



COPY RECEIVED
DATE: 6/7/12
TIME: 9:10 AM
TOWN CLERK'S OFFICE

Board of Fire Commissioners

1 FIRST STREET

SEYMOUR, CONNECTICUT 06483

Meeting Minutes

May 14, 2012

7:30p.m.

Great Hill Hose Company

Commissioner's attending: Scott Andrews, Peter Sampiere, and Chris Motasky

Meeting called to order at 7:30 pm, followed by the Pledge of Allegiance.

Motion made to accept April Meeting Minutes with Corrections of adding to Commissioner Andrews to Old Business first bullet by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

Motion to Accept April 2nd Special meeting minutes by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0

Correspondence: Resumes submitted for 2012/2012 Chief's Position submitted by Chief Tomasheski, Asst. Chief Smith, Asst. Chief Childs, Asst. Chief Cronin Jr., and Captain Lombardi

Financial Report:

Motion made to accept Financial Report as submitted by Commissioner Motasky, 2nd by Commissioner Andrews. Approved 3-0

Fire Marshal's Report:

Fire Marshal Wetowitz stated that there will be an Intern in the Fire Marshal's office for the summer.

Motion to accept Fire Marshal's Report as submitted by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

Motion to table the Fire Marshal Personnel Activity Proposal until June Meeting by Commissioner Motasky, 2nd by Commissioner Andrews. Approved 3-0.

Motion to accept resignation of Jonathan Rinkewith from the Seymour Fire Marshal's office made by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

January Chief's Minutes:

Discussion:

- Commissioner Motasky asked about the discussion concerning Engine 10 and 18 being taken out of service. He asked what the plans were to replace the trucks if they are at some point taken out of service. Chief Tomasheski stated that the trucks are included in the Capital 5 year plan.

Motion made to accept Minutes as submitted by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

Old Business:

- Captain Lombardi discussed that the Rescue Truck Committee and the Board of Fire Chiefs have accepted the Bid specifications as submitted by Firematic.

Motion to accept Rescue 12 Bid Specifications as submitted by Commissioner Motasky, 2nd by Commissioner Andrews. Approved 3-0.

Motion to dispose of noncompliant fire gear/vests made by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

New Business:

- Commissioner Motasky Suggested holding a special meeting to conduct interviews for Chiefs position on May 29th starting at 7 pm at Citizen's Engine.

Motion to hold Special Meeting to conduct Interviews on May 29th beginning at 7 pm made by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

Public Comment- None

Motion to go into Executive Session at 9:00 pm for personnel/salary issues by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

Motion made to come out of executive session at 9:03 by Commissioner Andrews, 2nd by Commissioner Motasky. Approved 3-0.

No votes or actions were taken while in executive session.

-Motion to increase Fire Department Clerks hourly rate to \$16.50 effective July 1st, 2012, Commissioner Motasky, 2nd by Commissioner Andrews. Approved 3-0.

Other Business: none

Requisitions: See Attached

Motion made to approve requisition with changes by Commissioner Andrews, 2nd by Motasky.
Approved 3-0.

Motion made to adjourn at 9:05pm by Commissioner Motasky, 2nd by Commissioner Andrews.
Approved 3-0.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Kathleen Pelletier".

