

# SEYMOUR POLICE DEPARTMENT

11 Franklin Street  
Seymour, Connecticut 06483-2891

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## MINUTES-SPECIAL MEETING BOARD OF POLICE COMMISSIONERS MONDAY, JANUARY 13, 2014 7:00 P.M. 11 FRANKLIN STREET SEYMOUR POLICE DEPARTMENT

**Members present:** Lucy McConologue, Steve Chucta and Robert Koskelowski. (John Popik and Frank Conroy absent). Also in attendance: Chief Metzler and LT. Satkowski.

1. **Meeting was called to order** at 7:00 p.m. by Chairwoman McConologue.
2. **Pledge of allegiance:** was led by Commissioner Chucta.
3. **Public Comment:** None.
4. **Approval of minutes of special meeting on December 6, 2013**  
Steve Chucta/Robert Koskelowski motion to accept the minutes. **Motion: 3:0**

**Approval of minutes of regular meeting on December 12, 2013**  
Robert Koskelowski/Steve Chucta motion to accept the minutes. **Motion: 3:0**

5. **Commissioner's Comments:** Commissioner Koskelowski stated that when it comes time to do the Chief's evaluation, he will base his comments on past working relations. Chairwoman McConologue stated that the evaluation will be done as a group.
6. **Old Business:**
  - 6a. Report from Patrol Division – Board accepted report as handed out. Toy drive was a success, Officer Pinto stated his FTO training and boot drive for Nina Poeta raised over \$ 12,000.
  - 6 b. Det. Division - Board accepted report as handed out.
  - 6 c. K-9 – Board accepted report as handed out. The K-9 dog is still out with an injury to his leg.
  - 6 d. Fleet Maintenance – Board accepted report as handed out. Two new vehicles will be in service soon.

7. **New Business:** None.

8. **Management Report:** Chief Metzler reports that a directive was hand out regarding the use of tobacco use, SRO interviews were done- Officer Shook received the position, income doing well and 2 accounts handed out.

Chief Metzler states that the Fire Marshall's office made a request that they have the ability to issue parking tickets for cars parked in "fire lane" or "fire hydrants". Per Town Charter the BOPC may grant the Fire Marshall's office request with the understanding that the tickets come back to the police departments budget.

Steve Chucta motions to authorize the Fire Marshall's only to issue parking tickets for fire lane and fire hydrant. However, there is no second to the motion, so the motion fails. This item will be tabled to the next regular meeting.

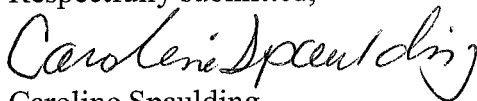
9. **Correspondence:** Food Bank sent in a thank you letter for the donations from the food drive and a letter was sent to a supernumerary that has not worked since 2011-as of this meeting no correspondence from that individual.

Robert Koskelowski/Steve Chucta motion that the Chief send a certified letter to the officer to find out what his intentions are and that he must respond before the next meeting and that the LT. will make a follow up phone call. **Motion: 3:0**

10. **Other Business:** None.

11. **ADJOURNMENT** Steve Chucta/Robert Koskelowski motion to adjourn the meeting at 7:43 p.m. **Motion: 3:0**

Respectfully submitted,



Caroline Spaulding  
Recording Secretary