



## **Seymour Public Works Department**

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Dennis G. Rozum  
*Director*

Board of Public Works Regular Meet  
Monday, October 18, 2010 at 7:00 PM  
Public Works Garage

Members present: Chairman Sean Walsh, Vice-Chairman Wayne Finkle, Secretary Stephen Cochran, Karl Trybus

Members not present: John Putorti

Others present: Kevin Brown, Robert Koskelowski, Jr., Dennis Rozum, Craig Stevens

- Sean Walsh opened the meeting at 7:00 pm

### **ITEM #1: Salute to the flag**

### **ITEM #2: Approve minutes of the Monday, September 13, 2010 special meeting**

→ Motion to approve minutes of the September 13, 2010 special meeting without alteration.

Motion: Karl Trybus

Second: Wayne Finkle

Vote - Yes: 4, No: 0, Abstain: 0

### **ITEM #3: Public comment**

→ No comments were made.

### **ITEM #4: Correspondence**

→ Sean Walsh presented a letter of appreciation to the Public Works department from the Culture and Arts Commission. Public Works was thanked for its great care of French Park during the Summer Concert Series.

→ Dennis Rozum presented the Board with a letter he wrote to the town's Energy Commission regarding the garage's deteriorating boiler system and informing the commission that quotes for replacement of the boiler were received by the Selectman's office.

→ Walsh also presented the Board with aerial photographs provided by the Board of Education of each school in town. He stated that these photos were provided to him at a September 21, 2010 committee meeting. The Board of Education would like a representative from Public Works to mark out the areas of the properties that they maintain. Rozum stated that the department maintains fields inside fence lines and that he will communicate that to the Board of Education. While on the topic of grounds maintenance, the Board discussed responsibility for snow plowing at Chatfield School this winter as the paved areas have been ripped up during construction and may pose a hazard. Rozum will look into the matter with Colleen Fries.

→ Walsh also notified the Board that the Valley Council of Governments is seeking input on routing for the section of the Greenway Project that would run through town. The Board would like to have it run along the river and Route 8.

**ITEM #5: Financial update**

→ Rozum stated that some money, such as the telecommunications account, has been encumbered and that the department is waiting for reimbursements from other departments for gas.

**ITEM #6: Vehicle update**

→ Rozum informed the Board that all big trucks have been prepped for winter except for the Mack. Truck 21 is on the lift, waiting for a part, and then there are two pick-ups left waiting.

→ Rozum also informed the Board that a utility-body four-wheel drive GMC truck with an 8 foot plow was donated by Aquarion. The Board discussed possible uses for this truck. Finkle suggested the GMC be used as a mechanic's truck, which would then leave Craig Stevens with a newer pick-up. The Board agreed with this idea. Cochran asked if the town was on Aquarion's list to receive additional donations. Rozum stated that the town remains on the list.

→ Finkle asked why the department's trucks are not numbered. Rozum stated that the license plates serve as the truck numbers. Walsh agreed that the fleet should be numbered.

→ Motion to put 4 inch numbering in a contrasting color on both sides of each department vehicle as soon as applicably possible.

Motion: Wayne Finkle

Second: Stephen Cochran

Vote – Yes: 4, No: 0, Abstain: 0

**ITEM #7: Transfer station update**

→ Rozum said that cutting in the back yard began today. Tubgrinding will start November 1<sup>st</sup>. Compost/millings were screened during a two week period with a rented screener. 1,500 feet of curbing was backfilled with this material.

→ Walsh asked if transfer station licensing was done for the year. Stevens stated that it was and about 50% of department employees now have the license.

→ Walsh also asked about the drainage issue at the transfer station. Stevens said he will take care of it.

→ Rozum updated the Board on Green Monster, saying the e-waste pickups have been going well.

→ Walsh then asked about bulky waste pickup. Rozum said that he has looked into other town's methods – scheduling, by appointment, etc.

**ITEM #8: Work performance update**

→ Rozum presented the Board with a list of work performed by the department this month. Wayne Finkle asked about paving on South Benham Road. Rozum said that the department would be paving on the road after piping. Rozum also stated that drainage work on Buckingham Road is being finished.

→ Walsh asked if line painting near schools was completed. Stevens said that it had been completed.

→ Walsh asked about the drainage issue on Rider Avenue. Stevens said that the issue has improved. He is waiting for direction from the town engineer and looking into a grant to cover the cost of the work.

**ITEM #9: Approve transfers (if necessary)**

→ No transfers were necessary at this time.

**ITEM #10: Executive session (if necessary)**

→ Executive session was not deemed necessary at this time.

**ITEM #11: Other business**

→ Rozum also stated that the department is ready for paving on Derby Avenue, but the contractor, Cocchiola Paving, is still dealing with the state. The job is being funded with stimulus money.

→ Rozum said he is working with the town engineers to work on Rimmon Street.

→ Rozum said that the town is looking into seeking historical designation for French Park so that the park would be eligible for grants. A grant writer is assisting.

→ Walsh asked about snow removal subcontractors for this winter. He suggested putting a Request for Quotes in the newspapers ahead of time to keep options open. The Board would like to see quotes for a full size truck and driver, mason body and driver, and a loader. Rozum will look into insurance requirements with town council before placing the RFQ. Subcontractors would receive sand and fuel and should factor that into their quotes.

Motion to place Request for Quotes in newspaper for subcontractor for winter snow removal from December 1, 2010 to March 31, 2011.

→ Motion: Stephen Cochran                      Second: Wayne Finkle

Vote – Yes: 4, No: 0, Abstain: 0

ITEM #12: Adjourn

→ Motion to adjourn at 8:25 PM.

Motion: Karl Trybus                      Second: Stephen Cochran

Vote - Yes: 4, No: 0, Abstain: 0

Respectfully submitted,  
Nicole Knott

