



SEYMOUR POLICE DEPARTMENT

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MINUTES-REGULAR MEETING BOARD OF POLICE COMMISSIONERS THURSDAY, NOVEMBER 14, 2013 7:00 P.M. 11 FRANKLIN STREET SEYMOUR POLICE DEPARTMENT

Members present: Lucy McConologue, Steve Chucta, Frank Conroy and John Popik. (James Simpson absent). Also in attendance: Chief Metzler, LT. Satkowski, Fred Stanek, Richard Kearns, Officer Halushak, Sgt. Parratt, Kristen Harmeling and the press.

1. **Meeting was called to order** at 7:00 p.m. by Chairwoman McConologue.
2. **Pledge of allegiance:** was led by Commissioner Chucta.
3. **Public Comment:** Fred Stanek, VP of the Board of Education, a letter was forward to the BOPC stating what the BOE would like in terms of security. The BOE is not demanding anything just indicating what we feel is in the best interest of the schools.

Chairwoman McConologue stated that the letter was delivered too late to be put onto the agenda. At this time, we will probably table this to another meeting because the Chief needs to look at it and be able to give some input, none of us had an opportunity to look at the letter and discuss this with the Chief. There will be no action taken on this tonight and there will be no discussion on it.

Chief Metzler stated that a line item was put into the new budget for an SRO and patrol has been encouraged to be more visible at schools. Not mandating a beat as the man power is not there.

Commissioner Conroy states that it is imperative that the BOE and the BOPC make it known to the Board of Finance that they need to be prepared for what we would like to do. Feels that out of the four options presented by the BOE that we should be able to get to one of them.

Kristen Harmeling, expressed that the school board did prioritize that a police presence on the outside of schools not patrolling the hallways but securing the outside.

Richard Kearns stated that patrol is coming to the schools more often and police presence has increased.

4. Approval of minutes of regular meeting on October 10, 2013

Frank Conroy/John Popik motion to accept the minutes. **Motion: 4:0**

- 5. Commissioner's Comments:** Commissioner Popik requested, through the chair, a copy of the Chief's evaluation done by the First Selectman be submitted to the Board and also would like to have a discussion as to how the Chief's next evaluation will be done to be placed on the next agenda. Feels the First Selectman should submit his evaluation to the Board for approval since according to the charter, the BOPC is in charge of general management supervision. Are both evaluations on file or is the BOPC one null and void? And maybe the HR person should be a part of this.

Chairwoman McConologue all members that are department heads are under the First Selectman or his designee. The HR person gave us the duty of doing the evaluation, up until then it was always the First Selectman because on a daily basis he supervises the departments. Could have a sit down to discuss this with First Selectman. Emails were sent to the HR department to get something more appropriate but the only form available was the one that was used. Also feels that certain newspapers are harassing the Chief by their publications.

Commissioner Conroy feels the form used to evaluate the Chief was not appropriate as it is the same form used to evaluate other employees. If there was a form relating to the Chief's job that would be better. The Charter is very clear and we should sit down with the First Selectman to make sure we are all on the same line and doing the right thing.

Chairwoman McConologue thanked Commissioner Simpson for his years of service on the board and wishes him the best in his future endeavors.

6. Old Business:

6a. Report from Patrol Division – Board accepted report as handed out.

6 b. Det. Division - Board accepted report as handed out.

6 c. K-9 – Board accepted report as handed out.

6 d. Fleet Maintenance – Board accepted report as handed out.

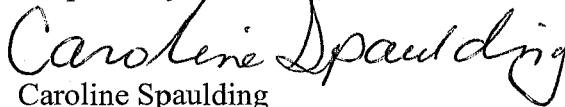
Duty Manual is mostly done. Chief working on any sections that need updating.

7. New Business: Frank Conroy/John Popik motion to accept the meeting dates for 2014.

Motion: 4:0

8. **Management Report:** Chief Metzler reports that income is doing well, two accounts handed out, check from state wide went into overtime, two suspensions within the department and ESU truck received some donations from Oxford Paint and Hardware and Sabo Auto body. A special meeting will be set up for Friday, December 6, 2013 at 6:00 p.m. to go over the budget.
9. **Correspondence:** Letter from State noting that they will be replacing signs around the schools, email from Christine Syriac thanking the department for the extra patrol and also for the incident at the high school.
10. **Other Business:** None.
11. **ADJOURNMENT** Frank Conroy/John Popik motion to adjourn the meeting at 8:15 p.m. **Motion: 4:0**

Respectfully submitted,



Caroline Spaulding
Recording Secretary