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**MINUTES-REGULAR MEETING
BOARD OF POLICE COMMISSIONERS
MONDAY, MARCH 17, 2014 7:00 P.M.
11 FRANKLIN STREET
SEYMOUR POLICE DEPARTMENT**

Members Present: Lucy McConologue, Robert Koskelowski, and Steve Chucta. Absent – Frank Conroy.

Also In Attendance: Chief Michael Metzler, Deputy Chief Paul Satkowski, Investigator Joseph DeNigris, and William Paecht.

1. **Meeting was called to order** at 7:00 p.m. by Chairwoman Lucy McConologue.
2. **Pledge of Allegiance:** was led by Commissioner Stephen Chucta.

At this time, Chairwoman McConologue asked for a moment of silence for our past Commissioner Howard Simpson who passed away two weeks ago.

3. Police Commissioner Vacancy and Take Possible Action:

Chairwoman McConologue stated she received a letter of resignation from Police Commissioner John Popik, effective February 11, 2014. She received an email from Town Attorney Richard Buturla in which he indicated that Pursuant to Section 3.4(d) of the Town Charter, the BOPC may fill the vacancy.

Robert Koskelowski/Steve Chucta motion to appoint William Paecht as a member of the Board of Police Commissioners to fill the vacancy.

Motion: 3-0

At this time, Commissioner Koskelowski swore William Paecht in.

4. **Public Comment:** None
5. **Approval of Minutes of Special Meeting on February 6, 2014**
Steve Chucta/Robert Koskelowski motion to accept the minutes
Motion: 2-2 (Robert Koskelowski and William Paecht abstained)

Approval of Minutes of Special Meeting on February 10, 2014

Steve Chucta/Robert Koskelowski motion to accept the minutes

Motion: 3-1 (William Paecht abstained)

6. Commissioners Comments:

Commissioner Koskelowski voiced his concerns regarding sending the newly assigned School Resource Officer to the schools when overtime is high. Chief Metzler stated that Officer Pinto has successfully completed his field training and is now on the road.

Discussions also took place regarding the tinted window in the dispatch area and they decided to look into lightening up a small area where the officer at the desk is visible to the public.

7. Old Business:

7a. Report from Patrol Division – Board accepted report as handed out by Deputy Chief Satkowski with explanations.

7b. Report from Detective Division – Board accepted report as handed out by Inspector Joseph DeNigris with explanations.

7c. Report from K-9 – Board accepted report as handed out.

7d. Report Regarding Vehicle Maintenance – Board accepted report as handed out.

8. New Business:

Chief Metzler stated that he has a Hold Harmless and Indemnification Agreement for a vehicle called Bear Cat from Region 2 and we would only have to pay for insurance. He sent a copy to the First Selectman and Town Attorney Buturla to review and they stated there was nothing wrong with it. They are presently working on a memorandum of understanding.

Chief Metzler also stated that he received a letter of resignation from Officer Elise Holland.

The Chief also stated that he received a memorandum of understanding for the Commanders position. There are some changes and once made it will be voted on at the union meeting on Wednesday.

Chief Metzler stated he had disciplined two officers last week who were in violation of the duty manual.

9. Management Report:

Chief Metzler informed the Board of the following:

- He received the check for the seizure money – 25% of the Shelton seizure.
- He received a letter from Chief Hale from Ansonia, thanking our department for the response to Officer Joe Jackson shooting incident.
- Budget – clothing allowance – if an officer did not work more than eighty hours full time, he does not receive the clothing allotment.

- Fines and money coming in - we are doing very well this year.
- The following line items will probably be under funded: 205 (Secretary/Clerk), 112 (Supernumerary), 130 (Overtime), 350 (Training), and 622 (Electricity). There will be a substantial amount of money left over in union wages. Commissioner Koskelowski would like a copy of the account summary sheet for the next meeting.
- The Seymour Remembers Memorial Day Parade is looking for a donation. Chief Metzler asked if the Board wishes to make a donation from our community fund because there are funds available to do so.

Robert Koskelowski/William Paecht to make a \$500.00 donation to the Seymour Remembers Memorial Day Parade.

Motion: 4:0

10. Correspondence:

None.

11. Other Business:

Chairwoman McConologue proposed to make a change in the board meeting dates to the third Wednesday of each month.

Stephen Chucta/Robert Koskelowski to change the Board of Police Commissioners meeting dates to the third Wednesday of each month.

Motion: 4:0

12. Adjournment:

William Paecht/Robert Koskelowski to adjourn the meeting at this time – 7:54 p.m.

Motion: 4:0

Respectfully submitted,



Nadia Staffieri
Acting Secretary