Kathleen Pelletier
Clerk

**Seymour Fire Department
Chief's Requisitions**

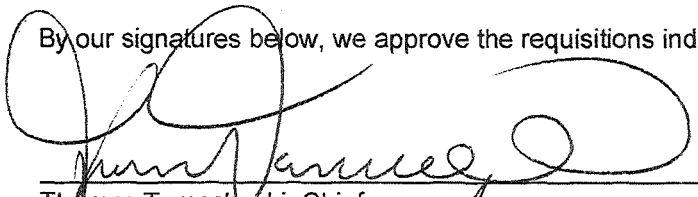
Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	Great Hill Vending (vending Machine)	Ray Guard	\$400.00	\$400.00	743	79477
1	Batteries for Citizens alarm	Clay Jurgens	\$71.63	\$71.63	720	79478
✓ 1	Tires for Engine 18 plus labor	Petes Tires	\$720.00	\$720.00	743	79479
1	Tires for Engine 16 plus Labor	Petes Tires	\$4,397.53	\$4,397.53	745	79480
✓ 1	Great Hill Amplifier	Communication Services	\$498.00	\$498.00	743	79481
1	Tanker 19 Gear Box Rebuild	Ed Boughton	\$1,200.00	\$1,200.00	743	79482
✓ 1	hose Roller <i>Sinich</i>	Shipmans	\$190.00	\$190.00	743	79483
✓ 4	Rescue 17 Brackets	Shipmans	\$67.50	\$270.00	743	79483
1	Goggles	Galls	\$64.99	\$64.99	615	79484
1	Misc Work at Great Hill	Communication Services	\$2,712.46	\$2,712.46	745	79485
2	sets of gear	Shipmans	\$2,048.40	\$4,096.80	615	79486
✓ 1	Repair to FD 1 siren	Communication Services	\$354.77	\$354.77	743	79487
				\$0.00		
				\$0.00		
				\$0.00		

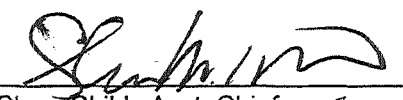
\$14,976.18

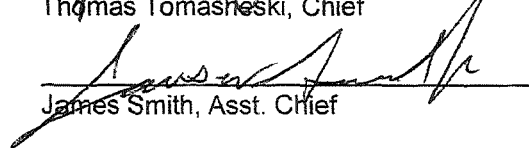
By our signatures below, we approve the requisitions indicated above:

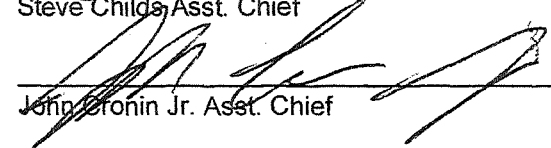
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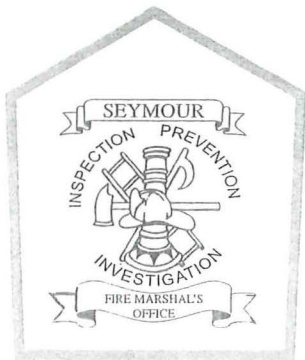
Date: 5-14-12


Thomas Tomasheski, Chief


Steve Childs, Asst. Chief


James Smith, Asst. Chief


John Cronin Jr. Asst. Chief



Town of Seymour
Office of Town Fire Marshal

1 First Street, Seymour, Conn. 06483

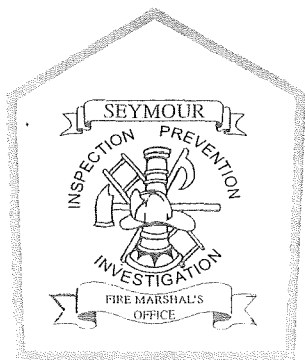
Phone 203-881-5010

**SEYMOUR FIRE MARSHAL OFFICE
PERSONNEL ACTIVITY PROPOSAL**

I am proposing that the following activity level be mandatory for all appointed volunteer fire inspectors, deputy fire marshals and life safety code inspectors of the Seymour Fire Marshal Office. This will not apply to any appointed fire investigators. This will also not apply to any other appointed member of the Office who has his principal appointment in another Town.

1. A minimum of 12 activities per calendar year must be completed by the member in order to remain an active member in the Office.
2. A single activity will consist of the following:
 - a. An initial inspection with one follow-up re-inspection and any necessary paperwork.
 - b. Any further re-inspection on the same property after the first re-inspection and any necessary paperwork.
 - c. Any significant fire investigation with any necessary paperwork. The significant fire investigation must be approved by the Fire Marshal or full time Deputy Fire Marshal in order to receive the activity point.
 - d. A fire prevention activity that must be approved by the Fire Marshal or full time Deputy Fire Marshal.
 - e. Any activity as assigned by the Fire Marshal or full time Deputy Fire Marshal.
3. Any affected Office member may appeal any non-approval activity of the Fire Marshal or full time Deputy Fire Marshal to the Board of Fire Commissioners. The Board will make the final determination.
4. Any affected Office member who does not maintain the 12 activities after the end of the effected calendar year may be requested to appear before the Board of Fire Commissioners for review and any further action.
5. In order for any volunteer Office member to obtain their 25 points toward their Tax Abatement Program, they are required to obtain a minimum of 18 activities. This includes the 12 activities in order to maintain their active status.
6. The Fire Marshal will be responsible to manage this program and present a report of the member's activity level at the Board of Fire Commissioners January meeting.
7. Presently the Office has 4 volunteer members that this program applies to. At the completion of the certified program by Tom Laskowski, that will increase it to 5. That will mean a minimum of 60 additional activities for the Office.

