

## **Board of Fire Commissioners**

1 First Street

Seymour, Connecticut 06483

### **Meeting Minutes**

**October 20, 2008**

**Citizens Engine Company**

**Commissioners Attending:** Ugo Zullo, Patrick Lombardi, Scott Martin, Al Rochelle, Mike Kearney

Meeting called to order at 7:05pm, followed by the Pledge of Allegiance.

**Motion made to accept September meeting minutes as written by Commissioner Martin, 2<sup>nd</sup> by Commissioner Rochelle. Approved 5-0**

**Discussion:** None

#### **Correspondence:**

- Letter from Oxford Fire Marshal Scott Pelletier stating his interest in becoming a Deputy Fire Marshal for the Town of Seymour. Mr. Pelletier will be called in when all representatives from Town are unavailable.
- Fire Marshal Wetowitz handed out a copy of the new open burn ordinance.
- Commissioner Scott Martin turned in letter stating he will not be seeking another term as Commissioner of the Seymour Fire Department. His last act as a Commissioner will be at the December 8<sup>th</sup> meeting.

#### **Financial Report:**

- Commissioner Kearney stated he has been paying invoices as they are received.
- Current budget items discussed and open P.O.'s reviewed.
- Commissioner Rochelle gave an update on last years P.O.'s that can be closed/canceled.
- Commissioner Lombardi feels there was no control over the 2007-2008 budget and he said with the next budget, vendors need to be called who haven't submitted an invoice within an appropriate time period.
- Commissioner Lombardi noted that 50% of the travel account has already been used up.
- Commissioner Lombardi stated he has set-up files in the Chief's Office for open and closed P.O.'s.

#### **Fire Marshal's Report:**

Fire Marshal Wetowitz read Summary of Office Activities for September 2008.

**Motion made to accept Fire Marshal's Report by Commissioner Lombardi, 2<sup>nd</sup> by Commissioner Kearney. Approved 5-0**

**Motion made to accept Oxford Fire Marshal Scott Pelletier as Deputy Fire Marshal by Commissioner Lombardi, 2<sup>nd</sup> by Commissioner Martin. Approved 5-0**

**Chief's Minutes:**

**Motion made to accept October Meeting Minutes as written by Commissioner Martin, 2<sup>nd</sup> by Commissioner Rochelle. Approved 5-0**

**Discussion:**

- Commissioner Kearney asked Captain Wasilewski if he had received the P.O. for Derby Glass. Captain Wasilewski said yes he had it.

**Old Business:**

- Chief Andrews asked if there was more information regarding a debit card. Commissioner Lombardi said he believes this topic had been discussed previously. The Board of Finance was not in-favor of it. They suggested opening a credit account and using the tax ID number. Commissioner Lombardi said he would revisit topic with Town.
- Chairman Zullo asked if members could be reminded that a blue light doesn't give the authority to use excessive speed when responding to a call.

**New Business:**

- Chief Andrews received a renewal letter for Seymour Dive/Rescue Inc. from the Secretary of State. It was suggested to dissolve the incorporation. **Motion made to dissolve the incorporation by Commissioner Martin, 2<sup>nd</sup> by Commissioner Lombardi. Approved 5-0**
- Chief Andrews stated Firefighter John Gaudiosi had reported early this year that he had been missing equipment from his turnout gear. He said he had told company Officers, but no police report was filed. This apparently occurred in March or April and the items totaled approximately \$159.00 Chief Andrews was looking for guidance with what to do next. Chairman Zullo stated Citizens Officers should conduct their own investigation and then report information to the Chief's.
- Lt. Lewis said the gear washer is not draining and actually has flooded the area. Lt. Lewis said he told Commissioner Rochelle when it initially happened and he told Lt. Lewis it just drains slowly and it will resolve itself. Commissioner Rochelle state he doesn't remember having that conversation. He will see that it gets repaired. Lt. Lewis stated it is currently OOS.

**Public Comment:** None

**Requisitions: Please see attached.**

Chief Andrews explained Chief's requisitions.

- Commissioner Rochelle added extra requisitions.

Vendor	Item	Cost
Fire Protection Testing	Yrly Sprinkler Test	\$950.00
Seymour Lumber & Supply	Replace Bilko Doors	\$379.95

**Motion made to accept requisitions as discussed and amended by Commissioner Martin, 2<sup>nd</sup> by Commissioner Lombardi. Approved 5-0**

**Other Business:**

- Chairman Zullo asked the Chief's to keep list of items that were unanticipated, so they could be explained to the Board of Finance.
- Commissioner Kearney noted he will be notifying 1<sup>st</sup> Selectmen Koskelowski of his decision not to seek another term as Fire Commissioner.
- Commissioner Martin thanked Commissioner Kearney for his years of service along with his hard financial work. Commissioner Kearney said it has been a pleasure to serve on the board for 8 years.
- Chief Andrews asked if the purchase of turnout gear had gone before the Board of Selectmen for bid waiver.
- Chief Andrews asked about the ordinance change. Chairman Zullo said he has drafted the change and will be sending out soon.

