

**Seymour Public Works Department**

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DATE: 5/18/11  
TIME: 12:05 PM  
TOWN CLERK'S OFFICE

Dennis G. Rozum  
Director

**Board of Public Works Regular Meeting**  
**Monday, May 9, 2011 at 7:00 PM**  
**Public Works Garage**

Members present: Chairman Sean Walsh, Vice-Chairman Wayne Finkle, Secretary Stephen Cochran, John Putorti (7:17)

Members not present: Karl Trybus

Others present: Dennis Rozum, Craig Stevens

- Sean Walsh opened the meeting at 7:02 PM

**ITEM #1: Salute to the flag**

**ITEM #2: Approve minutes of April 11, 2011 Regular Meeting**

→ Motion to approve minutes of April 11, 2011 regular meeting without alteration.

Motion: Wayne Finkle      Second: Stephen Cochran

Vote- Yes: 3, No: 0, Abstain: 0

**ITEM #3: Public comment**

→ None.

→ Motion to add discussion of State of Connecticut milling of Route 115 to agenda.

Motion: Stephen Cochran      Second: Wayne Finkle

Vote- Yes: 3, No: 0, Abstain: 0

Cochran stated that he spoke with Owen from the State garage this morning regarding the planned milling of Route 115 and a potential interference with Seymour's Founders' Day event scheduled for June 5<sup>th</sup>. Owen stated that the milling will begin in Ansonia after Memorial Day and will proceed into Seymour. Rozum said that he spoke with the First Selectman who said that this had already been coordinated. The Board recommended Rozum send a letter advising the First Selectman to correspond with the State to ensure the milling does not impede on Founders' Day as a precaution.

→ Motion to add discussion of permits to agenda.

Motion: Stephen Cochran      Second: Wayne Finkle

Vote- Yes: 3, No: 0, Abstain: 0

Cochran inquired about the procedure for obtaining road-opening permits in town. Rozum stated that permits go through the Public Works secretary at Town Hall. Cochran asked if the department receives notification if a company applies for a permit to rip up a newly-paved road. Rozum said that the department does receive notification from some big utility companies, like Aquarion, but there is no major coordination in place. He also stated that there are limits on ripping up roads less than five years old unless there is an emergency. Walsh brought up the possibility of holding bonds for longer than one year, the current policy, to give the town more leverage in following up with faulty workmanship. Stevens stated that policy would need to be revised in the town charter.

#### ITEM #4: Financial update

→ Rozum stated that there were a few accounts in the negative, such as the overtime snow plowing account. He stated that the department will be receiving about \$60,000 from FEMA in reimbursement to this account. During Rozum's review of the department's finances questions about expenditures from a few accounts arose.

→ Motion to have Dennis Rozum look into the line items titled Highway Wages & Maintenance: Overtime Snow Plowing, Highway Wages & Maintenance: Other employee, and Sanitation: Other employee and report back to the Board at next month's regular meeting.

Motion: Sean Walsh Second: Stephen Cochran

Vote- Yes: 4, No: 0, Abstain: 0

→ Rozum also informed the Board that equipment purchased through a grant arrived today. The equipment, including mowers and leaf blowers, is valued at \$25,000. The town only had to pay \$4,500 for the equipment.

#### ITEM #5: Vehicle update

→ Finkle asked about the 550 sitting outside the garage. Stevens stated that it needs a new transmission and funds to replace the transmission won't be available until the next fiscal year. Stevens also stated that the new diagnostic scanner is being used to determine a lack of power in another truck. This same truck has a rear-end leak that will be repaired at no charge. Finkle then asked about a Sterling that wasn't charging. Stevens said that it was rewired today and appears to be working.

→ Rozum informed the Board that he will be getting a vehicle from the Police Department during the next fiscal year, leaving Stevens to take his current truck. The Board discussed the advantages and disadvantages of having town employees take a town-owned vehicle home. The Board intends to draft a letter to the Board of Selectmen detailing a protocol for terms of use of town vehicles by Public Works department employees in performance of his duties.

→ Rozum also informed the Board that the big Senior Center van now has a new driver. The van was serviced and everything is working properly. The driver came down to the garage today to vacuum and wash the van.

#### ITEM #6: Transfer station update

→ Rozum addressed the fire that occurred over the weekend at the attendant's station at the transfer station. He said the block structure, scale monitor, and electric panel appear fine, but the roof, door, and contents were destroyed and need to be replaced. The damage is estimated at \$50,000-\$60,000

and the town must meet a \$10,000 deductible. Rozum will be meeting with an insurance adjuster on Wednesday morning. The transfer station will be closed for at least the next three days.

ITEM #7: Work performance update

→ Rozum presented the Board with a list of work performed over the last month.

→ Finkle asked if there was still a plan in place for the fields this year. Rozum said that, yes, the plan is to crown from the pitching mound down.

ITEM #8: Executive session

→ Motion to enter executive session at 8:44 pm with Dennis Rozum and Craig Stevens.

Motion: Sean Walsh Second: Wayne Finkle

Vote- Yes: 4, No: 0, Abstain: 0

ITEM #9: Transfers (if necessary)

→ None

ITEM #10: Correspondence

→ None

ITEM #11: Other business

→ None

ITEM #12: Adjourn

→ Motion to adjourn at 9:00 PM.

Motion: Wayne Finkle Second: Stephen Cochran

Vote - Yes: 4, No: 0, Abstain: 0

Respectfully submitted,



Nicole Knott