

## Board of Fire Commissioners

1 First Street  
Seymour, Connecticut 06483

COPY RECEIVED  
DATE: 10/24/12  
TIME: 9:35 AM  
TOWN CLERK'S OFFICE

### Meeting Minutes

October 15, 2012

7:30p.m.

Citizens Engine Company

]

**Commissioners' Attending:** Gene Atkas, Scott Andrews, Clay Jurgens, Chris Motasky,  
Pete Sampiere

Meeting called to order at 7:30p.m., followed by the Pledge of Allegiance.

Motion made to accept September Meeting Minutes by Commissioner Andrews, 2<sup>nd</sup>  
by Commissioner Jurgens. Approved 4 Abstention 1

Correspondence: None

### **Financial Report:**

- Commissioner Jurgens doesn't have a copy of last year's open Pos.
- Commissioner Jurgens asked about the discrepancy on the dive bill. Chief Tomasheski said as far as he knows everything was taken care of.

Motion made to accept Financial Report by Commissioner Andrews, 2<sup>nd</sup> by  
Commissioner Sampiere. Approved 5-0

### **Fire Marshal's Report:**

September Fire Marshal Report was read. No representative was present at the meeting to discuss the reports.

- Chairman Atkas asked the Chiefs if they heard anything about the plan review on West Church at Ryder Avenue.

**Motion made to accept Fire Marshal's Report by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky. Approved 5-0**

**October Chief's Minutes:**

Correction:

- Under New Business it should state "two" new divers, not "to".

**Motion made to accept October Chief's Minutes by Commissioner Andrews, 2<sup>nd</sup> by Commissioner Jurgens. Approved 5-0**

**Old Business:**

- Commissioner Jurgens stated the roof at Citizens is finished.
- Commissioner Andrews stated he attended a meeting with the First Selectman regarding the list of assets from Emergency Management. There was an agreement that if the equipment was put in the fire department then it belongs to the fire department and everyone has to share it.
- The insurance company's representative came down and took a tour of the fire departments. Policy related issues have to be put into place.
- Commissioner Jurgens stated the NFPA software is not available. Therefore, they will have to purchase their own.

**New Business:**

- Commissioner Andrews said there was a Department Head meeting with the First Selectman. Michelle Wasikowski was hired as the HR person.
- There is a new report format for quarterly reports.
- There are online filings for workers' compensation claims.
- Capital projects and equipment needs are due by next week for next year's budget.
- Mathies Grant requests need to be in by February 1, 2013.
- First Selectman Kurt Miller wants everyone to review their goals for the remainder of 2012.
- Performance reviews are in January, 2013.
- Commissioner Andrews stated there was a mishap Saturday night with a Chief's vehicle and fire apparatus. Chairman Atkas wants an incident report filled out this week and a copy of the police report.
- Chief Tomasheski would like the quarterly checks for engineers to be done monthly.

- Motion made to proceed forward to get exterior of Citizens Engine Company bricks re-pointed and sealed as requested in budget year 2012-2013 by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky. Approved 5-0

**Public Comment:** None

**Requisitions:** See attached sheet

<u>Quantity</u>	<u>Item</u>	<u>Vendor</u>	<u>Price</u>
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Motion made to approve requisitions by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Andrews. Approved 5-0

**Executive Session:** None

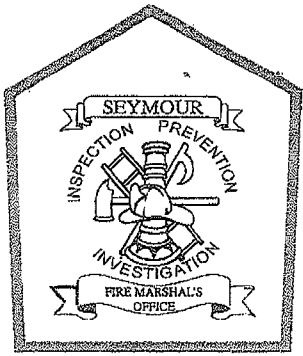
**Other Business:**

- Commissioner Jurgens asked where they stand on the new Chief's truck.

Motion made to adjourn at 9:00p.m. by Commissioner Andrews, 2<sup>nd</sup> by Commissioner Jurgens. Approved 5-0

Respectfully Submitted,

Michele Mrazik  
Board Secretary



*Town of Seymour*  
*Office of Town Fire Marshal*

*1 First Street, Seymour, Conn. 06483*

*Phone 203-881-5010*

**SEYMOUR FIRE MARSHAL'S REPORT  
SUMMARY OF OFFICE ACTIVITIES FOR SEPTEMBER 2012**

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of September 2012:

**Building Inspections** – The Office conducted 6 inspections on new construction, 17 inspections on existing buildings and 18 re-inspections.

