

COPY RECEIVED  
DATE: 1/23/08  
TIME: 2:20pm  
TOWN CLERK'S OFFICE

**Seymour Fire Department  
Board of Fire Commissioners  
Meeting Minutes  
January 14, 2008  
Great Hill Hose Company**

**Commissioners Attending:** Ugo Zullo, Patrick Lombardi, Mike Kearney, Scott Martin, Al Rochelle

**Others Attending:** Chief Scott Andrews, Asst. Chief Tom Tomasheski, Asst. Chief Jim Smith, Captain Jim Wasilewski, Lt. Dan Zaniewski, Lt. Mike Durette, Captain Michael Lombardi, Lt. Wayne Lewis, Lt. Timm Willis, Fire Marshal Paul Wetowitz, Gary Bruce, Jr., FF Gary Bruce, Sr., FF Todd Andrews, FF Gary Cavallaro, FF Dale Cann, FF Dave Stevens

Meeting called to order at 7:03pm, followed by the Pledge of Allegiance.

**Motion made to accept December meeting minutes with 1 correction by Commissioner Martin, 2nd by Commissioner Lombardi. Approved 5-0**

**Correspondence:**

1. Gary Bruce, Jr. interest letter to attend the posted Fire Inspector Pre-Certification Course.
2. Dave Stevens interest letter to attend the Connecticut Fire Marshal Certification Course.

**Financial Report:**

- Commissioner Kearney handed out financial report. He noted bills have been paid, including the oil bill. There had been emergency work done on the furnaces at both Citizens and Great Hill. Apparently, P.O.'s had been cut but, the bill totals were a higher amount and the P.O.'s were taken from the wrong account. Commissioner Kearney changed the accounts. Commissioner Martin noted that it had been procedure to also let Commissioner Kearney know when emergency work was being performed, so he could prepare the appropriate P.O.'s.
- Commissioner Kearney stated the Fire Department had been written up from the Finance Department because of pre-dated P.O.'s. Commissioner Kearney said he has seen some invoices that have P.O. #'s, when they haven't been cut. Chief Andrews suggested a signature be obtained on all P.O.'s. He also added that the Finance Department should put together written guidelines that they want the fire department to follow.
- Commissioner Lombardi suggested a letter be sent with current bills, notifying vendors that P.O.'s will now be on invoices.
- Chief Andrews to add P.O. # column on requisition sheet.
- Commissioner Rochelle asked about the Building and Maintenance Account. There currently is a \$19,000.00 balance. He asked if the \$12,000.00 for the ramp repair at Citizens was already taken out of that. He believes that if not,

the money will now pay for the boiler repair and there will not be enough for the ramp. Chief Andrews said that the money for the ramp was already taken and placed in another account, so the current balance is correct.

**Motion made to accept financial report by Commissioner Rochelle, 2nd by Commissioner Martin. Approved 5-0**

**Fire Marshal's Report:**

- Fire Marshal Paul Wetowitz read Fire Marshal's Report. **Motion made to accept Fire Marshal's Report by Commissioner Kearney, 2 nd by Commissioner Martin. Approved 5-0**

**Chiefs' Minutes:**

- Discussion: Commissioner Kearney stated new Engineers, Jorge Caniero, Tony Carrubba, and Brian McAndrews need to finish paperwork with town hall.
- Chairman Zullo noted with the change of the Chiefs' Office back to Citizens, he would need access to the office.
- Chairman Zullo commends the discontinuing of the alpha paging system.

**Motion made to accept Chiefs' minutes by Commissioner Kearney, 2 nd by Commissioner Martin. Approved 5-0**

**Appointment of Board Officers:**

Chairman: **Motion made to appoint Ugo Zullo by Commissioner Rochelle, 2nd by Commissioner Martin. Approved 5-0**

Vice-Chairman: **Motion made to appoint Patrick Lombardi by Commissioner Martin, 2nd by Commissioner Kearney. Approved 5-0**

Secretary: **Motion made to appoint Karen Lombardi by Commissioner Kearney, 2nd by Commissioner Rochelle. Approved 5-0**

Treasurer: **Motion made to appoint Mike Kearney by Commissioner Rochelle, 2 nd by Commissioner Lombardi. Approved 5-0**

- One vote casted by Secretary.

**Old Business:**

- Chairman Zullo mentioned that two resumes for the 3rd Asst. Chiefs position have been turned in.
- Asst. Chief Tomasheski asked about the outlook for fire department insurance. Chairman Zullo said FF Chris Motasky is working on that project. He said nothing else can be done and no actions being taken thus far.
- Chief Andrews said Tony Casserta from the Finance Department said it looked good for VFIS.
- It was noted that the tax abatement would no longer be considered income per the IRS. Captain Wasilewski asked when is this years list due and to whom does it go. Captains get lists together and provide them to the Commissioners,

and then they will be given to the 1 st Selectman.

