

**Seymour Public Works Department**

721 Derby Avenue
Seymour, Connecticut 06483
Tel. (203) 735-5838
Fax (203) 734-5713

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DATE: 6/16/10
TIME: 8:15 AM
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Dennis G. Rozum
Director

MINUTES

Board of Public Works Regular Meeting
Monday, June 14, 2010 @ 7:00 PM
Public Works Garage

Members present: Chairman Sean Walsh, Vice-Chairman Wayne Finkle, Secretary Stephen Cochran, Karl Trybus

Members not present: John Putorti

Others present: Kevin Brown, Robert Koskeloski Jr., Dennis Rozum, Craig Stevens

- Sean Walsh opened the meeting at 7:00 PM

ITEM #1: Salute to the flag**ITEM #2: Approve minutes of the regular meeting on May 10, 2010**

→ Motion to approve the May 10, 2010 regular meeting minutes without alteration.

Motion: Stephen Cochran

Second: Wayne Finkle

Vote – Yes: 3, No: 0, Abstain: 1 (Karl Trybus)

ITEM #3: Public comment

→ No comments were made.

ITEM #4: Financial update

→ Dennis Rozum reported that monies from the salary account will be transferred into the overtime account, which is currently in the negative due to heavy equipment differential pay and not overtime.

→ Sean Walsh asked if there would be any money left in the department's budget at the end of the fiscal year to purchase needed items with. Rozum said that if any money was remaining he would like to rent a screener for the transfer station. The possibility of looking into the purchase of a 60-inch walk-behind mower or a diagnostic vehicle scanner was also discussed.

→ Rozum also stated that LOCIP money has been used for asphaltting potholes, drainage work on Manners Ave. and Sagamore Dr., and guardrails for Rimmon Rd. LOCIP money gets carried over from year to year and won't get lost if unused. Cochran asked if LOCIP money can be used for equipment purchases. Rozum will look into it.

→ Rozum discussed the upcoming fiscal year's budget – saying that the snowplowing materials account may be a problem this winter and that an energy grant will fund the purchase of a new energy-efficient furnace for the building.

ITEM #5: Vehicle update

→ Rozum said that the same trucks reported out of service last month are still out – a fuel tank on a Freightliner is being repaired and one Sterling has a rear-end leak.

→ Walsh also presented Rozum with paperwork comparing the price difference between rebuilding and replacing a transmission regarding a repair in question done in February for future reference.

ITEM #6: Transfer station update

- Rozum said that steel was bolted to the door after the door was damaged during a break-in. He also said that the backyard has been tubground and cut. Licensing is being done on site this week and scale licensing will be done as well.
- Walsh asked if the waste oil issue has been corrected. Rozum said that it has and oil is being accepted again.

ITEM #7: Work performance update

- Rozum presented the Board with a list of work performed during the past month. Wayne Finkle asked if park maintenance could be improved, stating that the parks appear half-done. Rozum said that the system in place for maintain the parks usually is effective, but employees have been out recently and the department fell behind and are now caught up. Walsh suggested looking into a way to regulate vacation time to avoid having so many employees out at the same time in the new contract, which is currently being negotiated.
- Walsh also asked that dates be provided for major items on the work performance list and asked for an update on Matthies Field. Craig Stevens said that all work is done at the park except for some work on the benches and the replacement of some light bulbs.
- Finkle asked about dead trees at French Park. Rozum is aware of the trees and is awaiting the new fiscal year to cut down the trees. He also noted that one of the trees is on state property.
- Rozum stated that the skate park will be torn down and rebuilt elsewhere by the D.E.P. to accommodate a fish ladder. Rozum also said that the department will be ripping up asphalt on the tennis courts at French Park, but can't do much more until drainage work is figured out.
- Walsh would like it noted in the minutes that it is becoming increasingly frustrating for the department to get anything accomplished due to lack of representation by the department at Board of Finance and Board of Selectmen meetings.

ITEM #8: Approve transfers (if necessary)

- No transfer approvals were necessary.

ITEM #9: Executive session (if necessary)

- Executive session was not necessary at this time.

ITEM #10: Other business

- No other business was discussed.

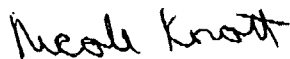
ITEM #11: Adjourn

- Motion to adjourn at 8:34 PM.

Motion: Karl Trybus Second: Wayne Finkle

Vote – Yes: 4, No: 0, Abstain: 0

Respectfully submitted,



Nicole Knott