**School Fire Drills** – We witnessed fire drills at the schools and provided comments to the principals.

**Fuel Truck Inspections** - 0

**Blasting Site Inspection** – 0

**Blasting Complaints** – 1

**Other Complaints** – 0

**Alarms** – The number of fire department incidents for September is 22. See attached report for details.

**Major Activities**

**Roosevelt Drive, 1747 Restaurant and Tavern** – Multiple inspections and the witnessing of many testing activities on life safety equipment have been conducted. I have approved a temporary certificate of occupancy for 30 days. The restaurant and bar has opened. The project still has some work and testing that needs to be completed before a full certificate of occupancy can be approved.

**172 North Street, shopping center** – The Office is monitoring any future progress. The building shell is complete.

**172 North Street, Laundry Mat** – The Office is monitoring the construction activities for this new tenant in the plaza.

**39 New Haven Road, Seybridge Plaza** – The Office is monitoring the construction progress for a two story small addition behind the Fitness Center.

**396 North Main Street, the old Valley Garage** – The Office is monitoring the Code upgrade progress on this building.

Outside Training Attended– DFM Tim Willis and I attended a state fire marshal's class on "Frequently Asked Questions for Fire Marshals" at Fairfield University.

Outside Training Given – The Office put together a training class for valley fire marshals and Detective Divisions. The subject was "Evidence Collection at Arson Fires." The State Fire Marshals from the west squad were the instructors.

University of New Haven Intern – The intern is still doing very well. The completion of her hours is almost completed.

256 Bank Street, SONCCA – The Office is monitoring the continuing construction activities for SONCCA to move into this existing building.

42 Silvermine Road, Thule Company – The Office has conducted construction inspections and follow up activities regarding this renovation. A temporary certificate of occupancy has been approved for part of the building under phase 1.

172 North Street, new plaza, Boland's Cafe – The Office is monitoring the construction activities for this new tenant and inspections are being conducted.

225 West Street Plaza, Bar 67 – The Office is conducting construction inspections and is monitoring progress at this new tenant.

225 West Street Plaza, Freckled Frosting – The Gluten Free Bakery – The Office has completed its necessary inspections and witnessing of life safety equipment. I have approved the Certificate of Occupancy for this business. This project is completed.

145 Main Street, Ozzi's Restaurant – The Office conduct inspections and witnessed the testing of life safety equipment in the restaurant for its renovation. A Certificate of Occupancy has been approved. The restaurant is now open. This project is completed.

600 Derby Avenue, Haynes Quarry – Blasting activities, which includes the temporary closing of Route 8 in both directions, have slowed. We are still monitoring the site.

West Church Street at Ryder Avenue – A plan review was conducted for the Aquarian Water Company pump station to receive an upgrade and renovation.

46 Church Street, Seymour Library – The fire alarm panel failed during a test. Due to its age, no parts were available. There were no operating horns and strobes in the building for a period of time. Considerable time was spent on taking the necessary steps to review new fire alarm panels, order it and have a new panel installed. The new panel is now operating.

Pumpkin Festival – The food booths were inspected at the event.

Fire Prevention Activities – The office reviewed items to purchase and put together a grant to purchase up to \$1,600 of materials for fourth and fifth graders in the school system. The Office also began to prepare for and plan fire prevention activities for the month of October.

Operation Save a Life – The office prepared for and participated in this program sponsored by Home Depot, Kidde and Channel 8. The office was able to obtain 220 smoke detectors and 28 CO detectors at not cost. We are putting together a plan on distributing them and installing them in needy houses. These are not for apartments. Only people who have limited financial means will be receiving them.

Significant Fire Investigations: 14 Patton Ave - A small fire occurred in the kitchen of this house. It was an accidental fire due to an unattended cooking pot on the stove. The fire caused minor damage but moderate smoke damage.

Submitted by,

A handwritten signature in black ink, appearing to read "Paul Wetowitz", written over a horizontal line.

Paul Wetowitz  
Seymour Fire Marshal  
October 15 2012

Cc. File

## Seymour Fire Dept

Sept.

