissioner Andrews not present at this time)**

- Emergency Management Director, Tom Eighmie requested having access to the Officer's room at Great Hill because the internet router is in there. Valley Health was told they can temporarily use one the downstairs' office.

**Motion made to not give Emergency Management Director, Tom Eighmie access to the officers' office at Great Hill reason being if an EOC is open, an Officer or Chief will at the EOC by Commissioner Sampiere, 2<sup>nd</sup> by Commissioner Motasky.**

**Approved 4-0 (Commissioner Andrews not present at this time)**

- Commissioner Motasky stated that he believes there should be 1 Chief and 4 Assistant Chiefs that hold a term longer than 1 year. He also feels they should have meetings like the Commissioners where they have to vote on issues. Chief

Smith stated that the Chiefs run their meetings the same way. Commissioner Jurgens sees no reason to change it. Discussion followed.

- Commissioner Andrews feels that the Chiefs should have more than 2 one year terms.
- Chairman Atkas agrees on the idea for new terms for the Chiefs. He suggested the Chiefs and Officers get together and discuss this.
- Chief Smith has insurance report for inspection from January.
- Asst. Chief Lombardi stated the new rescue truck is here.
- Chairman Atkas has the tax abatements.

**Motion made to approve tax abatement lists for Citizens and Great Hill as presented by Commissioner Andrews, 2<sup>nd</sup> by Commissioner Motasky. Approved 5-0**

**Public Comment:** None

**Requisitions:** See attached sheet

<u>Quantity</u>	<u>Item</u>	<u>Vendor</u>	<u>Price</u>
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**Motion made to approve requisitions by Commissioner Andrews, 2<sup>nd</sup> by Commissioner Sampiere. Approved 5-0**

**Executive Session:**

**Motion made to go into executive session at 9:45p.m. to discuss personnel issues by Commissioner Sampiere, 2<sup>nd</sup> by Commissioner Motasky. Approved 5-0**

**Motion made to come out of executive session at 10:02 p.m. by Commissioner Andrews, 2<sup>nd</sup> by Commissioner Jurgens. Approved 5-0 No votes or actions taken while in executive session.**

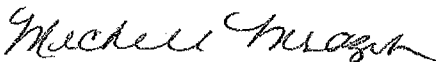
**Motion made to send memo to Chiefs, Members and Officers outlining purchasing policies of Town and Department with a copy of purchasing procedure attached by Commissioner Andrews, 2<sup>nd</sup> by Commissioner Motasky. Approved 5-0**

**Other Business:**

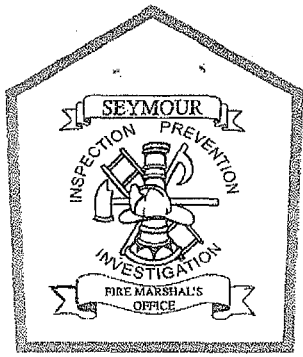
- Chief Smith thanked everyone for their help through the blizzard.

**Motion made to adjourn at 10:06p.m. by Commissioner Sampiere, 2<sup>nd</sup> by  
Commissioner Motasky. Approved 5-0**

**Respectfully Submitted,**



**Michele Mrazik  
Board Secretary**



*Town of Seymour*  
*Office of Town Fire Marshal*  
1 First Street, Seymour, Conn. 06483

Phone 203-881-5010

SEYMOUR FIRE MARSHAL'S REPORT  
SUMMARY OF OFFICE ACTIVITIES FOR JANUARY 2013

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of January 2013:

Building Inspections – The Office conducted 2 inspections on new construction, 7 inspections on existing buildings and 7 re-inspections.

Blasting Site Inspection – 0            Blasting Complaints – 0            Other Complaints – 1

Alarms – The number of fire department incidents for December is unknown. Due to the clerk's workload, the report is not ready for this month.

Major Activities

Roosevelt Drive, 1747 Restaurant and Tavern – The final inspections have been completed. This building now has a complete certificate of occupancy. This project is completed.

172 North Street, shopping center – There has been no change since last month. The Office is monitoring any future progress. The building is partially occupied.

39 New Haven Road, Seybridge Plaza – There has been no change since last month. The Office is monitoring the construction progress for a two story small addition behind the Fitness Center.

396 North Main Street, the old Valley Garage – There has been no change since last month. The Office is monitoring the Code upgrade progress on this building.

Outside Training Attended – None

University of New Haven Intern – The intern has completed her activities in the Office. She has been given a completion letter from the Office. She did a great job and significantly assisted in the Office. She will be missed.

42 Silvermine Road, Thule Company – Another inspection was conducted on the office renovation. They are nearing the completion of the project.

600 Derby Avenue, Haynes Quarry – Blasting activities at this site has begun again.

West Church Street at Ryder Avenue, Aquarion Water Pump Station – This project includes the upgrading of this pump station. We are monitoring the construction activities and have begun answering questions from the contractors.

Safety Coordinator Activities – I continued to work on reactivating the A.E.D. program that is thru Griffin Hospital Parish Nurse Program. This involved 4 buildings and training town employees. This required a lot of leg work.