**Motion made to adjourn at 8:38pm by Commissioner Rochelle, 2<sup>nd</sup> by Commissioner Lombardi. Approved 5-0**

Respectfully Submitted,




Karen Lombardi  
Recording Secretary

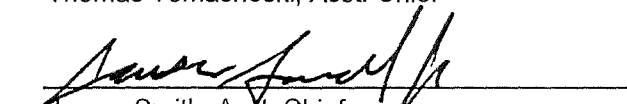
**Seymour Fire Department  
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	balance due for hybrid training program	Emergency Training Solutions	525.00	525.00	350	
1	reimbursement for food for training class	James Wasilewski	36.49	36.49	610	
1	balance for lighting equipment	Ford Motor Credit	351.16	351.16	745	
1	lease for new chief's vehicle	Ford Motor Credit	8,300.00	8,300.00	741	
1	Fold-a-tank liner	Gowans Knight	1,340.00	1,340.00	745	
20	Collapsible Traffic Cones	Lab Safety Supply	24.30	486.00	745	
1	Numbering Kit for SCBA's		239.00	239.00	745	
4	Traffic Arrows		20.50	82.00	745	
1	open purchase order	Daddios	500.00	500.00	430	
1	open purchase order	Oxford Hardware	500.00	500.00	430	
1	open purchase order	Balkos	500.00	500.00	430	
1	open purchase order	Kirk Products	200.00	200.00	430	
1	open purchase order	Utility Communications	500.00	500.00	430	
1	open purchase order	Communication Services	500.00	500.00	430	
				14,059.65		


By our signatures below, we approve the requisitions indicated above:

  
L. Scott Andrews, Chief

  
Thomas Tomasheski, Asst. Chief

  
James Smith, Asst. Chief

Date: 10/20/08

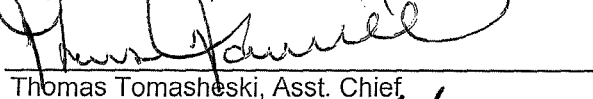
  
Dale Cann, Asst. Chief

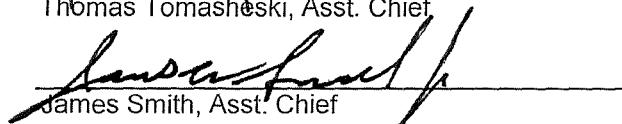
**Seymour Fire Department  
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
7	Pump Testing for apparatus	Twin Lights	200.00	1,400.00	743	
1	Bullet Chain for ventilation saw	Little River Power Equipment	240.00	240.00	430	
20	Break-away Traffic Safety Vests	Chief Supply	32.00	640.00	743	
1	Kenwood Dual Band Radio and antennas	Communication Services	3,230.00	3,230.00	745	
1	Annual Air Compressor Maintenance		1,875.00	1,875.00	743	
1	Quarterly Air Quality Tests	Air Compressor Engineering	3,500.00	3,500.00	743	
116	roundtrip miles for mandatory class at CFA	Wayne Lewis	0.58	67.28	580	
1	reference and training books	CT Fire Academy Bookstore	247.95	247.95	350	
1	<b>ELEMENTAL TRAINING CLASS</b>	<b>CT FIRE ACADEMY</b>	<b>\$240.00</b>	<b>\$240.00</b>	<b>350</b>	
			-	-		
			-	-		
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			-	-		
				25,259.88		


By our signatures below, we approve the requisitions indicated above:

  
L. Scott Andrews, Chief

  
Thomas Tomasheski, Asst. Chief

  
James Smith, Asst. Chief

Date: 10/20/08

  
Dale Cann, Asst. Chief

**Seymour Fire Department  
Chief's Requisitions**

340	Purchased Professional Services	
350	Education/Meetings/Seminars	772.95
430	Repairs & Maintenance	2,940.00
530	Communications & Telephones	
580	Travel	67.28
610	General Supplies	36.49
615	Clothing	
622	Electricity	
741	Vehicle Lease	8,300.00
743	Machinery & Equip. OSHA	7,415.00
745	Machinery & Equip. Non-Capital	5,728.16
		25,259.88