

Special Meeting  
June 28, 2012  
Charter Revision Commission  
Town Hall, Flaherty Room

Members Present: Frank Loda, Robert Koskelowski, Sr. (arrived at 7:05pm and left before the meeting adjourned), Mark Thompson, Jon Szuch, Gary Freeman, Melanie Kalako, Tom Schutte (arrived at 7:08pm and left before the meeting adjourned)  
Others Present: David Bitso, Sean Walsh

**Item 1- Call to Order**

The meeting was called to order at 7:02pm, by the Chairman Mr. Freeman.

**Item 2- Pledge of Allegiance**

Everyone stood to salute the Flag and recite the Pledge of Allegiance.

**Item 3- Public Comment**

David Bitso- Asked the group to reconsider its decision to make the Planning & Zoning Board elected.

Sean Walsh- Encouraged the Commission to rescind its decision to make the Planning & Zoning Board an elected body.

**Item 4-Acceptance of Minutes from Special Meeting on June 11, 2012.**

Motion to Accept: Mr. Thompson, Second: Ms. Kalako  
Vote: Yes-5, No-0, Abstain-0

**Item 5- Acceptance of Minutes from Special Meeting on June 18, 2012.**

Motion to table: Mr. Szuch, Second: Ms. Kalako  
Vote: Yes-6, No-0, Abstain-1 (Tom Schutte)

**Item 6- Discuss and/or take actions on the Charter regarding a section dealing with the Human Resources Department.**

The Town of Seymour shall have a Human Resource Manger who shall report to the First Selectman and whose job duties shall be decided by ordinance.  
Motion: Mr. Thompson, Second: Ms. Kalako

Vote: Yes-7, No-0, Abstian-0

**Item 7- Discuss and/or take actions on the Charter regarding the Planning & Zoning Commission, Parks, Recreation, WPCA, Library Board, Annual Town Meeting, Budget adoption process, Police Commission, Inland Wetlands Commission, Commission on Aging, Department of Public Works, Sewer Use Rate Review, General Rules for Commissions and Boards and Special Acts included in the Charter.**

Section 12.3 Annual Town Meeting

The Commission voted to change a previous amended paragraph to read as follows:

If the budget is not adopted by June 15 the Town shall send out **real estate tax bills** based on the same taxation figures and adjusted mill rate of the prior fiscal year, which would include the new revenues, debt service, and legal obligations for the next fiscal year, which begins on July 1. After the complete budget is passed the balance of the **real estate plus personal property and motor vehicle** tax shall be sent out based on any change brought about by the referendum vote.

Motion: Ms. Kalako, Second: Mr. Koskelowski

Vote: Yes-7, No-0, Abstain-0

Section 10.11 Planning and Zoning Commission.

A motion was made to keep the Planning and Zoning Commission as an appointed body.

Motion: Mr. Koskelowski, Second: Mr. Thompson

Vote: Yes-1, No-6, Abstain-0

A motion was made to the stagger **the terms for the Planning and Zoning Commission as follows**: in 2013, two members shall be elected for a four (4) year term and three (3) positions shall, remain appointed until the next municipal election in 2015 when they shall be elected for a four (4) term.

Motion: Mr. Thompson, Second: Mr. Szuch

Vote: Yes-6, No-1, Abstain-0

Recessed at 7:45pm by the Chairman, Mr. Freeman.

Reconvened at 7:56pm by the Chairman, Mr. Freeman.

A motion was made to rescind the change approved on June 18, 2012 allowing for changes about written recommendations of objectives.

Vote: Yes-6, No-0, Abstain-0

With the Police Commission, a motion was made to remove any language concerning performance reviews by an appointed or elected board.

Motion: Ms. Kalako, Second: Mr. Thompson

Vote: Yes-6, No-0, Abstain-0

All boards and Commissions, when requested by the Human Resource Manager and or the First Selectman, may provide input whether the Department is meeting its annual objectives and other information that may be relevant.

Motion: Mr. Thompson, Second: Mr. Szuch

Vote: Yes-6, No-0, Abstain-0

**Item 8- Discuss and/or take action on the acceptance and submission on the Charter changes to the Seymour Town Clerk for presentation to the Seymour Board of Selectmen.**

The language submitted by Ms. Kalako for the Culture & Arts Commission will be submitted as a recommendation to the Board of Selectmen.

Motion: Ms. Kalako, Second: Mr. Szuch

Vote: Yes-6, No-0, Abstain-0

The language submitted by Mr. Szuch for the job description concerning the Human Resource Manager position will be submitted as a recommendation to the Board of Selectmen.

Motion: Ms. Kalako, Second: Mr. Loda

Vote: Yes-6, No-0

The *Charter Recommendations Highlights* will be submitted to the Board of Selectmen.

Motion: Mr. Szuch, Second: Ms. Kalako

Vote: Yes-6, No-0, Abstain-0

A motion was made to ask the Board of Selectmen to place a non-binding advisory question on the ballot to determine if voters are interested in a town manager form of government to be considered by the next Charter Revision Commission.

Motion: Mr. Loda, Second: Ms. Kalako

Vote: Yes-6, No-0, Abstain-0

A motion was made to ask the Board of Selectmen to place a non-binding advisory question on the ballot to determine if voters are interested in returning to a single vote to approve the General Town and Education budgets to be considered by the next Charter Revision Commission.

Motion: Mr. Loda, Second: Mr. Thompson

Vote: Yes-6, No-0, Abstain-0

A motion was made to have the Board of Selectmen or the Charter Revision Commission use their discretion to group the Charter amendments into multiple categories on the ballot.

Motion: Mr. Freeman, Second: Ms. Kalako

Vote: Yes-6, No-0, Abstain-0

A motion was made to accept the Charter amendments as proposed for submission and acceptance by the Seymour Town Clerk and for presentation to the Seymour Board of Selectmen.

Motion: Ms. Kalako, Second: Mr. Loda

Vote: Yes-6, No-0, Abstain-0

**Item 9- Discuss schedule for Charter Revision meetings.**

Next scheduled meeting will be with the Board of Selectmen.

**Item 10- Public comment**

Mr. Thompson expressed dissatisfaction with the fact that not all boards, commissions, and authorities were contacted in advance of any proposed Charter changes as originally agreed upon by the Charter Revision Commission.

**Item 11- Adjournment**

Motion: Ms. Kalako, Second: Mr. Thompson

Vote: Yes-5, No-0, Abstain-0

Meeting was adjourned at 9:04pm.

Respectfully submitted,  
Paul Thompson  
Recording Secretary