## Incident Type Report

Alarm Date Between {09/01/2012} And {09/30/2012}

Incident	Alm Date	Time	Primary Action	Property Use
<b>131 Passenger vehicle fire</b>				
12-0000355-000	09/16/2012	14:21:00	11 Extinguishment by	965 Vehicle parking area
12-0000374-000	09/27/2012	20:39:00	11 Extinguishment by	961 Highway or divided
Incident Type Count:	2			Percent of All: 9.0%
<b>142 Brush or brush-and-grass mixture fire</b>				
12-0000354-000	09/15/2012	11:50:00	11 Extinguishment by	965 Vehicle parking area
Incident Type Count:	1			Percent of All: 4.5%
<b>324 Motor Vehicle Accident with no injuries</b>				
12-0000353-000	09/14/2012	16:04:00	70 Assistance, Other	961 Highway or divided
12-0000371-000	09/25/2012	12:17:00	86 Investigate	961 Highway or divided
Incident Type Count:	2			Percent of All: 9.0%
<b>411 Gasoline or other flammable liquid spill</b>				
12-0000363-000	09/19/2012	19:10:00	82 Notify other	963 Street or road in
Incident Type Count:	1			Percent of All: 4.5%
<b>424 Carbon monoxide incident</b>				
12-0000372-000	09/25/2012	21:32:00	51 Ventilate	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 4.5%
<b>444 Power line down</b>				
12-0000361-000	09/18/2012	20:21:00	86 Investigate	962 Residential street, road
Incident Type Count:	1			Percent of All: 4.5%
<b>500 Service Call, other</b>				
12-0000357-000	09/16/2012	16:40:00	86 Investigate	965 Vehicle parking area
Incident Type Count:	1			Percent of All: 4.5%
<b>531 Smoke or odor removal</b>				
12-0000340-000	09/07/2012	15:53:00	51 Ventilate	700 Manufacturing, processing
12-0000362-000	09/19/2012	13:14:00	86 Investigate	419 1 or 2 family dwelling

# Seymour Fire Dept

## Incident Type Report

Alarm Date Between {09/01/2012} And {09/30/2012}

Incident	Alm Date	Time	Primary Action	Property Use
Incident Type Count:	2			Percent of All: 9.0%

### 561 Unauthorized burning

12-0000337-000	09/04/2012	11:37:00	11 Extinguishment by	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 4.5%

### 622 No Incident found on arrival at dispatch address

12-0000356-000	09/16/2012	15:19:00	86 Investigate	700 Manufacturing, processing
Incident Type Count:	1			Percent of All: 4.5%

### 650 Steam, Other gas mistaken for smoke, Other

12-0000366-000	09/22/2012	02:35:00	86 Investigate	700 Manufacturing, processing
Incident Type Count:	1			Percent of All: 4.5%

### 651 Smoke scare, odor of smoke

12-0000368-000	09/23/2012	21:11:00	86 Investigate	300 Health care, detention, &
12-0000376-000	09/30/2012	18:27:00	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:	2			Percent of All: 9.0%

### 735 Alarm system sounded due to malfunction

12-0000370-000	09/24/2012	11:30:00	86 Investigate	131 Church, mosque,
Incident Type Count:	1			Percent of All: / 4.5%

### 745 Alarm system activation, no fire - unintentional

12-0000351-000	09/13/2012	10:50:00	86 Investigate	700 Manufacturing, processing
12-0000358-000	09/17/2012	13:42:00	86 Investigate	100 Assembly, Other
12-0000369-000	09/22/2012	21:48:00	86 Investigate	429 Multifamily dwelling
12-0000377-000	09/30/2012	22:54:00	86 Investigate	500 Mercantile, business,
Incident Type Count:	4			Percent of All: 18.1%

### 746 Carbon monoxide detector activation, no CO

12-0000367-000	09/22/2012	18:34:00	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 4.5%



Total Incident Count: 22

**Seymour Fire Department  
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	Electric Simomotor	Firematic	\$8,175.00	\$8,175.00		
1	100ft hose reel orange	Firematic	\$3,400.00	\$3,400.00		
1	100ft hose reel green	Firematic	\$3,400.00	\$3,400.00		
4	Hydraulic Fluid	firematic	\$100.00	\$400.00		
1	Wiring for Spotted Dog	WJ electric	\$1,075.00	\$1,075.00		
1	Spotted Dog System	Spotted Dog	\$960.00	\$960.00		
4	27" monitors					
4	Wall brackets for Monitors					
1	Annual Extingisher maint.	Kirk Products	\$1,200.00	\$1,200.00		
1	Mounting tires for rescue 12	Tire Shak	\$150.00	\$150.00		
2	24 volt batteries		<del>\$150.00</del> +	<del>\$300.00</del> +		
2	Scene lights E-13	Comm. Services				
1	NFPA standards set (complete)	NFPA	\$1,075.00			
2	classes reimbursement	Mike Gardella	\$200.00	\$400.00		
				\$0.00		

**\$18,760.00**

By our signatures below, we approve the requisitions indicated above:

Date: \_\_\_\_\_

\_\_\_\_\_  
Thomas Tomasheski, Chief

\_\_\_\_\_  
Steve Childs Asst. Chief

\_\_\_\_\_  
James Smith, Asst. Chief

\_\_\_\_\_  
John Cronin Jr. Asst. Chief