Submitted by Seymour Fire Marshal Paul Wetowitz May 8 2012



Town of Seymour
Office of Town Fire Marshal

1 First Street, Seymour, Conn. 06483

Phone 203-881-5010

SEYMOUR FIRE MARSHAL'S REPORT
SUMMARY OF OFFICE ACTIVITIES FOR APRIL 2012

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of April 2012:

Building Inspections – The Office conducted 8 inspections on new construction, 2 inspections on existing buildings and 6 re-inspections.

Fuel Truck Inspections - 3

Blasting Site Inspection – 0

Blasting Complaints – 0

Other Complaints – 0

Alarms – The number of fire department incidents for April is 32. See attached report.

Major Activities

Chatfield/Anna Lopresti School Addition and Renovation – There continues to be substantial work at the site. Constant and continued follow up and inspection activities continue on the project. The fire watch program is continuing and going well.

CONN-OSHA- They will be brought in shortly to conduct noise monitor for Public Works and Town buildings custodians regarding grass cutting operations.

Roosevelt Drive, 1747 Restaurant and Tavern – Construction activities are on going on the project. The Office is conducting on site consulting and inspections.

249 Pearl Street, Allstate Trucking School – A Certificate of Occupancy has been issued for this building. This project is completed.

172 North Street, shopping center – The Office is monitoring any future progress. The building shell is complete.

172 North Street, Laundry Mat – The Office is monitoring the activities for this new tenant in the plaza.

76 Silvermine Road, Basement Systems – The construction of this truck storage garage is on going. The Office is monitoring the activities.

39 New Haven Road, Seybridge Plaza – The Office is monitoring the construction progress for a two story small addition behind the Fitness Center. This addition includes a storage room on the ground floor and an increase of space for the fitness center.

337 Roosevelt Drive, Lake House Restaurant – The Office is monitoring the construction of a small outside deck being proposed for this building.

396 North Main Street, the old Valley Garage – The Office is monitoring the Code upgrade progress on this building.

CONN-OSHA – I assisted and witnessed CONN-OSHA's inspection of the Police Department. This was a volunteer inspection that the Police Department agreed to. This inspection and safety program review concentrated on their Bloodborne Pathogen and Hazard Communication Programs. This was at our request. Volunteer inspections can be all encompassing or focus on specific areas. More inspections and follow ups will be occurring in the future.

Training – FM Wetowitz attended an arson seminar. DFM Willis assisted instructors at the Connecticut Fire Academy for two days regarding the State's yearly Advanced Fire Investigation Seminar that lasts for 6 days.

University of New Haven Intern – The Office has volunteered to have another intern for the summer time. The Office has created a plan of activities. She will be also assisting the Office in fire investigations. We have already had about several hours with her showing her specific things within the Town.

Significant Fire Investigations: 63 Tibbets Road – This was an illegal outside burning of unauthorized materials that also occurred during a state designated high fire danger period. Our Office also involved the police department. After the investigation and potential charges, the owner agreed to not conduct these type of activities again. He had been conducting these activities for several months without knowing the regulations.

6 Southwest Road – This was a brush fire with an unknown cause and origin. Steps were taken after the fire regarding notification of other departments due to concern of other type fires occurring in this area.

26 Progress Avenue – A vehicle fire that damaged two other adjacent vehicles. This appears to be an accidental fire.

Submitted by,



Paul Wetowitz
Seymour Fire Marshal
May 9 2012

Cc. File