School Security – The Office continued work on the review of the schools with the committee. The intent is to ensure that any modifications do not violate the fire code. DFM Willis continues to head this activity for the Office. Many departments are involved.

29 Maple Street, old Anna Lopresti School – We had to deal with a sprinkler system leak due to the cold. This took considerable time due to many issues.

167 Main Street, Knights of Columbus – The Office is working on dealing with potential Code issues if the Church that rents out the space for ceremonies increases its number of children for religious education.

Significant Fire Investigations: 6 Colony Road Extension – At this time, this appears to be an accidental house fire. The point of origin is in the living room. However, due to the amount of fire damage in the living room, the cause is undetermined.

42 R Smith Street – This is an accidental garage fire. The point of origin is around the wood stove and/or masonry chimney. The cause is combustibles being either too close or inadequate clearance reduction methods.

Submitted by,



Paul Wetowitz  
Seymour Fire Marshal  
February 25 2013

Cc. File

**Seymour Fire Department  
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	Federal and CT Regulations Poster-both houses	Personnel Concepts *	\$45.85	\$45.85	610	
1	Repair Gutter's Edge Chain-gh	Shipman's	\$154.95	\$154.95	430	86262
1	Repairs at C2	Air Compressor Engineering	\$427.30	\$427.30	743	86263
<del>1</del>	<del>Water bill at Great Hill 5/25/12-10/2/12</del>	<del>Aquation</del>	<del>\$366.23</del>	<del>\$366.23</del>		
1	Parts for repair to <del>at C2</del> <i>Generator Machine</i>	Clay Jurgens <i>19/87</i>	<del>\$12.44</del>	<del>11/27/52.44</del>	590	86264
1	Battery for Sawsaw at GH	Home Depot	\$129.00	\$129.00	430	86266
1	Flow testing 55 packs	Shipman's	\$3,025.00	\$3,025.55	743	86267
1	Hydro testing 110 SCBA	Shipman's	\$3,300.00	\$3,300.00	743	86268
1	ESI-public Safety	EAP	\$1,897.50	\$1,897.50	340	86269
1	Lift Cylinders	Twin Lights	\$3,200.00	\$3,200.00	430	86270
1	Fire Officer books	Doug Zaniewski	\$228.85	\$228.85	350	86271
1	Fire Service Instructor	Valley Fire Chiefs	\$400.00	\$400.00	350	86272
1	Pizza for drill	Citizens	\$42.81	\$42.81	610	86274
1	yearly membership	NFPA	\$165.00	\$165.00	350	86275
<del>1</del>	<del>Firehouse software repairs</del>	<del>Innovative Systems</del>	<del>\$1,300.00</del>	<del>\$1,300.00</del>		
<del>1</del>	<del>Parts for washing machine install</del>	<del>Rich Madigowski</del>	<del>\$79.38</del>	<del>\$79.38</del>		
? 1	Repairs for pagers	Utility Communications	\$561.34	\$561.34	430	86276
1	Misc batteries for GH	Battery Zone	\$229.32	\$229.32	743	86277
1	Drysuit repair/Octo Diaphragm	New England Dive	\$290.00	\$290.00	430	86278
1	Annual Ladder Testing	Century Ladder	\$1,081.00	\$1,081.00	743	86279
1	Hurst tool service	Firematic	\$1,000.00	\$1,000.00	430	743 86280
1	Open PO <i>ENCASE</i>	Autozone	\$100.00	\$100.00	610	

- Add \$500 To Utility Comm P.O.  
 Add \$1 To P.O. REP EN FROM  
 Add \$100 To Comm SVC 3


**Seymour Fire Department  
Chief's Requisitions**

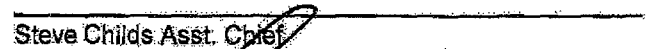
1	Repairs to cutter's Edge saw-c2	Firematic	\$402.19	\$402.19	430	86281
<del>1</del>	<del>Sandblasting and Paint for base of Washing Machine</del>	<del>Clay Jurgens</del>	<del>\$100.00</del>	<del>\$100.00</del>		
1	Printer Cartridges for GH watch station	WB Mason	\$75.00	\$75.00	610	86282
1	Air Valve for T-14	Pearse-Bertram	\$123.74	\$123.74	430	
1	Gas shock replacement T-14	Daddios	\$234.88	\$234.88	430	86283
1	Pump Testing	Boughton	\$4,300.00	\$4,300.00	743	86284
1	coat patch "chief"	Shipmans	\$50.00	\$50.00	615	86285
	"Food" Super SUNDAY	Citizens' Eng	126.30	126.30	670	86286
	Plaque For Post Chief		450	450		

\$23,322.33

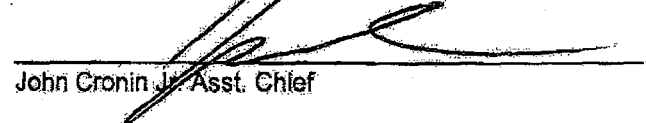
By our signatures below, we approve the requisitions indicated above:

Date: 2/25/13

  
James Smith, Chief

  
Steve Childs, Asst. Chief

  
Michael Lombardi, Asst. Chief

  
John Cronin Jr., Asst. Chief

Ehman