



## SEYMOUR POLICE DEPARTMENT

11 Franklin Street  
Seymour, Connecticut 06483-2891

COPY RECEIVED  
DATE: 12/18/13  
TIME: 2:15 PM  
TOWN CLERK'S OFFICE

### MINUTES-REGULAR MEETING BOARD OF POLICE COMMISSIONERS THURSDAY, DECEMBER 12, 2013 7:00 P.M. 11 FRANKLIN STREET SEYMOUR POLICE DEPARTMENT

**Members present:** Lucy McConologue, Steve Chucta, Robert Koskelowski and John Popik. (Frank Conroy absent). Also in attendance: LT. Satkowski, Fred Stanek, First Selectman Kurt Miller and the press.

1. **Meeting was called to order** at 7:05 p.m. by Chairwoman McConologue.
2. **Pledge of allegiance:** was led by Commissioner Chucta.
3. **Election of Officers:**

Robert Koskelowski/Steve Chucta motion to nominate Lucy McConologue as Chairwoman. **Motion: 3:1** (Lucy McConologue abstain)

John Popik/Steve Chucta motion to nominate Robert Koskelowski as Vice Chairman. **Motion: 3:1** (Robert Koskelowski abstain)

John Popik/Robert Koskelowski motion to nominate Steve Chucta for Secretary. **Motion: 3:1** (Steve Chucta abstain)

4. Robert Koskelowski/John Popik motion to go out of order and move the clarification on the Chief's evaluation to item number 4. **Motion: 4:0**

**Chairwoman McConologue** stated that the Board needed some clarification on the evaluation of the Chief as there seems to be some confusion on some issues.

**First Selectman Kurt Miller** stated that there are two types of appraisals-the annual appraisal done in January and the six month touch point in July. The January review should be done to outline strengths and weaknesses and the July touch point should focus on the areas of concern and getting back with that employee to discuss items that were brought up in the January review and see if areas have improved. This year the review that will be done is for the entire 2013 year for the Chief. Feels he is more than qualified to review the Chief as he has a daily basis contact, that the Board should be doing the review but the reviews need to be done in a timely fashion and the review should be a joint effort between the Board and himself. The review should not be political.

**Chairwoman McConologue** wanted to know if we have comments from the First Selectman when we do the review as it is important to know what you do with the Chief on a weekly basis. Also feels the review should be a joint effort and agrees that the HR department should have given more guidance. The review will not take as long this time around as last time because we have a better understanding of the process.

**Commissioner Popik** agrees that the review should be a joint process, what is the status of the actual review that we did-was it not a review because the Chief did not sign it and this is where we needed guidance from the HR department as to what happens if an employee refuses to sign and what does that mean.

Robert Koskelowski/John Popik motion to go back to the regular order. **Motion: 4:0**

5. **Public Comment:** Ed Stanek wanted to know if he could discuss the SRO under public comment or under New Business. Chairwoman McConologue states the discussion would be under new business.

6. **Approval of minutes of regular meeting on November 14, 2013**  
Steve Chucta/John Popik motion to accept the minutes. **Motion: 3:1** Commissioner Koskelowski abstains.

7. **Commissioner's Comments:** Chairwoman McConologue stated that she received phone calls from concerned parents regarding motorists passing school busses picking up children at stops located on North Street. States that the safety of our children is more than their safety when they are in school.

8. **Old Business:**

8a. Report from Patrol Division – Board accepted report as handed out. Food drive was a success, Mark Pinto set to graduate from the academy on December 18<sup>th</sup>, Det. Matusovich assumed his role, twitter account set up, one officer has returned from workman's comp however three are still out and Andrew Duva has started the process of getting into the academy.

8 b. Det. Division - Board accepted report as handed out.

8 c. K-9 – Board accepted report as handed out. The K-9 dog did injury is leg which required some stitches.

8 d. Fleet Maintenance – Board accepted report as handed out. Truck 12 had the radiator replaced.

9. **New Business:** Discussion took place on the meeting dates for 2014.  
Robert Koskelowski/Steve Chucta motion to amend the meeting dates for 2014 to the third Monday of each month excluding holidays. **Motion: 4:0**

**Update on SRO**

**LT. Satkowski** stated that meeting with the Chief that the best route to go is a SRO. A posting was done to have officers sign up for the position and interviews will be done soon. No time frame for getting a SRO in the schools due to the fact that people are still out on workman's comp. This is a partnership, we've done this in the past-we got away from it and now we need to get back to making this work again.

**Commissioner Koskelowski** stated that there is a lot of overtime and will someone be coming out of patrol to be a SRO, will the Board of Education help pay for the SRO as they are the ones who want it and that the BOE should at least be able to pay 50%. My concern is that we are not over spending on the current budget. Supports an officer in the school system 100% but does not support something that will cost us money.

**Chairwoman McConologue** stated that a line item for the 2014-2015 has been put in for a SRO. Hurting in patrol right now as people have left and we are trying to replace them. I do not want to see anyone moved to the SRO position until we know that we can staff our people. All for getting a SRO officer, but if the BOE wants someone just to do guard duty they should hire an agency for that. We are trying our best to work with the BOE with what we have.

**Commissioner Chucta** agrees with Commissioner Koskelowski that the SRO was turned down and now it's all upon us.

**Commissioner Popik** think before we do anything else we need to look at the daily blotter when and where the overtime occurs. Would rather see a police officer or someone that is highly trained in the school than a security guard. Is there any money to fund security personnel?

**Fred Stanek** states that he is not aware of any funding at this time. Before a SRO is placed in the schools, we are asking for an officer to be assigned to the schools from a security or safety perspective. Do need to discuss how the officer will be utilized and will stand next to the BOPC to get more budget money. We would like a dedicated, professional Seymour Police Department Officer.

**Parking Ticket Fines**

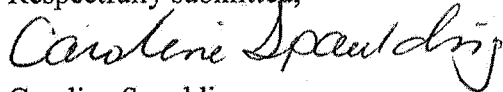
LT. Satkowski stated that the time has come to order new parking tickets and requested an increase in fines including parking stickers. Steve Chucta/John Popik motion to increase the fines \$ 5.00 for all.

Discussion took place regarding the increase of fees. The fees for all fines except handicapped parking will increase \$ 5.00. This includes parking sticker fees to increase \$ 5.00.

Robert Koskelowski/John Popik amend the motion to increase the handicapped fine to the maximum state statue-at least the minimum of \$ 99.00. **Motion: 4:0**

8. **Management Report:** LT. Satkowski stated that over time is still a concern, money from state wide goes into overtime, disciplinary letters were handed out, elevator back in service, painting of some offices being done, toy drive on Saturday, December 14<sup>th</sup> and looking to get citizen academy going again next year.
9. **Correspondence:** Letter from Kristen Harmeling regarding the discussion set for Tuesday, December 17<sup>th</sup> on SRO.
10. **Other Business:** None.
11. **ADJOURNMENT** Robert Koskelowski/Steve Chucta motion to adjourn the meeting at 9:20 p.m. **Motion: 4:0**

Respectfully submitted,



Caroline Spaulding  
Recording Secretary