

**Seymour Public Works Department**

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COPY RECEIVED
DATE: 11/15/10
TIME: 9:50 AM
TOWN CLERK'S OFFICE

Dennis G. Rozum
Director

Board of Public Works Regular Meet
Monday, November 8, 2010 at 7:00 PM
Public Works Garage

Members present: Chairman Sean Walsh, Vice-Chairman Wayne Finkle, Secretary Stephen Cochran, John Putorti, Karl Trybus

Members not present:

Others present: Kevin Brown, Robert Koskelowski, Jr., Dennis Rozum

- Sean Walsh opened the meeting at 7:00 pm

ITEM #1: Salute to the flag

ITEM #2: Approve minutes of the regular meeting on Monday, October 18, 2010

→ Motion to approve minutes of the October 18, 2010 meeting with an alteration to item #4 – Dennis Rozum, not Sean Walsh, presented the letter of appreciation to the Board from the Culture and Arts Commission.

Motion: Karl Trybus **Second:** Stephen Cochran

Vote - Yes: 5, No: 0, Abstain: 0

ITEM #3: Public comment

→ No comments were made.

ITEM #4: Set dates for 2011 year Board Meetings

→ Dennis Rozum presented the Board with a tentative schedule of monthly meetings for 2011. Meetings will continue to be held on the second Monday of each month unless a holiday falls on that Monday. With that in mind, the 2011 schedule is as follows: January 10, February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 17, November 14, and December 12, 2011.

ITEM #5: Correspondence

→ Sean Walsh discussed a recent Parks Meeting he attended. He stated that Glen Marsden, who works for the Park and Recreation Department in Avon, was an invited guest at the meeting and spoke about grants. The possibility of getting French Park a historic designation was also discussed at the meeting. Cochran asked if the designation would then limit what the park could be used for. Walsh will check into the matter with Bill Paecht.

→ Walsh asked for an update on the boiler in need of repair. Rozum stated that the money will be coming from an energy grant. An adjustment needed to be made to the grant, but everything is now in order according to Rozum.

→ Walsh also asked about the leaking roof. Rozum said that Nick's Roofing offered to patch the roof at no charge and he will get in touch with them as the roof is still leaking.

→ Walsh then asked if Rozum had looked further into the maintenance of the parking lot of Chatfield School during construction. Rozum stated that he spoke with Colleen Fries, who is currently checking the contract the town signed with Fusco, the contractor and will get back to him.

→ Walsh also stated that gave Mr. Pollack the notes he had written a request for.

ITEM #6: Financial update

→ Rozum stated that at the moment there are no issues. While some accounts appear to be high, it is because money has been encumbered. Rozum said the catch basin account is high, at 82%, because all the cleaning has been done for the year leaving some money just for potential issues. One potential issue at the juncture of Route 67 and Skokorat Road. Cochran advised Rozum to call Call Before You Dig prior to doing any work if work is needed.

→ Finkle asked if winter materials are in. Rozum said that 120 yards of salt and 120 yards of sand/salt mix are on hand. 100 tons of sand from Capitol Hauling of Naugatuck is also on hand. Walsh asked about tonnage pricing for salt this year. Rozum said that last year's price for Magic Salt was \$89, this year's price is \$88.21.

→ Walsh noted that many items are coming off lease/debt service soon and this may be a good year to put together a vehicle/equipment package and begin to replace the department's aging equipment. Walsh asked Rozum to put together a list for next month's meeting of practical, smaller dollar items, like mowers, that the department is in need of. Walsh also noted that as of the 2012 model year heavy equipment must be in compliance with stricter emissions laws, which will raise prices drastically, making now a wiser time to buy.

ITEM #7: Vehicle update

→ Rozum informed the Board that the last vehicle is in the bay and ready to be prepped for winter tomorrow. He also stated that all plows are ready and only ten blade edges were needed for this winter. The plow for truck 22 was rebuilt along with a spare AutoCar plow. The trucks were used for this morning's storm and everything went smoothly.

→ Walsh asked if the trucks have been numbered yet, per the motion passed at last month's meeting. Rozum said most of the number is done. Some Board members expressed concern over the fact that the numbers are magnetic and are not reflective. Rozum said if these factors become problematic, he will look into replacing the numbers.

ITEM #8: Transfer station update

→ Rozum stated that the backyard was cut per D.E.P. regulation. An area was also cleaned up to accommodate leaves that residents will be dropping off.

→ Rozum also stated that bulk pick-up is done for the year.

→ Walsh asked if the drainage problem at the transfer station was resolved yet. Rozum said the work will be done soon.

ITEM #9: Work performance update

→ Rozum presented the Board with a list of work performed by the department this month. Finkle asked if the pipe job on South Benham Road was completed. Rozum said that it just needs to be paved; but he is planning to pave that area along with a group of other areas at one time.

→ Finkle then asked about paving on Derby Avenue. Rozum said that is being handled by Cocchiola, not the department.

→ Rozum also noted that the Rimmon Street project he mentioned at last month's meeting won't begin until late spring or early summer.

→ Finkle noted that downtown Seymour looks unkempt and asked Rozum if more effort could be put into maintaining this area. Rozum said that tenants' cars make it difficult to do regular sweeping and also employees have been busy with bulk pick-up recently. Walsh and Finkle suggested establishing a regular sweeping schedule and then sending out a mailer to downtown business informing them as well as contacting the police department for cooperation in removing cars that ignore posted no parking signs and interfere with sweeping.

→ Walsh asked if the exposed felt and footings from removed playground equipment at Matthies Park had been addressed yet. Rozum said that he is going to get woodchips to cover these areas.

ITEM #10: Approve transfers (if necessary)

→ No transfers were necessary at this time.

ITEM #11: Executive session (if necessary)

→ Executive session was not deemed necessary at this time.

ITEM #12: Other business

→ Walsh asked about the scheduling program for the Parks Department. Rozum said Bob Lang looked it over, the system does work, but getting information to put into the schedule has been a problem. The schedule will be on the town's website for all residents to view and a link through which people can request dates on the schedule.

→ Walsh also asked if the request for quotes for winter snow removal subcontractors was done yet. Rozum said he is waiting to hear back from Colleen Fries.

→ Rozum informed the Board that material is being taken from the salt shed at night. He is parking an old pick-up truck in front of the shed to prevent future losses and is looking into getting a camera system as well.

ITEM #13: Adjourn

→ Motion to adjourn at 8:25 PM.

Motion: Karl Trybus

Second: Stephen Cochran

Vote - Yes: 5, No: 0, Abstain: 0

Respectfully submitted,



Nicole Knott