- FF Gary Bruce, Sr. presented to the board his recommendation for Dale Cann for the 3rd Asst. Chiefs position. Commissioners thanked him for his recommendation.

**New Business:**

- Special meeting for budget, scheduled for Monday, January 21st at 7:30pm, **motion made by Commissioner Lombardi, 2 nd by Commissioner Kearney. Approved 5-0. Motion rescinded. Motion made to have special meeting on Thursday, January 24th at 7:30pm at Great Hill by Commissioner Lombardi, 2 nd by Commissioner Kearney. Approved 5-0**

- Chairman Zullo discussed physicals. He asked if there is a better way to enforce members that haven't gone.

- Chairman Zullo noted in emergency situations one person from the board to be assigned to each house and that person is to notify Town Hall and Commissioner Kearney. Citizens will be Commissioner Rochelle and Great Hill will be Commissioner Martin.

- Commissioner Rochelle said there are some repairs at Citizens that need to be addressed. He knows that a Carpenter from Public Works has done work before. He asked if he could go to the 1 st Selectman to see if a Carpenter would be available. **Motion made to give Commissioner Rochelle permission by Commissioner Martin, 2nd by Commissioner Lombardi. Approved 5-0**

- Chief Andrews noted that as of February 12th he would be out of service for 3 weeks. Asst. Chief Tomasheski to acquire additional duties.

- Asst. Chief Tomasheski explained the Chiefs have decided to propose an ordinance change that would change the appointment date for the Fire Chief from January to July. Commissioner Rochelle asked if the Board of Fire Chiefs agree. All current Chiefs are in agreement for the change. Commissioner Lombardi said that a draft of the proposed ordinance change to be approved by this Board, and then it could be presented to the Ordinance Committee.

**Motion made to authorize the Board of Fire Chiefs to proceed with ordinance revision for appointment of Fire Chief by Commissioner Kearney, 2 nd by Commissioner Lombardi. Approved 5-0**

**Public Comment:** None

**\*\*Note:** No further audio tape recording as of 8:45pm\*\*

**Requisitions:**

**\*Note attached copy of requisitions.**

Additional Req.'s:

Item:	Vendor:	Price:
Carpet for C2	Supreme Carpet	not to exceed \$3000.
New Boiler for C2	Ehman	not to exceed \$500.

**Motion made to approve all requisitions by Commissioner Martin, 2nd by Commissioner Lombardi. Approved 5-0**

**Executive Session:**

**Motion made to exit into executive session at 8:47pm by Commissioner Kearney, 2nd by Commissioner Rochelle. Approved 5-0**

**Motion made to reconvene at 9:18pm by Commissioner Rochelle, 2nd by Commissioner Lombardi noting no motions made. Approved 5-0**

**Motion made to appoint Dale Cann as 3rd Asst. Fire Chief by Commissioner Martin, 2nd by Commissioner Rochelle. Approved 5-0**

**Motion made to send Gary Bruce, Jr. as #1 candidate to Fire Marshal training course by Commissioner Rochelle, 2nd by Commissioner Lombardi. Approved 5-0**

**Motion made to send Dave Stevens as #2 candidate to Fire Marshal training course by Commissioner Rochelle, 2nd by Commissioner Lombardi. Approved 5-0**

**Motion made to adjourn at 9:20pm by Commissioner Kearney, 2nd by Commissioner Rochelle. Approved 5-0**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Karen Lombardi".

Karen Lombardi  
Recording Secretary

01/14/08

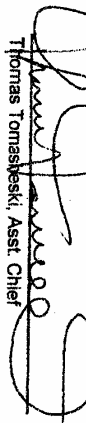
**Seymour Fire Department  
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.
8	Scuba Cylinders for hydrostatic testing	Serlex	15 \$90.00	1,260.00	743
6	Yearly Scuba cylinder inspections	Rex Marine	20.00	120.00	743
3	Name Patches for Turnout Coats (1) Chief, (1) Captain and (1) Lt. Willis	Industrial Safety Supply	70.00	70.00	615
1	GEMS Box repair (price TBD after eval by vendor)	Grace Industries		-	743
12	PASS Device battery covers	Grace Industries	20.00	240.00	743
12	Pass Device antennas	Grace Industries	14.00	168.00	743
200	AA Batteries	Barnes & Wellington		-	743
200	9V Batteries	Barnes & Wellington		-	743
1	Reimburse G.H. for GECI		68.76		720

By our signatures below, we approve the requisitions indicated above:

Date: 1/14/08

  
Scott Andrews, Chief

  
Thomas Tomaszewski, Asst. Chief

  
James Smith, Asst. Chief